

TANGMERE PARISH COUNCIL



Clerk to the Council

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MEMBERS OF THE FINANCE COMMITTEE
ARE HEREBY INVITED TO A MEETING OF THE COMMITTEE TO BE HELD AT
7.00PM ON TUESDAY 11 JANUARY 2022 AT
TANGMERE VILLAGE CENTRE, MALCOLM ROAD, TANGMERE.

ALL MEMBERS OF THE PUBLIC HAVE A RIGHT, AND ARE WELCOME, TO ATTEND.

Parish Clerk

6 January 2022

AGENDA

1. Apologies

To receive apologies for absence

2. Declarations of Interest

To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members' Code of Conduct.

3. Public participation

Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.

4. Minutes

To approve as an accurate record the minutes of the meetings held on 26 October 2021 and 7 December 2021 (circulated with this agenda).

5. Finance:

- To authorise payments made between 1 October 2021 & 31 December 2021. (to follow);
- To receive and note bank reconciliations as at 31 December 2021 (circulated with this agenda);
- To receive the Income & Expenditure figures for the first nine months of the financial year 2021/22 (to follow); and
- To receive the Balance Sheet as at 31 December 2021 (to follow).

6. Budget Setting 2022/23

To consider the Council's budget for 2022/23 and formulate a recommended budget

and precept for consideration by Full Council on 20 January 2022. A budget report is circulated with this agenda.

7. Action Points

To consider updates on progress against those action points not otherwise included on this agenda. List of action points to be tabled at the meeting.

8. Any other matters for information only

- 9. Date of next meeting:** The next scheduled meeting of the Finance Committee is to be held on 8 March 2022.

TANGMERE PARISH COUNCIL



Minutes of an extraordinary meeting of the Finance Committee held on 7 December 2021 at Tangmere Village Centre

Councillors James Stanbridge (Chairman), Andrew Irwin and Roger Birkett,

In attendance:

Louise Steele – Clerk to the Council

No.		ACTION
178	AGENDA ITEM 1 – APOLOGIES Apologies were received from Councillors Kate Beach and Simon Oakley	
179	AGENDA ITEM 2 – DECLARATIONS OF INTEREST No interests were declared in items on the agenda.	
180	AGENDA ITEM 3 – PUBLIC PARTICIPATION There was none.	
181	AGENDA ITEM 4 – BUDGET 2022/23 Members considered a first draft of the budget for the financial year 2022/23 and a statement of variation showing the differences between the draft budget and the agreed budget for 2021/22. Several matters of detail were discussed, these included whether the budget would cover expanding requirements for grounds maintenance across a number of cost centres. The Village Centre was identified as a budget head of uncertainty with upward pressure coming from energy and cleaning charges but with the potential for new lettings income to offset those increased expenses. The meeting was unable to pre-empt the decisions of the Village Centre Committee meeting scheduled for later the same day (but subsequently deferred to 14 December 2021). It was agreed that additional work would be undertaken on some areas of the budget before the next meeting of the Committee.	

Date of next ordinary meeting: Tuesday 11 January 2022

Chairman:

Date:

TANGMERE PARISH COUNCIL



Minutes of the Finance Committee Meeting held on 26 October 2021 at Tangmere Village Centre

Councillors Andrew Irwin (Vice-Chairman), Kate Beach, Roger Birkett, and Simon Oakley

In attendance:

