

TANGMERE PARISH COUNCIL



**MINUTES OF THE MEETING OF THE COUNCIL
HELD AT 7.00PM ON 17 MARCH 2022
AT THE VILLAGE CENTRE, MALCOLM ROAD, TANGMERE PO20 2HS**

Present:

Councillors Andrew Irwin (Chairman), Roger Birkett (Vice-Chairman), Kate Beach, Regan du Closel, Simon Oakley, James Stanbridge and Trevor Ware

In attendance:

Louise Steele – Clerk
Five members of the public

No.		ACTION
250	AGENDA ITEM 1 – APOLOGIES FOR ABSENCE Apologies were received Cllr David Blythe.	
251	AGENDA ITEM 2 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS Cllr Oakley declared non pecuniary interests, in general terms, as a member of Chichester District Council (CDC) and as a member of West Sussex County Council (WSCC). Cllr Oakley withdrew from the meeting to the public gallery for the duration of the Committee’s deliberations on the planning applications at Agenda Item 10 under consideration by Chichester District Council due to his Membership of that Council’s Planning Committee. Any comments and observations from Chichester District Councillor Simon Oakley on planning applications were personal ones made at the invitation of the Chairman and related to matters of fact and clarification. Cllr Ware declared a non-pecuniary interest in Agenda Item 8 (the grant application from the Tangmere Youth Club) on the grounds that he is a member of the Youth Club Committee. Cllr Ware withdrew to the public gallery for the duration of that item.	
252	AGENDA ITEM 3 – PUBLIC PARTICIPATION Five members of the public attended stating that they represented the Tangmere allotment group. Four of the five spoke in favour of the benefit of maintaining the current village allotments and asked that their formal objection to the planned move of allotments to land at Saxon Meadow, south of Church Lane be recorded in these minutes. The group requested that two allotment sites should be operated with the new allotment site at Church Lane assigned to the new homes when the Strategic Development Location is built out and that the current allotment site remain for existing allotment holders. The Chairman acknowledged, with regret, the group’s request and reminded the meeting that the allotment move is set out in the Tangmere Neighbourhood Plan (as Policy no 6) which was	

	subject to extensive public consultation and referendum before being made in 2016.	
253	<p>AGENDA ITEM 4 – MINUTES</p> <p>The minutes of the meeting of Council held on 20 January 2022 were approved as an accurate record and the meeting agreed that they should be signed as such by the Chairman.</p>	
254	<p>AGENDA ITEM 5 – AGENCY REPORTS</p> <p>Members received an oral report from Cllr Simon Oakley in his role as County Councillor and that as District Councillor. Cllr Oakley asked for parish councillors help in providing evidence that would help him argue on behalf of the village; the number of people who are unable to get to the bus stop at Meadow Way was an example of evidence required.</p>	
255	<p>AGENDA ITEM 6 - MINUTES & REPORTS FROM COMMITTEES</p> <p>Council received the draft minutes and oral reports from Committee Chairman for the meetings indicated:</p> <p>Environment Committee 1 February and 8 March 2022</p> <p>Village Centre Committee 14 December 2021 and 15 February 2022</p> <p>Finance Committee 11 January 2022 (the Committee Chairman reported orally but receipt of the minutes of 11 January 2022 was deferred to the next meeting).</p>	
256	<p>AGENDA ITEM 7 – CORRESPONDENCE</p> <p>The Chairman referred to correspondence received from a resident asking what the Parish Council could or would do to support refugees from Ukraine. Some debate followed; the Clerk offered to host an informal Zoom meeting for Parish Councillors to discuss the issue more fully – the first of these meetings would take place on Tuesday 22 March at 12 noon.</p>	
257	<p>AGENDA ITEM 8 – GRANTS</p> <p>Members considered requests received for grant aid and decided upon them as shown:</p> <p><u>Citizens Advice Arun and Chichester</u> £250 was agreed as a contribution towards core funding costs</p> <p><u>Tangmere Youth Club</u> £4,000 was agreed as the third annual contribution as part of a five-year commitment made to the Youth Club</p> <p><u>St Andrews Church</u> £250 was agreed towards the upkeep of the Churchyard of St Andrew's. (Members' attention was drawn to NALC's briefing note L01-18 Financial Assistance to the Church and another briefing note from the Church Buildings Council – Local Authority Investment in Church Property which express differing views that may be summarised as the legality of Parish Councils making donations to Churches is unclear and untested in case law. Members agreed</p>	

