TANGMERE PARISH COUNCIL



Caroline Davison

Clerk to the Council

Tangmere Village Centre

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**TANGMERE PARISH COUNCIL**

**FULL COUNCIL MEETING**

**Thursday 23 November 2023**

Councillors are hereby summoned to attend the Full Council Meeting

of Tangmere Parish Council to be held in the Main Hall

Village Centre, Malcolm Road, Tangmere PO20 2HS

on **Thursday 23 November** commencingat **7.00pm**

16 November 2023 Caroline Davison

Parish Clerk

**AGENDA**

1. **Apologies for Absence**

To receive apologies for absence and approve reasons for absence.

1. **Declarations of Interest**

To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members’ Code of Conduct.

1. **Minutes**

To approve as an accurate record the minutes of the Full Council Meeting held on 7 September 2023

(These minutes have been circulated to members prior to this Meeting.)

1. **Chichester District Councillor Report**

To receive a report from the District Councillor, Councillor David Betts.

1. **West Sussex County Councillor Report**

To receive a report from the West Sussex County Councillor, Councillor Simon Oakley.

1. **Public Participation**

Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k. To include a representation by Sandra Cropper in respect of traffic issues in the Parish.

1. **Traffic Issues in Tangmere**

To receive a verbal report in respect of traffic issues in the Parish and an update following the Safer Travel to School meeting scheduled for 21 November 2023.

1. **Tangmere Strategic Development Location (TSDL) Working Group**

An initial meeting between the new TSDL working group, Chichester District Council and the developer was held on 2 October 2023. At this Meeting the Parish Council representatives were made aware that the developers intended to transfer ownership of the area of land across which the access road to Saxon Meadow and the planned cycle and pedestrian path forming a strategic and vital part of the Tangmere Strategic Transport link creating connectivity between the new development and the existing village. The Parish Council are looking to schedule another meeting with the developers in early December 2023.

**Recommended** that the Parish Council makes a formal application to Chichester District Council and to the Developers for ownership of this area of land to be transferred to the Parish Council.

1. **Planning Applications and Decisions**
2. To consider the Council’s observations on the CDC planning applications made since last meeting (see attached list).
3. To note the CDC planning decisions made since last meeting (see attached list).
4. To receive notice of a meeting in respect of proposals for the development of Pump House Field to be held on 27 November 2023 at Boxgrove Village Hall commencing at 7.00pm.
5. **Finance and Governance**
6. To note the payments and receipts to end October 2023 for Parish Council and Village Centre.
7. To note that the next Finance Committee Meeting has been scheduled for 28 November 2023 primarily to determine the budget for financial year 2024/25 and budgetary constraints.
8. **Operation Watershed**

To note WSCC’s Decision relating to Tangmere Parish Council’s application for funding to works on Tangmere Road. The Decision can be found at: [Decision - Operation Watershed Active Communities Fund ECC04 (23/24) (moderngov.co.uk)](https://westsussex.moderngov.co.uk/ieDecisionDetails.aspx?id=1863&LLL=0) . It is advised that this Decision does not come into effect until after the Call-in period ends.

1. **S106 Projects**

To receive update report from the Clerk in respect of the identified S106 projects and to determine recommendations therein.

1. **UK Shared Prosperity Fund (UKPF) and Rural England Prosperity Fund (REPF)**

<https://www.chichester.gov.uk/sharedprosperityfund>

**Recommended:**

1. that opportunities to seek grants from UKPF and REPF to support identified projects be explored with CDC to include but not limited to remodelling of changing room facilities, Phase 2 Village Centre Sustainability Project and improvements to the outdoor area of the Small Hall.
2. that the Council delegates to the Clerk in consultation with the Chairman applications being submitted by deadline of 3 January 2023 for those projects where Council can meet the match funding requirements.
3. **Minutes & Reports from Committees**
4. To receive and note the draft minutes for the Environment Committee Meeting

held on 3 October 2023

1. The next Village Centre Meeting will be held on 12 December 2023
2. To receive and note the draft minutes of the Finance Committee held on 5 October

2023.

Key items from Committees requiring action or decision by Full Council have been included on this Agenda.

1. **Correspondence**

To note any items of correspondence received since last meeting.

1. **Agenda Items for Future Meetings**

To include:

* Governance Documents and Policies

1. **Dates of Forthcoming Meetings**

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| Date of Meeting | Committee |
| 28 November 2023 | Finance Committee |
| 5 December 2023 | Meeting to Explore S106 Public Art Suggestions (closed)  To commence at 6.00pm |
| 5 December 2023 | Environment Committee |
| 12 December 2023 | Village Centre Committee |
| 19 December 2023 | Finance Committee (Budget Setting – closed) |
| 11 January 2023 | Full Council |
| 23 January 2023 | TAAG |

Unless otherwise stated all meetings to commence at 7.00pm.

1. **Exclusion of the Press and Public**

**Recommended that** under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

1. **Staffing Matters**

**Public Attendance**

Members of the public are very welcome to attend this meeting. If you would like to make comments or have a view on any item on this Agenda you wish to have taken into consideration, you are invited to write to the Clerk or contact a Parish Councillor prior to the meeting.

**Filming and Use of Social Media**

During this meeting the public are permitted to film the Council in the public session of a meeting or use social media, providing it does not disrupt the meeting. The audience should not be filmed. You are encouraged to let the Clerk know in advance if you wish to film. All members of the public are requested to switch their mobile devices to silent for the duration of the meeting. (The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012).

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**Tangmere Parish Council Meeting**

**Full Parish Council Meeting – 23 November 2023**

**Agenda Item 9i) Planning Applications**

TG/23/02437/TCA - Case Officer: Henry Whitby

Mr Simon Oakley

12 Nettleton Avenue Tangmere Chichester West Sussex

Notification of intention to crown reduce by up to 3m (to previous pruning points) on 3 no. Apple trees (T4, T5 & T6), remove 1 no. (5m long) stem from south sector on 1 no. Plum tree (T3) and reduce east and north sectors by up to 2m on 1 no. Plum tree (T8).

O.S. Grid Ref. 490373/106751

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S335J0ER0ZU00>

TG/23/02355/DOM - Case Officer: Eleanor Midlane-Ward

Mr Daniel Woodcock

2 Tangmere Road Tangmere Chichester West Sussex

Single Storey Rear Extension.

O.S. Grid Ref. 490504/106661

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S2EXEBERN2C00>

TG/23/02261/FUL - Case Officer: Alicia Snook

City Of Edinburgh Council

Land To The Rear Of Unit 3 Chichester Business Park City Fields Way Tangmere

Construction of a connecting road.

O.S. Grid Ref. 491131/106658

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S1QUVKER0ZU00>

TG/23/02125/FUL - Case Officer: Vicki Baker

Ms Caroline Davison

Tangmere Village Centre Malcolm Road Tangmere Chichester

Alterations and resurfacing of the Village Centre car park with a permeable (full infiltration) flexible surface.

O.S. Grid Ref. 490319/106553

To view the application use the following link; <https://publicaccess.chichester.gov.uk/applications/applicationDetails.do?activeTab=summary&keyVal>

TG/23/02138/DOM - Case Officer: Eleanor Midlane-Ward

Mr Ryan Harvey

129 Mannock Road Tangmere Chichester West Sussex

Single-storey rear extension.

TG/23/02186/DOM - Case Officer: Miruna Turland

Mr and Mrs W and D Underwood

New Bury Farm Marsh Lane Easthampnett Tangmere

Single storey side extension

**Tangmere Parish Council**

**Full Parish Council Meeting**

**Agenda Item 9ii) Planning Decisions**

TG/23/01748/DOM

Mrs J Spencer-Ellis

1 Barncroft Close Tangmere Chichester West Sussex PO20 2FE

First floor west side extension, change garage use to create habitable accommodation with various alterations including changes to fenestration and replacement of cladding for render.

PERMIT

https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RYGHM3ERLST00

TG/23/01947/DOM

Mr David Loy

83 Easthampnett Lane East Hampnett Tangmere Chichester West Sussex PO18 0JY

Single storey rear extension.

PERMIT

https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RZQBOVERM5S00

TG/23/02158/TCA

Dr Penelope Cave

1 Church Farm House Church Lane Tangmere Chichester West Sussex PO20 2HA

Notification of intention to reduce height by 5m, reduce north sector by 3m and south sector by 2m on 1 no. Tulip tree (T1). Reduce height down to 2.5m (above ground level) on 1 no. Yew tree (T2).

NOT TO PREPARE A TREE PRESERVATION ORDER

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S166R7ERMNC00>

TG/23/02157/TPA

Joanna Stacy

4 Merlin Close Tangmere Chichester West Sussex PO20 2WA

Reduce height by 4m, reduce widths by up to 2m and crown thin by 20% on 1 no. Lime tree (T1) subject to TG/91/01022/TPO.

PERMIT

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S166OSERMNA00>

TG/23/02223/TCA

Sue Mcgowan

2 Bayleys Cottages Tangmere Road Tangmere Chichester West Sussex PO20 2HE

Notification of intention to crown reduce by 2m (back to previous pruning points) on 1 no. Italian Alder tree (T1).

NOT TO PREPARE A TREE PRESERVATION ORDER

https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S1KZONERMRY00

TG/23/02017/PA1A

Mr Nabil Ouertani

9 Church Lane Tangmere Chichester West Sussex PO20 2EZ

Single storey extension to the rear (a) rear extension - 6m (b) maximum height - 2.70m (c) height of eaves - 2.70m.

PLANNING PERMISSION NOT REQUIRED

https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S05WOTERMBO00

TG/23/01414/PLD

D Woodcock

2 Tangmere Road Tangmere Chichester West Sussex PO20 2HW

Single storey rear extension to rear elevation, not exceeding 4m in length and height.

REFUSE

https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RWHNQVERL4400