Louise Steele – Clerk to the Council

No.		ACTION
138	<p>AGENDA ITEM 1 – APOLOGIES Apologies were received from Cllr James Stanbridge.</p>	
139	<p>AGENDA ITEM 2 – DECLARATIONS OF INTEREST Cllr Oakley declared non pecuniary interests, in general terms, as a member of Chichester District Council and as a member of West Sussex County Council.</p>	
140	<p>AGENDA ITEM 3 – PUBLIC PARTICIPATION There was none.</p>	
141	<p>AGENDA ITEM 4 – MINUTES The minutes of the meeting held on 22 June 2021 were agreed as an accurate record of the meeting and the meeting indicated that the Chairman should sign them as such.</p> <p>The Clerk gave an update on Minute 053 – the works to trees at Lysander Way and Wyvern Close and confirmed that the Council’s contractor had submitted the application for consent to works to trees subject to a TPO in mid July and that she anticipated the works would be completed in November.</p>	
142	<p>AGENDA ITEM 5 – ACTION POINTS Progress against action points was considered. Land at Bishops Road – the Clerk was asked to proceed to register a caution; The “Saints” Land – Henry Adams to be asked to value Village Centre car park – to form an agenda item for Full Council on 11 November. A full list of action points to be available for the same meeting.</p>	
143	<p>AGENDA ITEM 6 – FINANCE</p> <ul style="list-style-type: none"> • Members authorised payments of £21,465.55 made between 1 August 2021 & 30 September 2021 from the Parish Council bank account and £3,081.46 for the same period from the Village Centre bank account. • Bank reconciliations as at 30 September 2021 for all accounts were received and noted • Bank balances as at the 31 July 2021 were noted as follows: <ul style="list-style-type: none"> Parish Council Current Account £40,068.92 Parish Council Savings Account £50,042.90 	

	<p>Village Centre Current Account £2,061.54 Village Centre Savings Account £20,206.51</p> <ul style="list-style-type: none"> Members considered an Income & Expenditure report for the period 1 April to 30 September 2021. The Clerk reported that she had adjusted the budget figures so that these matched exactly those that had been agreed in January 2021 – the effect of this was to increase the budgeted income for the Village Centre and to make the underachievement of that income worse. Notwithstanding the likely shortfall on lettings the Clerk reported that the overall financial position was healthy. 	
144	<p>AGENDA ITEM 7 – CHRISTMAS TREE EVENT 2021 Members considered the request that the 2021 Christmas Tree event be financed from within the Parish Council’s resources. It was agreed that it was likely that this would be covered from with the earmarked reserve for TAG activities but, no budget had yet been supplied for the event and so it was difficult to be sure. A risk assessment for the event would also be required.</p>	
145	<p>AGENDA ITEM 8 – COSTS OF REINFORCEMENT OF BUND “GAPS” AND UNDER BENCHES Members considered a quote received in respect of reinforcing the surface of pedestrian access points through the bund at the north and south boundaries of the Recreation Field and reinforcement of the area under benches. It was agreed that a further two quotes were required and that with these the Clerk should apply for funding from S106 for Open Spaces.</p>	
146	<p>AGENDA ITEM 9 – BUDGET SETTING 2022/23 Members noted that the Committee Chairman had requested detailed consideration of the Council’s budget take place at an extraordinary meeting of the Committee with a putative date of 10.00 on Tuesday 7 December 2021. Cllrs Beach and Oakley indicated that they would be unable to attend on that day at that time.</p>	
147	<p>AGENDA ITEM 10 – ANY OTHER MATTERS FOR INFORMATION ONLY The Chairman would write to Seawards to thank them for the work at Woodfield Close. It was also noted that CDC has been using S106 for their own project definition work.</p>	

Date of next ordinary meeting: Tuesday 11 January 2022 (with an extraordinary meeting on 7 December 2021)

Chairman:

Date:

**Bank Reconciliation Statement as at 31/12/2021
for Cashbook 3 - PC Unity Trust Accounts**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Current 20422370	31/12/2021	29	678.54
Uniry Trust Savings 20422396	31/12/2021	22	72,047.34
			<hr/> 72,725.88
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			72,725.88
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			72,725.88
		Balance per Cash Book is :-	72,725.88
		Difference is :-	0.00

Bank Reconciliation Statement as at 31/12/2021
for Cashbook 4 - VC Unity Trust Accounts

