TANGMERE PARISH COUNCIL



**Clerk to the Council**

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**FINANCE COMMITTEE MEETING**

**Tuesday 19 December 2023**

Members are hereby summoned to attend a Meeting

of the **Finance Committee** to be held at

**7.00pm** on **Tuesday 19 December 2023** at

**Tangmere Village Centre, Malcolm Road, Tangmere.**

14 December 2023 Caroline Davison

Parish Clerk

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#### **AGENDA**

1. **Apologies**

To receive apologies for absence

1. **Declarations of Interest**

To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the Agenda for this Meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members’ Code of Conduct.

1. **Income & Expenditure**

To receive the Income & Expenditure figures for November 2023.

1. **Payments above £500**

To note the payments above £500 made in November 2023.

1. **Budget 2023/2024 – Virements**

**Recommended** that the following virements be approved:

1. Virement of £800 from 301/4017 Cleaning Contract to 301/4037 Cricket Square Maintenance to cover Hire of Aerator
2. Virement of £1000 from Professional Fees – Legal 101/4056 to Other Professional Fees 101/4058
3. Virement of £1000 from 101/4033 Newsletter to 101/4042 Small Tools/Equipment for replacement CCTV Monitor.
4. **Interim Internal Audit Report**

To receive and note the Interim Audit Report for Year Ending 31 March 2024. The Interim Audit was carried out on 6 December 2023.

1. **Projects**

To receive an update report in respect of the following projects:

1. Changing Rooms – S106 Sports & Leisure
2. Car Park – S106 Community Facilities
3. Kitchenette – S106 Community Facilities
4. Storage Cupboard in Community Hall – CIL
5. Stage Flooring and Stage Lights -
6. Painting of Stage Floor and Boxing in for Air Source Heat Pump
7. **UKEP and REPF Applications**

To receive an update in respect of the following applications:

1. Phase II Air Source Heat Pumps
2. Stage Flooring
3. Small Hall Garden Extension
4. **Date of Next Meeting**

To note that the next Finance Committee is 20 February 2024.

1. **Exclusion of the Press and Public**

**Recommended that** under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

1. **Teddy Wilfs Contract**
2. **Hall Hire Fee Proposal**
3. **Budget 2024/25**

**Public Attendance**

Members of the public are very welcome to attend this meeting. If you would like to make comments or have a view on any item on this Agenda you wish to have taken into consideration, you are invited to write to the Parish Clerk, or contact a Parish Councillor, prior to the meeting.

**Filming and use of Social Media**

During this meeting, the public are permitted to film the Council in the public session of the meeting or to use social media, providing it does not disrupt the meeting. The public gallery should not be filmed. You are encouraged to let the Parish Clerk know in advance if you wish to film. Mobile devises should be switched to silent for the duration of the meeting (The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012).