

# TANGMERE PARISH COUNCIL



## Minutes of a meeting of the Finance Committee held on 26 April 2022 at Tangmere Village Centre

Councillors James Stanbridge (Chairman), Andrew Irwin, Kate Beach, Roger Birkett, and Simon Oakley

### In attendance:

Louise Steele – Clerk to the Council

| No. |   | ACTION |
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| 297 | <p><b>AGENDA ITEM 1 – APOLOGIES</b><br/>There were no apologies, all members of the Committee being present</p>   |        |
| 298 | <p><b>AGENDA ITEM 2 – DECLARATIONS OF INTEREST</b><br/>Councillor Oakley declared non pecuniary interests in matters on the agenda generally as a member of Chichester District Council and as a member of West Sussex County Council.</p>  |        |
| 299 | <p><b>AGENDA ITEM 3 – PUBLIC PARTICIPATION</b><br/>There was none.</p>  |        |
| 300 | <p><b>AGENDA ITEM 4 – MINUTES</b><br/>The minutes of the meetings held on 8 March 2022 were approved as an accurate record and signed as such by the Chairman.</p>  |        |
| 301 | <p><b>AGENDA ITEM 5 – FINANCE</b></p> <ul style="list-style-type: none"> <li>• Members authorised payments of £10,248.55 made between 1 &amp; 31 March 2022 from the Parish Council bank account and £2,083.87 for the same period from the Village Centre bank account.</li> <li>• Bank reconciliations as at 31 March 2022 for all accounts were received and noted</li> <li>• Bank balances as at the 31 March 2022 were noted as follows: <ul style="list-style-type: none"> <li>Parish Council Current Account      £3,564.85</li> <li>Parish Council Savings Account      £13,068.41</li> <li>Village Centre Current Account      £2,885.59</li> <li>Village Centre Savings Account      £13,215.67</li> </ul> </li> <li>• Members considered an Income &amp; Expenditure report for the financial year 2021/22; and</li> <li>• Received the Balance Sheet as at 31 March 2022</li> </ul> |        |
| 302 | <p><b>AGENDA ITEM 6 – INTERNAL AUDIT REPORT</b><br/>Members received and considered the report of the internal audit conducted on 12 April 2022 prior to the report being received by the Annual Meeting of Council. It was noted that there were no recommendations for action and thanks were given to Cllr Irwin, the Clerk and the Parish Administrator for their roles in bringing about this positive outcome.</p>  |        |

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| 303 | <p><b>AGENDA ITEM 7 – ANNUAL GOVERNANCE AND ACCOUNTING RETURN (AGAR) 2021/22</b><br/> Members received the AGAR prior to it being considered by the Annual Meeting of Council.</p>   |  |
| 304 | <p><b>AGENDA ITEM 8 – INFRASTRUCTURE BUSINESS PLAN PROJECTS</b><br/> Members considered Tangmere Parish Council projects included in the Chichester Infrastructure Business Plan 2022-27 and considered projects not yet included in the IBP.</p>  |  |
| 305 | <p><b>AGENDA ITEM 9 – OPERATION WATERSHED</b><br/> Upon the proposal of Cllr Stanbridge seconded by Cllr Birkett it was agreed that £2,224.62 of the reserve earmarked for Operation Watershed be applied to undertake jetting, CCTV survey and root-cut and waste disposal as necessary for the three sites, Church Lane, Tangmere Road and Garland Square.</p> |  |
| 306 | <p><b>AGENDA ITEM 9 – ACTION POINTS</b><br/> Members accepted that there were no outstanding action points that were specific to this Committee.</p>   |  |
| 307 | <p><b>AGENDA ITEM 10 – ANY OTHERS MATTERS FOR INFORMATION</b><br/> Some updating information was shared.</p>   |  |

**Date of next ordinary meeting:** Tuesday 28 June 2022

**Chairman:**

**Date:**