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust 20422367 Current	31/12/2021	29	1,914.45
Unity Trust 20422383 Savings	31/12/2021	22	18,207.63
			<u>20,122.08</u>
 <u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	<u>0.00</u>
			20,122.08
 <u>Receipts not Banked/Cleared (Plus)</u>		0.00	<u>0.00</u>
			20,122.08
		Balance per Cash Book is :-	20,122.08
		Difference is :-	0.00

Tangmere Parish Council – Finance Committee Meeting 21 January 2021

Budget Setting 2022/23 – Report from the Clerk and Responsible Financial Officer

The following papers are attached to this report:

- Suggested Precept Figures 2022/23 - Page 3
- Statement of Variation 2021/22 Budget to 2022/23 Draft Budget - Page 4
- Detail for Grounds Maintenance Budgets - Pages 5 & 6
- Projected Movement in Balances 2022/23 - Page 7
- Detailed Budget Figures - Pages 8 to 15

Note: Detailed Salaries estimates are circulated separately as a confidential document

Background

Tangmere Parish Council is obliged to set a balanced budget and to agree a precept for the Financial Year 2022/23. The precept is the amount of money that the parish council asks Chichester District Council to collect on its behalf from the council tax payers in the parish area. The precept is normally expressed as a total cash sum; but it is also often expressed as an amount per Band D householdⁱ. Chichester District Council calculates the taxbase figure for the district and for each parish within the district – the taxbase figure is expressed as an averaged number of Band D households. The precept per Band D household is calculated by dividing the total precept sum by the taxbase.

Chichester District Council notified the parish council on 7 December that the taxbase figure for 2022/23 is 1,109.8 being a small increase on the 2021/22 figure of 1,102.9. (Broadly speaking the taxbase figure increases in line with the number of homes in the parish but it is reduced for the number of households in receipt of Council Tax benefit – if the number of households in receipt of this benefit increases then the taxbase will decrease.)

Setting the budget and agreeing the precept is the responsibility of Full Council – it cannot lawfully be delegated to a Committee. **This Committee is asked to consider the detail of the budget and to make a recommendation to Full Council on 20 January 2022 about the budget and the level of precept to be set.**

Detailed Budget Figures

The detailed budget papers listing every budget head for the parish council's budget. These budgets total to a net position of a £98,240 deficit (see bottom page 15) – that is the amount of income required to balance the budget. That "income" can be raised entirely from precept or by a combination of precept and money taken from the Council's reserves.

The statement of variation (page 4) shows how this figure of £98,240 is reconciled to the precept that the Council set in January 2021. It lists every budget head where the suggested budget is different from the previous year. The main upward pressures are increased salary costs (including an additional 1.25% in Employers National Insurance Contributions and two national annual pay awards), increased energy, insurance and cleaning costs; these are largely offset by a projected increase in letting income from the Village Centre.

For 2021/22 the precept figure was £86,130 and for that year it was agreed to balance the budget by taking £11,550 from reserves - the RFO suggests that the latest figures indicate that in fact an

estimated contribution of £10,000 will be made to reserves at the end of the year and that it might be feasible to balance the 2022/23 budget by taking a sum up to £10,000 out of reserves. A sheet showing how that might affect reserves is included at page 7.

ⁱ For more detail on Council Tax bands see <https://www.gov.uk/guidance/understand-how-council-tax-bands-are-assessed#council-tax-bands-in-england-based-on-1-april-1991-values>

Tangmere Parish Council - Suggested Precept Figures 2022/23

Total Budget Requirement 2022/23	£98,240	
Scenario 1 - No Use of Reserves		
Tax base 2021/22	1102.9	
Tax base 2022/23	1109.8	figure received from CDC 7 Dec 2021
Precept per Band D household 2021/22	£78.09	
Precept per Band D household 2022/23	£88.52	13.4% increase over 2021/22 at Band D
Implied precept 2022/23	£98,240	14.1% increase over 2021/22 in cash terms
Scenario 2 - Use £5,000 of Reserves		
Precept per Band D household 2022/23	£84.02	7.6% increase over 2021/22 at Band D
Implied precept 2022/23	£93,240	8.3% increase over 2021/22 in cash terms
Scenario 3 - Use £10,000 of Reserves		
Precept per Band D household 2022/23	£79.51	1.8% increase over 2021/22 at Band D
Implied precept 2022/23	£88,240	2.4% increase over 2021/22 in cash terms

