TANGMERE PARISH COUNCIL



Caroline Davison

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**TANGMERE PARISH COUNCIL**

**FULL COUNCIL MEETING**

**Thursday 11 January 2024**

Councillors are hereby summoned to attend the Full Council Meeting

of Tangmere Parish Council to be held in the Main Hall

Village Centre, Malcolm Road, Tangmere PO20 2HS

on **Thursday 11 January 2024** commencingat **7.00pm**

**Caroline Davison**  
4 January 2024 Caroline Davison

Parish Clerk

**AGENDA**

1. **Apologies for Absence**

To receive apologies for absence and to approve reasons for absence.

1. **Declarations of Interest**

To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members’ Code of Conduct.

1. **Minutes**

To approve as an accurate record the minutes of the Full Council Meeting held on 23 November 2023

(These minutes have been circulated to members prior to this Meeting.)

1. **Chichester District Councillor Report**

To receive a report from the District Councillor, Councillor David Betts.

1. **West Sussex County Councillor Report**

To receive a report from the West Sussex County Councillor, Councillor Simon Oakley.

1. **Public Participation**

Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k. To include a representation by Sandra Cropper in respect of traffic issues in the Parish.

1. **Budget**

To consider the recommendations of the Finance Committee and agree the budget and Council Tax requirement for 2024/25.

(Papers for this have been circulated to all Councillors prior to this Meeting).

1. **Finance and Governance**
2. To note the payments and receipts to end December 2023 for Parish Council and Village Centre.
3. To note any payments above £500 made to end December 2023 for Parish Council and Village Centre.
4. To consider a grant application from Tangmere Local History Group for ongoing financial support towards the hosting and service charges for a new website. (Members are advised that decisions made in relation to the Budget will affect discussions relating to this item).
5. To note that the next Finance Committee Meeting has been scheduled for 20 February 2024
6. **Planning Applications and Decisions**
7. To consider the Council’s observations on the CDC planning applications made since last meeting (see attached list).
8. To note the CDC planning decisions made since last meeting (see attached list).
9. To note that on 2 January 2024 notification was received from the Planning Department at Chichester District Council that, due to widespread objections, the planning application for the Highways Depot at Halnaker had been withdrawn.
10. To note that the A27 between Fontwell and Arundel will be subject to closures for resurfacing works between 20.00GMT and 06.00 for a period of around eight weeks commencing 15 January 2024. The first phase of work will include the closure of the A27 eastbound between the Fontwell East and Ford roundabouts for two weeks from 15 January 2024.
11. **Operation Watershed**

To note that following approval of the Operation Watershed Grant Funding Application the drainage works to the culvert running alongside Tangmere Road will be undertaken end January/beginning February 2024.

1. **S106 Projects**
2. To receive an update report from the Clerk in respect of the identified S106 projects.
3. To consider a funding requirement from Stripe Ltd to provide ongoing Consultancy Services for tendering and planning.

**Recommended** that the additional funding requirement is agreed and an application is submitted to Chichester District Council for additional S106 Community Facilities funding. Preparation and submissions of this application to be delegated to the Clerk in consultation with the Chairman.

1. **UK Shared Prosperity Fund (UKPF) and Rural England Prosperity Fund (REPF)**

To note that following a preliminary meeting with James Brigden from Chichester District Council, applications for financial support from REPF were submitted for the following three projects:

1. New Stage Flooring
2. Outdoor Space for Nursery
3. Phase 2: Village Centre Sustainability Project
4. **Minutes and Reports from Village Centre Committee**
5. To receive and note the draft minutes from the Village Centre Committee held

on 12 December 2023.

1. To note that:
2. Works to install the new kitchenette and storage cupboard in the Community Hall are scheduled to commence on 29 January 2024.
3. The Community Hall will be closed for all bookings between 27 January and 29 February 2024. Thereafter the Community Hall will be available for evening bookings only.
4. The Community Hall has availability on a Monday, Wednesday and Thursday evening (after 6.00pm) for regular or one-off hirers from 1 March 2024.
5. Tangmere Scouts will be meeting at Tangmere Village Centre on a Friday Evening from January 2024.
6. There are proposals to start a Youth Café to run on a Tuesday Evening in the Community Hall.
7. Teddy Wilfs Nursery will be running a Holiday Club during the February Half Term for Early Years Foundation Stage (EYFS) children.
8. Following the necessity to remove the worn carpet from the stage, the stage floor has been newly painted in time for the Pantomime at the end of January.
9. Key items from Village Centre Committee requiring action or decision by Full Council have been included as separate Agenda Items.
10. **Minutes & Reports from Environment Committee**
11. To receive and note the draft minutes from the Environment Committee held on 5 December 2023.
12. To note that key items from the Environment Committee requiring action or decision by Full Council have been included elsewhere on this Agenda

1. **Safer Travel to School**

To receive an update report from the Chairman.

1. **Correspondence**

To note any items of correspondence received since last meeting.

1. **Agenda Items for Future Meetings**

To include:

* Governance Documents

1. **Dates of Forthcoming Meetings**

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| Date of Meeting | Committee |
| 23 January 2024 | TAAG |
| 6 February 2024 | Environment Committee Meeting |
| 13 February 2024 | Village Centre Committee Meeting |
| 20 February 2024 | Finance Committee Meeting |
| 7 March 2024 | Parish Council Meeting |
| 19 March 2024 | TAAG |
| 28 March 2024 | Annual Parish Meeting |

Unless otherwise stated all meetings to commence at 7.00pm.

1. **Exclusion of the Press and Public**

**Recommended that** under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

1. **Public Art**

**Public Attendance**

Members of the public are very welcome to attend this meeting. If you would like to make comments or have a view on any item on this Agenda you wish to have taken into consideration, you are invited to write to the Clerk or contact a Parish Councillor prior to the meeting.

**Filming and Use of Social Media**

During this meeting the public are permitted to film the Council in the public session of a meeting or use social media, providing it does not disrupt the meeting. The audience should not be filmed. You are encouraged to let the Clerk know in advance if you wish to film. All members of the public are requested to switch their mobile devices to silent for the duration of the meeting. (The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012).

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