

# TANGMERE PARISH COUNCIL



**Clerk to the Council**

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## MEMBERS OF THE ENVIRONMENT COMMITTEE

ARE HEREBY INVITED TO AN EXTRAORDINARY MEETING OF THE COMMITTEE TO  
BE HELD AT 7.00PM ON TUESDAY 5 APRIL 2022  
AT TANGMERE VILLAGE CENTRE, MALCOLM ROAD, PO20 2HS.

ALL MEMBERS OF THE PUBLIC HAVE A RIGHT, AND ARE WELCOME, TO ATTEND

31 March 2022

Louise Steele - Parish Clerk

## AGENDA

### 1. Apologies

To receive apologies for absence

### 2. Declarations of Interest

To receive from Members any declarations of discloseable pecuniary and nonpecuniary interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members' Code of Conduct.

### 3. Public participation

Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.

### 4. Minutes

To approve as an accurate record the minutes of the meeting held on 1 February 2022 and the extraordinary meeting held on 8 March 2022 (draft minutes circulated with this agenda at pages 4-6 and 7 & 8).

### 5. Action Points

To note the action points from previous meetings and to hear updates on progress against those action points (summary of Action Points to be shared at the meeting).

If not otherwise covered as an Action Point, to consider the latest position in relation to:

- a) New Homes Bonus projects
- b) Bus shelters
- c) Maintenance and landscaping at Lysander Way
- d) Trees
- e) Allotments.

## **6. Correspondence**

To note correspondence received and consider whether any of the correspondence should form an agenda item at a subsequent meeting. The list of correspondence (if any) to be tabled at the meeting.

## **7. Planning**

To consider the Committee's observations on the planning application listed below:

[22/00728/TCA](#)

Notification of intention to reduce southern sectors by up to 2m on 1 no. Eucalyptus tree (T1), 1 no. Sycamore tree (T2), 1 no. Willow tree (T3) and 1 no. Horsechestnut tree (T4).

Pear Tree Cottage Tangmere Road Tangmere Chichester West Sussex PO20 2HE

## **8. Position of Tulip Tree**

Full Council asked a small group of parish councillors to identify a spot at which to place the new Tulip Tree currently located at the front of the Village Centre. A consensus was not reached and therefore the Committee is asked to decide. Members are asked to note that a tree bench is planned to surround the tree.

## **9. Specification for Minor Works to Play Equipment**

To consider a list of remedial tasks (pages 9 &10) and a draft specification (pages 11 & 12) for works to play equipment and adult gym equipment and authorise the taking of quotes.

## **10. West Sussex Transport Plan 2022-2036 Consultation Report**

To note the contents of an email received from West Sussex Council on 17 March 2022 and previously circulated. The email said:

"West Sussex County Council is undertaking a review of the West Sussex Transport Plan (WSTP). During summer 2021, the County Council published a Draft West Sussex Transport Plan 2022-2036 for consultation and invited feedback on its contents. We would like to thank everyone who took part in the consultation. The consultation report detailing the comments we received on the Draft Plan has now been published and is available to download at the following links:

- [Consultation report, Summer 2021: Feedback summary](#)
- [Consultation report, Summer 2021: Feedback summary, Appendix D Young Persons' Survey Report](#)
- [Young person feedback summary \(1-page\)](#)

Further information about the consultation and the review of the Plan is also available at: [www.westsussex.gov.uk/wstpconsultation](http://www.westsussex.gov.uk/wstpconsultation).

We are currently finalising changes to the Plan and are expecting the revised Plan to be adopted in spring 2022."

## **11. Alternative Means of Transport to and from Tangmere**

To consider the following points raised by Councillor du Closel and indicate whether the parish council will pursue these issues and if so in what forum/context:

- creating a bicycle and pedestrian path from Tangmere to the Oving lights on the inner side of the hedgerows on the Tangmere side;
- resuscitating the bus shelter and the airfield terminus;
- providing a bus service going down the Tangmere Straight and into Chichester from the Oving Road or the south;
- creating an additional bus route to the Barnham train station and
- creating a roundabout at the Shopwycke junction.

## **12. Speed Indicator Device**

To consider the purchase and siting of an additional speed indicator device (SID). Cllr du Closel suggests locating a SID at the curve of Tangmere Road going from the village green toward Tangmere House. This location and other factors such as whether a SID should be similar to the existing mobile SIDs or of a different design are questions which should also be addressed. Members to note that extant consent exists for the parish council to place a portable mini SID (like the two already owned by the parish council) on any of the lamp columns in Tangmere Road marked in red on the maps appended to this agenda (pages 13 &14).

## **13. Date of next meeting**

The next meeting of the Environment Committee is scheduled to be held on 7 June 2022.

# TANGMERE PARISH COUNCIL



**Minutes of the Environment Committee Meeting  
held at 7.00pm on 1 February 2022 in the Village Centre, Malcolm Road PO20  
2HS**

**Present:**

Councillors- Trevor Ware (Chairman), Kate Beach, Roger Birkett, David Blythe, Andrew Irwin and Simon Oakley

**In attendance:**

Louise Steele – Clerk to the Council

<b>212</b>	<b>AGENDA ITEM 1 - ELECTION OF COMMITTEE CHAIRMAN</b> Cllr Trevor Ware was unanimously elected as Chairman of the Environment Committee.	
<b>213</b>	<b>AGENDA ITEM 2 - APOLOGIES FOR ABSENCE</b> Apologies were received from Cllr du Closel.	
<b>214</b>	<b>AGENDA ITEM 3- DECLARATIONS OF INTEREST</b> Cllr Oakley declared non pecuniary interests, in general terms, as a member of Chichester District Council (CDC) and as a member of West Sussex County Council (WSCC).  Cllr Oakley withdrew from the meeting to the public gallery for the duration of the Committee's deliberations on the planning applications at Agenda Item 12 under consideration by Chichester District Council due to his Membership of that Council's Planning Committee. Any comments and observations from Chichester District Councillor Simon Oakley on planning applications were personal ones made at the invitation of the Chairman and related to matters of fact and clarification.	
<b>215</b>	<b>AGENDA ITEM 4 – PUBLIC PARTICIPATION</b> There was no public participation.	
<b>216</b>	<b>AGENDA ITEM 5 – MINUTES</b> The minutes of the meeting held on 23 November 2021 were approved as an accurate record and it was agreed that they should be signed as such by the Chairman.	
<b>217</b>	<b>AGENDA ITEM 6 – ACTION POINTS</b>  Members considered the latest position in relation to: a) New Homes Bonus projects b) Bus shelters c) Maintenance and landscaping at Lysander Way – delayed until after tree works to the Limes d) Trees – New trees planted at rec field – siting of the three remaining trees discussed and to be resolved by Cllrs Beach, Birkett & Oakley. Works to trees at Lysander Way & Wyvern Close anticipated this month	

	<p>e) Dukes Meadow – no further action to be taken until residents association contacts the parish council</p> <p>f) Development/Marketing Officer at Community Transport Sussex – no further action</p>	
<b>218</b>	<b>AGENDA ITEM 7 – CORRESPONDENCE</b> There was none.	
<b>219</b>	<b>AGENDA ITEM 8 – ALLOTMENTS</b> a) The Committee agreed to extend the terms of reference of the Allotments Move Working Group to include the day to day management of the allotments and to rename the group as the Allotments Working Group b) The report of the Allotments Working Group was received.	
<b>220</b>	<b>AGENDA ITEM 9 –SPECIFICATION FOR MINOR WORKS TO PLAY EQUIPMENT</b> This item was deferred until the next meeting of the Committee.	
<b>221</b>	<b>AGENDA ITEM 10 – NATIONAL HIGHWAYS – CONSULTATION WITH PARISH COUNCIL'S RE A27</b> Members considered the formulation of a corporate view on future development of the A27, it was agreed that the cuncil's view would depend upon the options presented by National Highways.	
<b>222</b>	<b>AGENDA ITEM 11 – PLANNING</b> Members considered the planning applications below and commented upon them as shown: <p><u><a href="#">21/03268/TCA</a></u>  Notification of intention to crown reduce by 25 (back to old wound points) on Cherry tree (1), 1 no. Elm tree (2), crown reduce by 25% 1 no. Hawthorn tree (4), crown lift by up to 2m (above ground level) on 1 no. Cypress tree (5) and 1 no. Liquidambar tree (6), reduce height by 3-4m (back to previous pruning points) and reduce widths by 1m on 1 no. Silver Birch tree (7), reduce height by 3-4m (back to previous pruning points) and crown thin by 10-15% on 1 no. Silver Birch tree (8), crown reduce back to old wound points (remove 5-6m re-growth) on 1 no. London Plane tree (9), reduce height by 2m (back to old wound points) and crown thin by 10-15% on 1 no. Silver Birch tree (10), reduce height by 1-2m (back to old wound points) and reduce widths by 1m on 1 no. Magnolia tree (11), reduce height by 6-7m (back to old wound points) on 1 no. Silver Birch tree (12) and crown thin the northern sector by 15% on 1 no. Cypress tree.  1- 28 Saxon Meadow Tangmere West Sussex  <b>Tangmere Parish Council defers to the tree officer with regard to this application</b>  <u><a href="#">21/03562/LBC</a></u></p>	

	<p>Repairs, maintenance and redecoration of existing windows and doors. Replacement of all external existing uPVC doors with timber single glazed doors.</p> <p>Planning Application</p> <p>Spitfire Court Jerrard Road Tangmere PO20 2GR</p> <p><b>See below</b></p> <p><a href="#"><u>21/03561/FUL</u></a></p> <p>Repairs, maintenance and redecoration of existing windows and doors. Replacement of all external existing uPVC doors with timber single glazed doors.</p> <p>Planning Application</p> <p>Spitfire Court Jerrard Road Tangmere PO20 2GR</p> <p><b>Tangmere Parish Council objects to this application on the grounds that the proposed works do not provide the improvement required to bring the doors and windows up to the standards of thermal efficiency that the parish council would expect in residential accommodation in the 21<sup>st</sup> century. The parish council would welcome clarity about the current energy performance certificate (EPC) rating of the building and what the EPC rating would be after the proposed work.</b></p>	
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**Date of next meeting: – 5 April 2022**

Chairman:

Date:

# TANGMERE PARISH COUNCIL



## Minutes of the Extraordinary Environment Committee Meeting held at 7.00pm on 8 March 2022 in the Village Centre, Malcolm Road PO20 2HS

### Present:

Councillors- Trevor Ware (Chairman), Kate Beach, Roger Birkett, Regan du Closel and Andrew Irwin

### In attendance:

Louise Steele – Clerk to the Council

235	<b>AGENDA ITEM 1 - APOLOGIES FOR ABSENCE</b> Apologies were received from David Blythe and Simon Oakley.	
236	<b>AGENDA ITEM 2- DECLARATIONS OF INTEREST</b> No interests were declared.	
237	<b>AGENDA ITEM 3 – PUBLIC PARTICIPATION</b> There was no public participation.	
238	<b>AGENDA ITEM 4 – PLANNING</b> Members considered the planning applications below and commented upon them as shown:  <u>21/03231/FUL</u> Change of use of land for the purpose of siting of 22 temporary buildings (15 no. accommodation units , 3 no. leisure units and 4 no. cycle storage units) to provide permanent living accommodation for up to 60 agricultural workers along with retention of gravelled area required to facilitate the development. Planning Application  The Old Airfield, Tangmere Airfield Nurseries Tangmere Road Tangmere PO20 2FT  <b>Tangmere Parish Council has no objection to this application</b>  <u>22/00075/DOM</u> Demolition of existing garage and store and erection of outbuilding for use as games room/home office with erection of new boundary timber fence. Planning Application  Haresfield House Tangmere Road Tangmere PO20 2EX  <b>Tangmere Parish Council has no objection to this application</b>  <u>21/03561/FUL &amp; 21/03562/LBC</u> Spitfire Court, Jerrard Road, Tangmere	

	<p>To note correspondence (circulated separately) received from the Planning Officer and consider whether the Parish Council wishes to revise its objection to the above applications.</p> <p><b>The parish council does not wish to amend its objection to this application</b></p>	
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**Date of next meeting: – 5 April 2022**

**Chairman:**

**Date:**

## List of Remedial Tasks Identified from the RoSPA Reports

Equipment Item	Remedial Task	Suggested Action
Signage Adult Fitness Equipment	Provide an information sign displaying (all) the minimum information in an easily conspicuous form	Consider reviewing signage and amalgamate the tasks (alongside signs for VC carpark etc)
Signage MUGA/Tennis Courts	Remove projecting bolt thread by cutting down bolt or using shorter bolt	Ask Keith Atherfold to undertake task
Signage Skate Park	Provide appropriate skate signs according to EN 14974	Consider reviewing signage and amalgamate the tasks
Signage U5s play area	Dog ban & ownership signs recommended	Consider reviewing signage and amalgamate the tasks
Basketball Post	Replace backboard	Add to specification require separate price
	Replace net	Add to specification
Cricket nets	Roof mesh - Re-install before use to protect other park users.	Make a decision whether to treat as specialist item or include with generic playground maintenance
	Repair hole in carpet	ditto
Fitness - Air Walker	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe	Add to specification
Fitness - Body Twist	Two discs now turn through 360 degrees - Replace stop bars	Add to specification
	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe	Add to specification
Fitness - Cross Trainer	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe	Add to specification
Fitness - Leg Press	Asset appears to be retaining water. Dismantle, check for	Add to specification

	damage and prevent future accumulation	
	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe	
Fitness Rider	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe	Add to specification
	Repair/replace matting	Add to specification
Fitness Rower	Replace right hand side hand grip	Add to specification
	Replace matting	Add to specification
Fitness Skier	Replace one platform and arm	Add to specification require separate price
	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe	Add to specification
MUGA	Lift matting under gate flush to kerb edge	Add to specification
Youth Shelter – Seating	Replace cap	Add to specification
Skate - Quarter Pipe – Stepped	Replace rivets	Add to specification
Skate - Quarter Pipe (1240 mm)	Replace rivets	Add to specification
North Gate – U5s play area	Level trip hazard	Add to specification
Multiplay – Toddler	Replace missing bolts	Add to specification
Rocker – Frog	Replace damaged bolt cap	Add to specification
Rocker - Seesaw – Chickens	Replace missing caps	Add to specification
Space Net	Repair corner of wet pour surface	Add to specification
Swing - Toddler - 1 Bay 2 Seat	Replace worn chain links	Add to specification

## Specification of Work Required – Tangmere Recreation Ground

A quote is requested for remedial works to items of Tangmere Parish Council's play and fitness equipment. The work required is summarised below and cross referenced to RoSPA Inspection reports which are also supplied. As far as possible quotes should be itemised in order to assist the council in deciding which works to prioritise. Specifically the cost of replacing the backboard and net on the Basketball post and the cost of replacing one platform and arm on the Fitness Skier should each be separately priced.

Equipment Item	Manufacturer	Remedial Task/Work Required	Cross Reference to RoSPA Report
Basketball Post	Adidas (?)	Replace backboard	Youth Facility p 8
"	Adidas (?)	Replace net	Youth Facility p 8
Fitness - Air Walker	Caloo Ltd	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe	Youth Facility p 13
Fitness - Body Twist	Caloo Ltd	Two discs now turn through 360 degrees - Replace stop bars	Youth Facility p 14
"	Caloo Ltd	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe	Youth Facility p 15
Fitness - Cross Trainer	Caloo Ltd	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe	Youth Facility p 16
Fitness - Leg Press	Caloo Ltd	Asset appears to be retaining water. Dismantle, check for damage and prevent future accumulation	Youth Facility p 18
"	Caloo Ltd	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe	Youth Facility p 19
Fitness Rider	Caloo Ltd	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate	Youth Facility p 20

		precautions. Repairs may be necessary where corrosion is severe	
"	Caloo Ltd	Repair/replace matting	Youth Facility p 21
Fitness Rower	Caloo Ltd	Replace right hand side hand grip	Youth Facility p 22
"	Caloo Ltd	Replace matting	Youth Facility p 23
Fitness Skier	Caloo Ltd	Replace one platform and arm	Youth Facility p 24
"	Caloo Ltd	Paintwork in poor condition De-scale back to good base material and coat with lead free paint, using appropriate precautions. Repairs may be necessary where corrosion is severe	Youth Facility p 25
MUGA	N/A	Lift matting under gate flush to kerb edge	Youth Facility p 26
Youth Shelter – Seating	Monster Play Ltd	Replace cap	Youth Facility p 27
Skate - Quarter Pipe – Stepped	Freestyle Skateparks Ltd	Replace rivets	Youth Facility p 30
Skate - Quarter Pipe (1240 mm)	Freestyle Skateparks Ltd	Replace rivets	Youth Facility p 33
North Gate – U5s play area	N/A	Level trip hazard	Playing Fields p 5
Multiplay – Toddler	Wicksteed Leisure Ltd	Replace missing bolts	Playing Fields p 9
Rocker – Frog	Wicksteed Leisure Ltd	Replace damaged bolt cap	Playing Fields p 11
Rocker - Seesaw – Chickens	Wicksteed Leisure Ltd	Replace missing caps	Playing Fields p 12
Space Net	N/A	Repair corner of wet pour surface	Playing Fields p 15
Swing - Toddler - 1 Bay 2 Seat	Ludus Leisure Ltd	Replace worn chain links	Playing Fields p 17

Tangmere CP

Author:

Date: 22/10/2019

(N) Tangmere Road. (No) Meadow Way.