Tangmere Parish Council - Statement of Variation 2021/22 Budget to 2022/23 Draft Budget

Code	Narrative	Amount	Notes
1176 101	Precept for 2021/22	£86,130	
	Plus sum to be funded from General reserves	£4,500	
	Plus sum to be funded from VC Reserve	£7,050	
	Total Budget Requirement 2020/21	£97,680	
	Add		
4001 to 4004 101	Total increase in staffing costs	£1,620	see separate confidential spreadsheet
4021 101	Increase Telephone/Internet budget	£100	
4024 101	Increase Subscriptions & Licenses	£200	
4025 101	Increased cost of insurance	£1,000	
4040 101	Estimated increased costs of bin emptying	£50	
	Revenue costs of additional bins		unquantified
4711 107	Estimated increased cost of Community Wardens	£400	
4024 205	Increased cost of sub to National Allotment Society	£30	
1002 301	No anticipated tennis income	£100	
4011 301	Estimated increase in NNDR - VC	£200	
4014 301	Estimated increased cost of electricity - VC	£500	
4015 301	Estimated increased cost of gas - VC	£1,000	
4017 301	Estimated increased cost of cleaning - VC	£7,000	ditto
4018 301	Increase Refuse disposal budget	£50	
4046-4048	Additional grounds maintenance budget	£1,900	see separate spreadsheet
	Less		
1030 101	Increased advertising Income - Tangmere News	-£100	
4023 101	Reduced printing & stationery budget	-£100	
4031 101	Remove Covid budget	-£100	
4033 101	Reduced budget for printing Tangmere News	-£400	assumes six editions at average cost of £578 per edition
4054 101	Reduce budget for Loan repayment	-£50	
4701 107	Reduce grants budget	-£50	
1020 205	Increase allotment income	-£50	
1003/1005 301	Virement £1,500 betw Lett'gs - Nonprofit & Lett'gs Private	£0	Nil net effect
1010 301	Estimated increase in letting income	-£12,500	
4012 301	Reduction to Water budget	-£60	
4025 301		-£180	
	Total Budget Requirement 2022/23	£98,240	

Grounds Maintenance Budgets Variation between 2021/22 and 2022/23

Grounds Maintenance Budgets 2021/22

4045	201	Other Grounds Maintenance	Recreation Field	0
4046	201	Grass Cutting	Recreation Field	£3,000
4047	201	Tree/Hedge Maintenance	Recreation Field	£500
4047	204	Tree/Hedge Maintenance	Open Spaces	£600
4048	204	General Garden Maintenance	Open Spaces	£3,200
4048	301	General Garden Maintenance	Village Centre	£800
				<hr/>
				£8,100

Grounds Maintenance Budgets 2022/23 (see over for detail)

4046	201	Grass Cutting	Recreation Field	£3,290
4048	201	Other Grounds Maintenance	Recreation Field	£1,250
4047	204	Tree/Hedge Maintenance	Open Spaces	£1,200
4048	204	Other Grounds Maintenance	Open Spaces	£2,520
4048	205	Other Grounds Maintenance	Allotments	£1,080
4048	301	Other Grounds Maintenance	Village Centre	£660
				<hr/>
				£10,000

Tangmere Parish Council
Draft budget breakdown by supplier and work stream.
2022-2023

