

# PARISH OF TANGMERE

## ANNUAL MEETING OF ELECTORS

### MINUTES OF THE MEETING HELD REMOTELY USING ZOOM SOFTWARE ON 27 MAY 2021

**PRESENT:** Parish Councillor Andrew Irwin (Chairman)

**IN ATTENDANCE:**

Louise Steele, Clerk to the Parish Council.

11 Members of the public, including councillors and representatives of various organisations and agencies.

Apologies were received from Paul Spencer-Ellis and Peter Lawrence

The Chairman welcomed electors to the meeting.

#### 1. MINUTES

The minutes of the Meeting held on 9 May 2019 were approved and the Chairman indicated that he would sign them as a correct record. It was noted that owing to the Covid-19 pandemic no meeting of electors had been held in 2020.

#### 2. MATTERS ARISING

The Chairman reported that the promised new start to the Tangmere Action Group (TAG) had stalled because of the pandemic and that he would shortly be calling a meeting of TAG to organise an event over the weekend of

#### 3. PARISH COUNCIL CHAIRMAN'S ANNUAL REPORT

The Chairman presented the Chairman's Annual Report which gave an overview of the Parish Council's work during the year. That report is attached as Annexe 1 of these minutes.

In response to a question the Chairman confirmed that the Parish Council expects to be paid by the NHS for its use of the Village Centre as a Vaccination Centre.

#### 4. TANGMERE YOUTH CLUB REPORT

As Treasurer of the Youth Club Johanna Irwin gave an oral report on behalf of the Youth Club Management Committee. Mrs Irwin thanked all volunteers who have been supporting the Youth Club in the last 40 years; she also thanked the Parish Council for its grant aid and all the other organisations and others who have supported the Youth Club financially.

Mrs Irwin explained that the Youth Club has a contract with Sussex Clubs for Young People (SCYP) to provide youth workers to run the Youth Club meetings on Tuesdays; Mrs Irwin further detailed the work and activities that had taken place to support young people during the periods in the last year that the Youth Club had been unable to meet face to face.

## **5. COVID-19 COMMUNITY SUPPORT – WHAT HAVE WE LEARNT HOW CAN WE TAKE THIS FORWARD POST PANDEMIC?**

James Stanbridge gave a summary of the Parish Council's response to the community's needs from the outset of the pandemic identifying the significant input of volunteers. Simply put the system set up was to match vulnerable residents with volunteers and to distribute food.

The Chairman emphasised the generosity of many residents but also that a number of families continued to need support and he opened up the meeting to discussion about how best to continue.

The discussion that followed was focussed on the distribution of food, particularly of food that would otherwise be wasted. A new initiative of a café and food pantry on a fortnightly basis at Oving was discussed with UK Harvest providing a range of food upon payment of a donation of £2.50 – the initiative was aimed at reducing food waste. It was felt that this approach could also work in Tangmere when the Vaccination Centre closes but it might be worth waiting to see how it works in Oving. It was pointed out that, if it were not for the Vaccination Centre, Tangmere Village Centre would have been the first choice of venue for this initiative.

Another learning point was that residents embrace community-led initiatives about donating and redistributing food but are not receptive if that is perceived as a parish council initiative.

The Chairman summarised the discussion by indicating that there was no clear way forward at the moment but that the Parish Council would continue to look for a way to continue to be involved in matching food waste with individuals in the village who need food.

## **6. TANGMERE STRATEGIC DEVELOPMENT LOCATION UPDATE REPORT**

The Chairman invited Simon Oakley, in his role as District Councillor, to give an update on the current position on the Tangmere SDL since the outline planning application was approved on 31 March 2021. The district council is now going through the process of developing the S106 or Developer Obligation Agreement. In terms of timetable Cllr Oakley does not expect the Planning Inspectorate to come back with an answer on the Compulsory Purchase Order (CPO) before early 2022. The build out of the development will take in excess of ten years.

The Chairman indicated that he would like the Parish Council to hold a public meeting to discuss community facilities.

A member of the public raised a question about the planned re-routing of the No 55 bus as a consequence of the SDL and also a concern about the pricing of the route.

## **7. OTHER ISSUES RAISED BY ELECTORS**

A member of the public raised her idea of a library in a 'phonebox. The Chairman indicated that he would take that issue to a meeting of TAG at 10am on Saturday 12 June 2021.

A separate question was asked about when does the Parish Council intend to resurface the Village Centre car park. The Chairman agreed that the project needs to be pursued and asked the Clerk to place the item on the agenda of the Village Centre Committee on 8 June 2021.

Another issue raised was the question of how to improve attendance at this particular meeting next year. A number of ideas were discussed but no conclusions reached.

## TANGMERE PARISH COUNCIL ANNUAL REPORT MAY 2021

### **Chairman's Report.**

It gives me great pleasure to introduce the 2021 annual report of the Council.

Last year's annual meeting was unable to be held as a result of the Stay at Home regulations in place in May 2020 and it is a sign of the way we have adapted to unprecedented conditions that this year's meeting is taking place remotely, using technology unimaginable only a few years ago.

