TANGMERE PARISH COUNCIL



Tangmere Village Centre

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**Minutes of Meeting of the Finance Committee**

**held on 5 October 2023 at Tangmere Village Centre**

**Present:**

Councillors James Stanbridge (Chairman), Andrew Irwin, Kate Beach, Simon Oakley and Roger Birkett

**In attendance:**

Caroline Davison – Parish Clerk and RFO

**Apologies**

226.Councillor Trevor Ware send his apologies for the meeting.

**Declarations of Interest**

227. Councillor Simon Oakley declared non-pecuniary interests, in general terms, as a member of West Sussex County Council (WSCC).

**Bank Reconciliations**

228. Members received and noted the bank reconciliations as at 30 September 2023.

**Income & Expenditure**

229. The Income & Expenditure figures for the first six months of the Financial Year 2023/24 to end September 2023 were scrutinised and evaluated against the budgeted amount in each cost centre.

A query was raised in respect of the allocation of hall hire income between the different income codes.

**Payments above £500**

230. A schedule of the payments above £500 made in the last two months was received and noted.

**Insurance Premium Renewal**

231. It was noted that the annual insurance contract had been renewed.

**Forthcoming Meetings**

232. It was noted that the next Finance Committee Meeting was scheduled for 31 October 2023.

(Note: Since this Meeting is has been necessary to reschedule this meeting to 28 November 2023 due to staff absence).

**Exclusion of the Press and Public**

233. **Resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Community Hall**

234. Discussions were held in respect of past and future use of the Community Hall and income and expenditure relating to the same.

**Current S106 Projects**

235. Progress Reports were received from the Clerk in respect of the following projects currently being delivered:

1. Village Centre Sustainability Project – Phase One
2. Consultancy Services for Village Centre Car Park

**Potential S106 Projects**

236. An update report was received in respect of the following projects:

1. Alterations to Community Hall
2. Fencing to Outside Area
3. Drainage System for Recreation Field
4. Changing Rooms, Toilet and Shower Facilities at Village Centre
5. Public Art
6. Car Park Resurfacing
7. Village Centre Sustainability Project – Phase Two

**IBP Project List**

237. Members considered whether there were any other projects which needed to be added to the IBP list at this time. Some minor alterations which had been put forward by Councillor Simon Oakley were discussed and agreed.

**Resolved** that the minor alterations to the IBP be put forward for recommendation to Full Council for 9November and submission to CDC by 10 November 2023.

Meeting ended 8.55pm

Signed ………………………………………………… Chairman of Committee

Date …………………………