Account Number	Cost Cent	Account name	Supplier	units Occasions	Unit rate	Annual Budget	Annual Budget Kennedy	Annual Budget Lubbe	Annual Budget ANO
4046 Grass Cutting	201	Grass cutting Recreation Field	Kennedy	14	235	3290	3290		
4048 Other Grounds Maintenance	201	Weed Kill Recreation Field	Kennedy	1	500	500	500		
4048 Other Grounds Maintenance	201	Recreation Field Ditch Clearance	Lubbe	1	250	250		250	
4048 Other Grounds Maintenance	204	Orchard	Lubbe	10	50	500		500	
4048 Other Grounds Maintenance	204	Memorial Woodland	Lubbe	10	45	450		450	
4048 Other Grounds Maintenance	205	Allotment hedge Cut	Lubbe	2	490	980		980	
4048 Other Grounds Maintenance	204	Village Green	Lubbe	10	36	360		360	
4048 Other Grounds Maintenance	204	Spitfire Court	Lubbe	10	46	460		460	
4048 Other Grounds Maintenance	204	Tamar Way	Lubbe	10	45	450		450	
4048 Other Grounds Maintenance	204	Lysander Way	Lubbe	2	150	300		300	
4048 Other Grounds Maintenance	205	Allotment waste	Lubbe	1	100	100		100	
4048 Other Grounds Maintenance	301	VC Hedge Cut Garden	Lubbe	10	45	450		450	
4048 Other Grounds Maintenance	201	MUGA+Play equip	Lubbe	2	250	500		500	
4048 Other Grounds Maintenance	301	VC Paths	Lubbe	2	50	100		100	
4048 Other Grounds Maintenance	301	VC Gutters Garage	Lubbe	2	55	110		110	
4047 Tree Maintenance	204	Parish Wide		2	600	1200			1200
Suggested Budget heads						10000	3790	5010	1200

New heading
for 2022-23

Cost Centres

- 201 Recreation Field
- 204 Open Spaces
- 205 Allotments
- 301 Village Centre

Tangmere Parish Council - Projected Movement in Reserves 2022/23

	Balances Previous Years					Projected Balances				
	31 March 2018	31 March 2019	31 March 2020	31 March 2021	Movement in Balances	31 March 2022	Movement in Balances	Scenario 1 31 March 2023	Scenario 2 31 March 2023	Scenario 3 31 March 2023
General Reserves										
310 General Reserve	£47,399	£51,343	£16,777	£24,940	£10,000 e	£34,940		£34,940	£29,940	£24,940
311 General Reserve - V Centre	£16,965	£20,872	£12,541	£14,157		£14,157		£14,157	£14,157	£14,157
Total General Reserves	£64,364	£72,215	£29,318	£39,097		£49,097		£49,097	£44,097	£39,097
Earmarked Reserves										
320 Youth Services	£8,000	£10,000	£8,000	£6,000	£-2,000	£4,000	£-2,000	£2,000	£2,000	£2,000
321 Cricket Pitch Mtce	£730	£450	-	-		-		-		
322 Bus Shelters	£6,370	£4,305	£4,305	£4,305		£4,305		£4,305	£4,305	£4,305
323 Elections	£3,400	£4,250	£4,763	£1,113	£850	£1,963	£850	£2,813	£2,813	£2,813
324 Allotments	£1,192	£-648	£312	£1,158		£1,158		£1,158	£1,158	£1,158
325 Neighbourhood Planning	£1,351	£1,351	-	-		-		-		
326 Village Fete/TAG	£1,190	£718	£652	£746	£-35 e	£711		£711	£711	£711
327 Operation Watershed	£8,300	£10,940	£3,990	£3,990		£3,990		£3,990	£3,990	£3,990
328 New Homes Bonus	£-6,297	£9,370	£27,733	£3,487		£3,487		£3,487	£3,487	£3,487
329 Christmas Tree	£525	£300	£94	-		-		-		
330 Community Infrastructure Levy	-	£30,320	£30,320	£7,924	£-1,326	£6,598		£6,598	£6,598	£6,598
331 S106	-	£-6,458	£0	£0		£0		£0	£0	£0
340 Village Centre Car Park	£1,441	£1,441	£1,441	£1,441		£1,441		£1,441	£1,441	£1,441
Total Earmarked Reserves	£26,202	£66,339	£81,610	£30,164		£27,653		£26,503	£26,503	£26,503
Total All Reserves	£90,566	£138,554	£110,928	£69,261		£76,750		£75,600	£70,600	£65,600

e = estimated

Annual Budget - By Centre (Actual YTD Month 9)

Note: DRAFT BUDGET 2022/23

	<u>2020/21</u>		<u>2021/22</u>						<u>2022/23</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>101</u> <u>Administration</u>											
1013 Film Club Subs	0	0	0	0	0	0	0	185	0	0	0
1030 Advertising Income	1,500	1,290	0	0	1,500	0	1,500	1,855	1,600	0	0
1090 Misc Income	1,000	1,120	0	0	1,000	0	1,000	-185	1,000	0	0
1176 Precept	79,293	79,293	0	0	86,130	0	86,130	86,130	0	0	0
1196 Interest Received	0	90	0	0	0	0	0	0	0	0	0
Total Income	81,793	81,793	0	0	88,630	0	88,630	87,985	2,600	0	0
4001 Salaries	30,120	30,420	0	0	30,420	0	30,420	20,280	31,570	0	0
4002 Employers NIC	1,832	1,774	0	0	1,780	0	1,780	1,171	2,010	0	0
4004 Employer's Pension Cost	6,536	6,297	0	0	6,300	0	6,300	4,198	6,540	0	0
4008 Courses/Conferences/Training	500	0	0	0	500	0	500	117	500	0	0
4013 Rent Payable	0	0	0	0	0	0	0	100	0	0	0
4016 Cleaning Material	0	223	0	0	0	0	0	0	0	0	0
4020 Miscellaneous Expenses	50	0	0	0	0	0	0	54	0	0	0
4021 Telephone & Internet	500	581	0	0	500	0	500	356	600	0	0
4022 Postage	200	24	0	0	100	0	100	20	100	0	0
4023 Printing & Stationery	750	516	0	0	700	0	700	196	600	0	0
4024 Subscriptions & Licences	1,500	1,625	0	0	1,600	0	1,600	1,622	1,800	0	0
4025 Insurance	3,000	3,419	0	0	3,500	0	3,500	4,350	4,500	0	0
4026 Publications	0	240	0	0	0	0	0	0	0	0	0
4031 Covid-19	0	1,547	0	0	100	0	100	7	0	0	0
4033 Newsletter	4,250	3,306	0	0	3,900	0	3,900	1,156	3,500	0	0
4034 Website	400	729	0	0	400	0	400	0	400	0	0

Annual Budget - By Centre (Actual YTD Month 9)

Note: DRAFT BUDGET 2022/23

		<u>2020/21</u>		<u>2021/22</u>						<u>2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4038	Equipment Maintenance	1,000	0	0	0	0	0	0	0	0	0	0
4040	Dog Bin Emptying	1,700	0	0	0	1,750	0	1,750	0	1,800	0	0
4042	Small Tools/Equipment	1,000	382	0	0	1,000	0	1,000	8	1,000	0	0
4051	Bank Charges	0	190	0	0	200	0	200	87	200	0	0
4053	Loan Interest	3,350	3,211	0	0	3,200	0	3,200	1,605	3,200	0	0
4054	Loan Capital Repaid	6,400	6,465	0	0	6,550	0	6,550	3,233	6,500	0	0
4055	Professional Fees - Planning	0	2,250	0	0	0	0	0	0	0	0	0
4056	Professional Fees - Legal	0	321	0	0	7,000	0	7,000	0	7,000	0	0
4057	Professional Fees - Audit	800	750	0	0	900	0	900	324	900	0	0
4058	Other Professional Fees	0	1,672	0	0	1,200	0	1,200	2,964	1,200	0	0
	Overhead Expenditure	63,888	65,941	0	0	71,600	0	71,600	41,849	73,920	0	0
5020	Tfr to Youth services EMR	2,000	0	0	0	2,000	0	2,000	0	2,000	0	0
5023	Tfr to Election EMR	850	850	0	0	850	0	850	0	850	0	0
	Other Cost/Income	2,850	850	0	0	2,850	0	2,850	0	2,850	0	0
	Movement to/(from) Gen Reserve	15,055	15,002			14,180		14,180	46,136	(74,170)		
<u>107</u>	<u>Grants</u>											
4701	Grants	950	0	0	0	1,050	0	1,050	500	1,000	0	0
4702	Grants - s137	100	0	0	0	0	0	0	0	0	0	0
4703	Grants - PAP Initiatives	1,000	0	0	0	1,000	0	1,000	0	1,000	0	0
4704	Grant - Churchyard	250	0	0	0	250	0	250	0	250	0	0
4705	Grant - Youth Work	0	4,000	0	0	0	0	0	0	0	0	0
4711	Comm Wardens Cont	12,600	12,651	0	0	13,000	0	13,000	9,033	13,400	0	0

