

TANGMERE PARISH COUNCIL



Clerk to the Council
Caroline Davison
Tangmere Village Centre
Malcolm Road
Tangmere PO20 2HS
0203 904 0980
clerk@tangmere-pc.gov.uk

VILLAGE CENTRE COMMITTEE MEETING **Tuesday 23 July 2024**

Members are hereby summoned to attend a meeting
of the Village Centre Committee to be held at
7.00pm on Tuesday 23 July 2024
at Tangmere Village Centre,
Malcolm Road, Tangmere

18 July 2024

Caroline Davison – Parish Clerk

AGENDA

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interest

To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the Agenda required to be disclosed by the Localism Act 2011 and the Tangmere Parish Council Members' Code of Conduct.

3. Public participation

Members of the public present may make representations or raise questions on issues included on the Agenda. This Session to be conducted in accordance with Standing Order 3e to 3k.

4. Minutes

To approve as an accurate record the Minutes of the Meeting held on 23 April 2024 (circulated with this Agenda).

5. Finance

- i) To receive and note the bank reconciliation to end June 2024.
- ii) To note the income and expenditure to end June 2024.

6. Management Team Report

To receive an update report from the Management Team. To include:

- i) Outside Space for Nursery
To note that the works to remodel the Outside Space for the Nursery have now been completed. To consider potential future uses for the original fencing.
- ii) Small Projects undertaken
To note the small projects that have been recently undertaken:
 - Noticeboards in Community Hall
 - New supply pipe for outside bottle filling station
 - Repairs to the inclusive roundabout
- iii) Small Projects to be undertaken
To note the small projects to be undertaken in July/August:
 - Anti-climb paint for gutter of Village Centre
 - Hot water supply for cleaning cupboard and new tap that buckets can fit under
 - Portable doorbell for users
 - Break box for key to outside gate to be affixed to wall of Nursery
 - Purchase and erection of a flagpole outside the Village Centre
 - Cooker Clean
- iv) Projects under consideration
To note the projects currently under consideration to be delivered when funding permits:
 - Soundproofing in Community Hall
 - Stage Flooring
 - Painting of Village Centre – Main Hall/Parish Office/Toilets/Foyer/Toilet Doors
 - Replacement Notices on outside of Village Centre - no longer visible
- v) Cleaning
To give an update on any recent issues.
- vi) Service Contracts
To note the proposed changes to the service contracts for the boiler and the entrance door following issues experienced with both in the last twelve-month period.
- vii) Hall Users
To report on any significant changes
- viii) S106 Sports & Leisure - Changing Room remodelling
To consider final amendments to draft plans before submissions for final plans to be drawn up. (The Village Centre Committee has been delegated final confirmation of the draft plans by Full Parish Council.)
- ix) Nursery
To note it has been agreed that the Nursery will be leaving the Under 2s room set up on weekday evenings between Monday and Thursday inclusive for which a daily fee is being received. As a reminder the Under 2s room will be operational from September 2024. One off booking for the Community Hall for Monday to Thursday evening can still be made through the Parish Office with at least a month's notice. The Community Hall will remain available for weekend hire.

x) Storage Issues

- To note that the brackets for the tables in the storage cupboard in the Main Hall have been moved to the opposite wall to facilitate getting the tables in and out of the cupboard without having to remove too many chairs.
- To receive proposals regarding storage solutions to improve the options and functioning for all main users.
- To consider the logistics of how the right-hand side of the garage can be emptied to facilitate storage space for the Scouts. The Scouts have requested storage space at the Village Centre. Tangmere Scouts now runs three weekly sessions for different age groups from the Village Centre. At the Finance Committee Meeting held on 2 July 2024 it was considered that the Parish Council have two options to facilitate this request (minute item 017/4). The first of these was to install a storage container near to the garages or the second is to make space in the existing garages. At Full Parish Council held on 11 July it was resolved that at this time a storage container should not be installed on Parish Council land on the eastern edge of the carpark as additional storage. It was however resolved that space is made available on the right-hand side of the garage by removal of items which have not been used in the past two years to free up storage space.

Note. Representatives from Tangmere Scouts and Parish Council have offered assistance to Tangmere Players with the clearance of the excess items from the garage.

7. User Group

To receive an update on any issues raised at the last User Group Meeting and not covered elsewhere in the Agenda.

8. Summer Fair

To receive an update report.

9. Anti-social behaviour and Damage to Property

To consider recent incidents of antisocial behaviour and resulting damaging to property.

10. Items for forthcoming Agendas

To receive any items for the next Agenda.

7. Forthcoming Dates for Diary

To note that the Summer Fair is taking place on 14 September 2024

To note that the next Village Centre Meeting will be held on 19 November 2024

Public Attendance

Members of the public are very welcome to attend this meeting. If you would like to make comments or have a view on any item on this Agenda you wish to have taken into consideration, you are invited to write to the Parish Clerk, or contact a Parish Councillor, prior to the meeting.

Filming and use of Social Media

During this meeting, the public are permitted to film the Council in the public session of the meeting or to use social media, providing it does not disrupt the meeting. The public gallery should not be filmed. You are encouraged to let the Parish Clerk know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting (The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012).