In the last year we received the resignation of Rebecca Hilton from the Council, but she has continued to be involved with the wellbeing of the village as a resident alongside many other residents, for which the Council wishes to extend their grateful thanks.

We have also received the resignation of Cllr. Spencer-Ellis, as he moves home to a new community. Paul will be missed from our discussions, and I am sure that St. Andrew's PCC will also miss his efforts and contribution.

There are therefore 2 vacancies on the Council, which we are able to fill by co-option at the next meeting of the full Council.

During the civic year the council has had to adapt to doing business in unusual ways. Remote working, Zoom meetings and then adapting to the use of the Village Centre as a vaccination centre have meant that the usual face to face contact with residents has proved impossible.

However, on the most important issues facing the village, 2020 saw solid progress: the installation of a bund around the recreation field; the implementation of a community support programme and the outline approval for the strategic development site which delivers the majority of the policies that the village voted for in the 2016 Neighbourhood Plan.

In my report for 2019 I said

*“ I am happy to report that so far the developer is strongly supporting that vision, and are looking forward to being able to advise residents on the progress towards achieving the objectives of the community.”*

The Tangmere News went digital for the first stages of the lock-down when distributors were either shielding, or unable to do door to door delivery. I am pleased to say that paper copies are now being delivered as usual, and I would like to thank the many residents who deliver the copies. Between them all they perform a valuable function in keeping the village up to date with local events.

The Council has increased the precept for both 2020 and 2021 after being unchanged for many years. As the village continues to grow the council will continue to invest in projects that enhance the community facilities available to a growing population, and are always seeking residents input to our spending plans.

We remain committed to work hard to shape the emerging plans for the growth of the village. Our objective remains to get the best infrastructure and services we can for the local community.

### **PARISH COUNCIL FINANCES**

Movements within the Parish Council Accounts including reserves during the financial year were as follows:

DESCRIPTION	Opening Balance 01/04/2020	In year Adj	Payments as of 31/03/2021	Receipts as of 31/03/2022	Balance as of 31/03/2021
<b>CAPITAL RESERVE</b>	£		£	£	£
General Reserves	16,777.97	3650.00		4,512.45	24,940.42
VC General Reserve	12,541.14			1,616.22	14,157.36
<b>EARMARKED RESERVES:</b>					
Youth Services	8,000.00		4,000.00	2,000.00	6,000.00
Bus shelters	4,305.00				4,305.00
Election Fund	4762.50	(3650.00)		850.00	1,112.50
Allotments (including water)	312.49		645.00	1,491.00	1,158.49
TAG	745.81				745.81
Operation Watershed Grants	3,990.14				3,990.14
New Homes Bonus	27,732.52		24,246.00		3,486.52
Community Infrastructure Levy	30,319.71		22,395.83		7,923.88
<b>Asset Replacement Reserves:</b>					
Village Centre Car Park	1,440.90				1,440.90
<b>PC A/C's</b>	<b>89,633.10</b>				<b>40,181.05</b>
<b>VC A/C's</b>	<b>9,287.47</b>				<b>8,096.97</b>
<b>Net Debtors/Creditors</b>	<b>12,007.00</b>				<b>20,983.00</b>
	<b>110,927.57</b>				<b>69,261.02</b>

The balance carried forward for 2020/21 is £69,261.02

During the year funds from the Community Infrastructure Levy (CIL) received in 2018-19 were spent on installing the new Bund securing the boundary of the Recreation Field.

## GRANTS AND DISCRETIONARY PAYMENTS

### Section 137 Payments

At its Annual Meeting in May 2019 the Council adopted the General Power of Competence and retains it still and consequently does not need to use the powers given under Section 137 of the Local Government Act 1972 for discretionary payments

### Grants Received

£30,856 was granted in the year by Chichester District Council from New Homes Bonus to fund some accessible play equipment, an external bottle fountain and a water supply to the youth hall (these projects have been on hold while the Village Centre is a vaccination centre and so the cash has not yet been claimed from CDC). During the year NHB money granted the previous year plus S106 money was used to install a new piece of youth play equipment on the Recreation Field.

£1,000 was received from Clarion via the Tangmere Youth Club to assist in the Council's expenditure of £1,550 supporting the distribution of food to vulnerable members of the community during the pandemic.

### Grants Awarded

£4,000 was granted to the Tangmere Youth Club in the year, the second instalment of a five year grant to support the employment of professional youth workers. Additionally £500 was granted to St Andrews Church towards the fencing of the churchyard.

**Allowances for Councillors:**

Following a decision in 2007, no allowances were paid in 2019/20 or 2020/21 to Councillors. Expenses for Councillors consisted of minor reimbursements covering stationery and expenditure on behalf of the Council.

**Allowances for Employees**

Expenses reimbursed to the administration team consisted of items purchased on behalf of the Parish Council.

Andrew Irwin, Chairman

27<sup>th</sup> May 2021