	<p>that in the absence of clarity about the law and given the low value of the grant they would proceed to make a grant).</p> <p><u>Homestart – Chichester</u> £300 was agreed as a contribution towards running costs.</p>	
258	<p>AGENDA ITEM 9 – ASSETS – JUNCTION TANGMERE ROAD/CHURCH LANE</p> <p>Members agreed a request that the Parish Council take responsibility for the memorial to Tangmere Airfield sited at the junction of Tangmere Road and Church Lane.</p> <p>The Clerk was asked to formalise the position with West Sussex Highways.</p>	
259	<p>AGENDA ITEM 10 – REVIEW OF ASSET REGISTER</p> <p>Members considered and agreed the accuracy of the asset register.</p>	
260	<p>AGENDA ITEM 11 - ANNUAL REVIEW OF RISKS FACED BY THE COUNCIL</p> <p>Members reviewed an overview of the risks faced by the Council and the controls taken to mitigate them. The risk review was agreed.</p>	
261	<p>AGENDA ITEM 12 – ANNUAL MEETING OF ELECTORS</p> <p>Members agreed that light refreshments be served at the Annual Meeting of Electors scheduled for 28 April 2022. The Clerk undertook to share details of a scheme to recognise community volunteers with a view to making the Meeting of Electors the occasion on which such awards were made.</p>	
262	<p>At this point in the meeting Members agreed to suspend Standing Order 3x and to allow the meeting to continue beyond two hours in length (the meeting concluded at 9.50pm).</p>	
263	<p>AGENDA ITEM 13 – TULIP TREE</p> <p>Council determined that the Village Centre Committee should decide the position of the Tulip Tree planted to commemorate the Queen’s Platinum Jubilee.</p>	
264	<p>AGENDA ITEM 14 – PLANNING</p> <p>Members considered the planning application below and commented upon it as shown.</p> <p>22/00516/TCA</p> <p>Notification of intention to fell 1 no. Populus nigra 'Italica' tree (T1).</p> <p>Land Adjacent to Tangmere Road and Chestnut Walk Tangmere PO20 2HH</p> <p>Tangmere Parish Council would normally object to the felling of an apparently healthy tree and notes that there is no evidence provided to justify why this tree should be felled and therefore defers to the expertise of the tree officer.</p>	

265	<p>AGENDA ITEM 15 - ACTION POINTS AND THE CLERK'S REPORT</p> <p>The Clerk provided a brief oral update.</p>	
266	<p>AGENDA ITEM 16 - ANY OTHER MATTERS FOR INFORMATION</p> <p>The question of whether the occupants of a house in Duxford Close had sought consent before using the Village Centre car park for their contractors' access to the property. The Clerk responded that she had not been asked for or granted consent and that she would write to the occupants.</p>	
267	<p>Upon the proposal of Cllr Irwin, seconded by Cllr Oakley, the Council resolved, in accordance with the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press from the meeting at this point prior to consideration of the following item by reason of the confidential nature of the business to be transacted.</p>	
268	<p>AGENDA ITEM 18 TEDDY WILF'S NURSERY SCHOOL</p> <p>Upon the proposal of Cllr Stanbridge, seconded by Cllr Irwin the Council resolved that a license agreement be entered into with Teddy Wilfs from September 2022 for 39 weeks (term-time). Teddy Wilf's to be granted exclusive week day daytime (exact hours to be agreed) use of the Small Hall, the adjacent lavatories, storage room and external fenced play area plus non-exclusive use, at the same times, of the kitchen. Teddy Wilfs to be charged £10 an hour. The agreement to be reviewed in May 2023. The Clerk was asked to clarify some points of detail like what notices will be permitted to be left on the wall.</p>	
269	<p>AGENDA ITEM 19 – LAND AT BISHOPS ROAD</p> <p>The Clerk presented a confidential oral report and received guidance as to the Council's preferred solicitors.</p>	

The next meeting of Council being the Annual Meeting of Council is scheduled to be held on Thursday 12 May 2022

Chairman:

Date: