

TANGMERE PARISH COUNCIL



Minutes of a meeting of the Finance Committee held on 6 September 2022 at Tangmere Village Centre

Councillors James Stanbridge, Andrew Irwin, Kate Beach, Roger Birkett, and Simon Oakley
(arrived 8.10pm)

In attendance:

Cllr James Stanbridge (remotely)

Louise Steele – Clerk to the Council

No.		ACTION
093	AGENDA ITEM 1 – ELECTION OF COMMITTEE CHAIRMAN Upon the proposal of Cllr Birkett, seconded by Cllr Irwin, Cllr James Stanbridge was elected Chairman of the Committee.	
094	AGENDA ITEM 2 – ELECTION OF COMMITTEE VICE-CHAIRMAN Upon the proposal of Cllr Beach, seconded by Cllr Stanbridge, Cllr Andrew Irwin was elected Vice-Chairman of the Committee.	
095	AGENDA ITEM 3 – APOLOGIES There were no apologies for absence, all members of the committee being present.	
096	AGENDA ITEM 4 – DECLARATIONS OF INTEREST There were none.	
097	AGENDA ITEM 5 – PUBLIC PARTICIPATION There was none.	
098	AGENDA ITEM 6 – MINUTES The minutes of the meetings held on 28 June 2022 were approved as an accurate record and signed as such by the Chairman.	
099	AGENDA ITEM 7 – FINANCE <ul style="list-style-type: none"> Members authorised payments of £ 29,498.20 made between 1 June & 31 August 2022 from the Parish Council bank account and £ 9,871.26 for the same period from the Village Centre bank account. Bank reconciliations as at 31 August 2022 for all accounts were received and noted Bank balances as at the 31 August 2022 were noted as follows: <ul style="list-style-type: none"> Parish Council Current Account £2,286.11 Parish Council Savings Account £46,000.00 Village Centre Current Account £3,105.08 Village Centre Savings Account £9,000.00 Members received the Income & Expenditure figures for the first five months of the financial year Members received the Balance Sheet as at 31 August 2022. 	
100	AGENDA ITEM 8 – SCHEDULE OF VARIABLE DIRECT DEBITS	

	<p>Members considered and approved a schedule of variable direct debit.</p> <p>Members further agreed that staff salaries should be routinely paid by standing order.</p>	
101	<p>AGENDA ITEM 9 – REVIEW OF FINANCIAL REGULATIONS</p> <p>Members considered the Clerk & RFO's recommended amended version of Financial Regulations 5 and 6. It was agreed that Cllr Irwin should review the Clerk's work.</p>	
102	<p>AGENDA ITEM 10 – BUDGET 2023/24 – PRIORITIES AND TIMETABLE</p> <p>Members considered the timetable for agree the precept for the financial year 2023/24 and agreed that the initial action was for all committees during October 2022.</p>	
103	<p>AGENDA ITEM 11 – ACTION POINTS</p> <p>There were no action points not otherwise covered by the agenda.</p>	
104	<p>AGENDA ITEM 12 – ANY OTHER MATTERS FOR INFORMATION ONLY</p> <p>It was agreed that future arrangements for the Tangmere News should be an agenda item for the next Full Council meeting.</p> <p>Members heard about the quotes forwarded concerning moving the allotment polytunnel and it was observed that the costs equated to the total value of the allotment earmarked reserve.</p>	

Date of next ordinary meeting: Tuesday 1 November 2022

Chairman:

Date: