

TANGMERE PARISH COUNCIL



**MINUTES OF THE MEETING OF
THE COUNCIL HELD AT 7.30PM
ON 11 NOVEMBER 2021
AT THE VILLAGE CENTRE, MALCOLM ROAD, TANGMERE PO20 2HS**

Present:

Councillors Andrew Irwin (Chairman), Roger Birkett (Vice-Chairman),
Kate Beach, David Blythe, Simon Oakley, James Stanbridge and
Trevor Ware

In attendance:

Louise Steele - Clerk
Two members of the public

No.		ACTION
148	AGENDA ITEM 1 – APOLOGIES FOR ABSENCE Apologies were received from Councillors Kirsten Lanchester and Regan du Closel.	
149	AGENDA ITEM 2 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS Cllr Oakley declared non pecuniary interests, in general terms, as a member of Chichester District Council (CDC) and as a member of West Sussex County Council (WSCC).	
150	AGENDA ITEM 3 – PUBLIC PARTICIPATION Two members of the public asked questions relating to Dukes Meadow. These related to the future of the painted stones assembled during the pandemic and positioned at the junction of Neville Duke Way and City Fields Way and the inadequacy of fencing around the playground at Dukes Meadow. The Chairman explained that Members had discussed preserving the stones and engaging an artist to help with this – though he conceded that the discussion had not reached any conclusion. One of the residents indicated that she would gather up the stones and look after them pending work with an artist about how the stones are best to be preserved and displayed. It was indicated that this action should be publicised on social media so that residents were assured the stones had not been removed A question about the need to replace the fencing around the playground at Dukes Meadow is to be progressed by the Clerk facilitating contact between the residents' association and CDC regarding the possibility of S106 funding. The applicant for funding would need to be the landowner and the application would need to include three competitive quotes – the Clerk offered help in identifying the standard required for the fencing of a child's play	

	<p>area.</p> <p>A further question was raised about safety at the junction with City Fields Way.</p>													
151	<p>AGENDA ITEM 4 – MINUTES</p> <p>The minutes of the meeting of Council held on 9 September 2021 and those of the extraordinary meeting held on 7 October 2021 were approved as an accurate record and the meeting agreed that they should be signed as such by the Chairman.</p>													
152	<p>AGENDA ITEM 5 – AGENCY REPORTS</p> <p>Members received an oral report from Cllr Simon Oakley in his role as County Councillor and that as District Councillor.</p> <p>Members also received a written report from the Community Wardens</p>													
153	<p>AGENDA ITEM 6 - MINUTES & REPORTS FROM COMMITTEES</p> <p>It was noted that there were more minutes and reports from Committees because the draft minutes and the reports scheduled to be considered on 9 September 2021 were deferred until this meeting. Those minutes had subsequently been agreed by the relevant Committees.</p> <p>Council received the minutes of the following meetings:</p> <table> <tr> <td>Environment Committee</td> <td>20 July 2021</td> </tr> <tr> <td>Village Centre Committee</td> <td>10 August 2021</td> </tr> <tr> <td>Finance Committee</td> <td>22 June & 31 August 2021</td> </tr> </table> <p>Further, Council received the draft minutes and oral reports from Committee Chairman for the meetings indicated:</p> <table> <tr> <td>Environment Committee</td> <td>28 September 2021</td> </tr> <tr> <td>Village Centre Committee</td> <td>12 October 2021</td> </tr> <tr> <td>Finance Committee</td> <td>26 October 2021</td> </tr> </table>	Environment Committee	20 July 2021	Village Centre Committee	10 August 2021	Finance Committee	22 June & 31 August 2021	Environment Committee	28 September 2021	Village Centre Committee	12 October 2021	Finance Committee	26 October 2021	
Environment Committee	20 July 2021													
Village Centre Committee	10 August 2021													
Finance Committee	22 June & 31 August 2021													
Environment Committee	28 September 2021													
Village Centre Committee	12 October 2021													
Finance Committee	26 October 2021													
154	<p>AGENDA ITEM 7 – CORRESPONDENCE</p> <p>The Clerk referred Members to two items of correspondence recently received.</p> <p>The first was an email from a member of the public with an observation about the poor state of the windows and doors at Spitfire Court and that “one of the residents was having to paint and decorate and endeavour to restore the front door on her own and at her own expense”. The observation was followed with a question about why it is not possible to restore the windows and doors on Spitfire Court and a further question about who is responsible for the restoration and repair of the building.</p> <p>The meeting asked the Clerk to forward the email to Cllr Oakley in his role as a member of CDC. Cllr Oakley explained that two planning applications (20/02991/FUL and 20/02992/LBC) had been made with the intention of replacing the doors and windows at Spitfire Court and that these were still pending decision almost</p>													

	<p>a year after being made. The problem seems to be reaching an agreement such that the replacement windows and doors are deemed to be suitable for the Grade II listed building.</p> <p>The meeting indicated that it would like to write to CDC Planning expressing the parish council's concern. It was agreed that Cllr Beach would draft the letter.</p> <p>A second item of correspondence concerned Village Gateways and it was agreed to refer that matter to the Environment Committee and to cover the recent demolition of the village threshold sign on the "Tangmere straight".</p>	
155	<p>AGENDA ITEM 8 – EXTERNAL AUDITOR REPORT AND CERTIFICATE 2020/21</p> <p>Members received the External Auditor's report for the Financial Year 2020/21 and noted that the report was unqualified and that there were no recommendations or matters drawn to the Council's attention.</p>	
156	<p>AGENDA ITEM 9 – NHB – AGREEMENT FOR 2021 PROJECTS AND UPDATE ON 2019 & 2020 PROJECTS</p> <p>Members noted the correspondence received from CDC relating to the 2021 New Homes Bonus projects and agreed to the terms of the grant agreement and authorised the Clerk to sign the agreement on behalf of the Council.</p> <p>The Clerk reported that the 2019 project to install a drainage link between the south end of the Recreation Field ditch and the soakaways at the south west edge of Recreation Field had not yet been delivered. The Clerk updated the meeting on the problems encountered in getting new contractors to quote for this project. Of the 2020 projects the accessible play equipment had been installed but delivery of the two projects around the Village Centre had been delayed by losing use of the building for five months – these projects were now a matter of priority.</p>	
157	<p>AGENDA ITEM 10 – COMMUNITY WARDENS – FUTURE FUNDING</p> <p>Councillor Beach reported that CDC will continue the current level of its funding for the Community Wardens to 31 March 2023 but thereafter the service would be subject to "root and branch reorganization". The main point for discussion being whether 50% of the costs of the Senior Community Warden should be picked up by funding partners; currently that post is 100% funded by CDC.</p> <p>The Clerk reported upon the open meeting held with the Wardens on 7 October 2021. Attended by Cllrs Oakley and Beach the meeting covered some of the work undertaken by the Wardens and some of the work that the Wardens would like to undertake. The Clerk had offered to support the Wardens by applying for funding to enable the Wardens to take some young people on days out in the summer. Cllr Ware suggested that the Clerk explore the availability of support with minibus transport from the Chichester Boys Club.</p>	

159	<p>AGENDA ITEM 11 – RESURFACING OF THE VILLAGE CENTRE CAR PARK</p> <p>This item was deferred to the next meeting of the Village Centre Committee. Full decision making on this matter was delegated to the Committee and Council agreed to appoint Cllr Stanbridge to the Village Centre Committee for that one meeting.</p>	
159a	<p>At this point in the meeting Members agreed to suspend Standing Order 3x and to allow the meeting to continue beyond two hours in length</p>	
160	<p>AGENDA ITEM 12 – DRAFT CALENDAR OF MEETINGS FOR 2022/23</p> <p>Members received a draft calendar of meetings for the civic year 2022/23. There was some discussion about the start time of meetings and it was resolved that with immediate effect the normal start time for meetings of the Council and of its Committees would be 7.00pm. With the amendment to the meeting start time the calendar of meetings was agreed.</p>	
161	<p>AGENDA ITEM 13 – PLANNING</p> <p>Members considered the planning application below and agreed that the parish council’s comment would be that it had no objection to the application.</p> <p>21/03056/PA1A</p> <p>Single storey extension to the side and rear (a) rear extension - 6.3m (b) maximum height - 3.6m (c) height of eaves - 2.2m. Gate House Chestnut Walk Tangmere Chichester West Sussex PO20 2HH</p>	
162	<p>AGENDA ITEM 14 – TANGMERE STRATEGIC DEVELOPMENT LOCATION – COMMUNITY FACILITIES</p> <p>It was agreed that the Clerk should write to CDC to ask whether or not existing S106 funding could be used to conduct a feasibility study that would help progress the question of community facilities within the SDL.</p>	
163	<p>AGENDA ITEM 15 - ACTION POINTS AND THE CLERK’S REPORT</p> <p>The Clerk’s report concerned the following matters:</p> <ul style="list-style-type: none"> • Meeting with Community Wardens on 7 October 2021 <p>The detail of this was heard at Agenda Item 10 see Minute 158-21 above.</p> <ul style="list-style-type: none"> • Meeting with National Highways re the A27 on 3 November 2021 <p>The clerk was asked to put the question of representation of the parish council at further meetings with National Highways on the agenda for the next meeting of the Environment Committee.</p>	

164	AGENDA ITEM 16 - ANY OTHER MATTERS FOR INFORMATION Three items were raised: Recreation Field Drainage projects – this matter to go to Environment Committee Bus stops and Stagecoach and the future of three Tangmere stops given that two bus stops at the hospital had been decommissioned The appearance of a big blue container at the corner of Churchwood Drive and Meadow Way.	
------------	--	--

The next meeting of Council is scheduled to be held on Thursday 20 January 2022

Chairman:

Date:

