

TANGMERE PARISH COUNCIL



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TANGMERE PARISH COUNCIL

FULL COUNCIL MEETING Thursday 7 March 2024

Councillors are hereby summoned to attend the Full Council Meeting of Tangmere Parish Council to be held in the Main Hall Village Centre, Malcolm Road, Tangmere PO20 2HS on **Thursday 7 March 2024** commencing at **7.00pm**

28 February 2024

Caroline Davison
Parish Clerk

AGENDA

1. Apologies for Absence

To receive apologies for absence and to approve reasons for absence.

2. Declarations of Interest

To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members' Code of Conduct.

3. Minutes

To approve as an accurate record the minutes of the Full Council Meeting held on 11 January 2024.

(These minutes have been circulated to members prior to this Meeting.)

4. Chichester District Councillor Report

To receive a report from the District Councillor, Councillor David Betts.

5. West Sussex County Councillor Report

To receive a report from the West Sussex County Councillor, Councillor Simon Oakley. To include recent flooding issues in Tangmere.

6. Public Participation

Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.

7. Finance and Governance

a) To note:

- i) The payments and receipts to end January 2024 for Parish Council and Village Centre.
- ii) Any payments above £500 made to end January 2024 for Parish Council and Village Centre.
- iii) That two appointed members of the Finance Committee are scheduled to scrutinise the accounts on 13 March 2024.
- iv) The end of year Internal Audit is scheduled to take place on 20 May 2024.
- v) The next Finance Committee Meeting has been scheduled for 30 April 2024.

b) To change the date of the next Environment Committee Meeting from 9 April 2024 to 16 April 2024.

Recommended that the date of the next meeting be rescheduled to Tuesday 16 April 2024.

c) At the meeting of the Village Centre Committee held on 13 February 2024 it was proposed that the frequency of meetings be reduced from every other month to quarterly. To be held in the months of April, July, October and January on the 4th Tuesday of every month.

Recommended that the frequency of Village Centre Committee be reduced from every other month to every quarter and the Terms of Reference be altered accordingly.

d) To remind councillors that there is a Resilience Training Course taking place at Boxgrove Village Hall on Tuesday 12 March 1.00 – 4.00pm. The training has been arranged by Boxgrove Parish Council and all councillors and clerks from neighbouring parishes are invited to attend.

8. Planning Applications and Decisions

- i) To consider the Council's observations on the CDC planning applications made since last meeting (see attached list).
- ii) To note the CDC planning decisions made since last meeting (see attached list).
- iii) To agree a Parish Council response to the proposed Temple Bar Development consultation.

9. S106 Public Art

To receive a presentation from our Lead Adviser, Kate Viner, in respect of the installation of new information plinths/benches in the Memorial Woodland.

- i) **Recommended** that the Parish Council place an order for two plinths and a bench for installation in the Memorial Woodland from David Oglivie.

- ii) **Recommended** that a working group be established to agree the final artwork and wording for the plinths.
- iii) **Recommended** that a presentation on the plinths/benches be included at the Annual Parish Meeting.

10. Operation Watershed

To note that the drainage works to replace the surface water drain running alongside Tangmere Road have had to be postponed due to the current persistent flooding in the vicinity of the planned works.

11. Car Park Resurfacing

- i) To receive an update report on the tenders received for car park resurfacing works.
- ii) **Recommended** that an Extraordinary Council Meeting be held on the 21 March 2024 to consider the next steps to be taken with this project.

12. Minutes and Reports from Village Centre Committee

- a) To receive and note the draft minutes from the Village Centre Committee held on 13 February 2024.
- b) To note that:
 - i) Works to install the new kitchenette and storage cupboard in the Community Hall have been completed.
 - ii) The Community Hall has availability on a Monday, Wednesday, and Thursday evening (after 6.00pm) for regular or one-off hirers from 1 March 2024.
 - iii) There will be a Youth Café run on a Tuesday, 7.00pm to 9.00pm, in the Community Hall starting on 12 March 2024.
 - iv) Key items from Village Centre Committee requiring action or decision by Full Council have been included as separate Agenda Items.

13. Minutes & Reports from Environment Committee

- a) To receive and note the draft minutes from the Environment Committee held on 6 February 2024.
- b) To note repairs to the under 8's playground equipment are scheduled to take place in early April.
- c) To note that key items from the Environment Committee requiring action or decision by Full Council have been included elsewhere on this Agenda.

14. Traffic Issues in the Parish

To receive an update report.

15. Correspondence

To note any items of correspondence received since last meeting.

16. Agenda Items for Future Meetings

17. Dates of Forthcoming Meetings

Date of Meeting	Committee
19 March 2024	TAAG
21 March 2024	Extraordinary Parish Council Meeting (tbc)
28 March 2024	Annual Parish Meeting
16 April 2024	Environment Committee Meeting
30 April 2024	Finance Committee Meeting
16 May 2024	Annual Council Meeting

Unless otherwise stated all meetings to commence at 7.00pm.

Public Attendance

Members of the public are very welcome to attend this meeting. If you would like to make comments or have a view on any item on this Agenda you wish to have taken into consideration, you are invited to write to the Clerk or contact a Parish Councillor prior to the meeting.

Filming and Use of Social Media

During this meeting the public are permitted to film the Council in the public session of a meeting or use social media, providing it does not disrupt the meeting. The audience should not be filmed. You are encouraged to let the Clerk know in advance if you wish to film. All members of the public are requested to switch their mobile devices to silent for the duration of the meeting. (The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012).