Annual Budget - By Centre (Actual YTD Month 9)

Note: DRAFT BUDGET 2022/23

	<u>2020/21</u>		<u>2021/22</u>						<u>2022/23</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Overhead Expenditure	14,900	16,651	0	0	15,300	0	15,300	9,533	15,650	0	0
Movement to/(from) Gen Reserve	(14,900)	(16,651)			(15,300)		(15,300)	(9,533)	(15,650)		
109 Capital & Projects											
1049 S106 Income	0	5,191	0	0	0	0	0	0	0	0	0
Total Income	0	5,191	0	0	0	0	0	0	0	0	0
4910 CP NHB 2019	0	29,420	0	0	0	0	0	0	0	0	0
4911 CP Recreation Field Bund	0	23,235	0	0	0	0	0	0	0	0	0
Overhead Expenditure	0	52,655	0	0	0	0	0	0	0	0	0
5128 Tfr from New Homes Bonus EMR	0	-24,246	0	0	0	0	0	0	0	0	0
Other Cost/Income	0	-24,246	0	0	0	0	0	0	0	0	0
109 Net Income over Expenditure	0	-23,218	0	0	0	0	0	0	0	0	0
5130 plus Tfr from CIL EMR	0	22,396	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	0	(822)			0		0	0	0		
201 Rec Field & Meadow Way											
1011 Fete Income	0	0	0	0	0	0	0	432	0	0	0
Total Income	0	0	0	0	0	0	0	432	0	0	0
4020 Miscellaneous Expenses	0	70	0	0	0	0	0	0	0	0	0
4031 Covid-19	0	126	0	0	0	0	0	0	0	0	0
4036 Property Maintenance	600	295	0	0	600	0	600	1,386	600	0	0

Annual Budget - By Centre (Actual YTD Month 9)

Note: DRAFT BUDGET 2022/23

		<u>2020/21</u>		<u>2021/22</u>						<u>2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4039	ROSPA Fees	200	246	0	0	220	0	220	190	220	0	0
4041	Equipment Hire	0	8	0	0	0	0	0	0	0	0	0
4042	Small Tools/Equipment	100	71	0	0	100	0	100	344	100	0	0
4045	Other Grounds Maintenance	0	245	0	0	0	0	0	310	0	0	0
4046	Grass Cutting	3,500	2,505	0	0	3,000	0	3,000	3,361	3,290	0	0
4047	Tree/Hedge Maintenance	1,000	0	0	0	500	0	500	1,140	0	0	0
4048	General Garden Maintenance	0	0	0	0	0	0	0	0	1,250	0	0
4721	Fete Expenses	0	0	0	0	0	0	0	32	0	0	0
	Overhead Expenditure	5,400	3,566	0	0	4,420	0	4,420	6,762	5,460	0	0
	Movement to/(from) Gen Reserve	(5,400)	(3,566)			(4,420)		(4,420)	(6,330)	(5,460)		
<u>202</u>	<u>Street Furniture</u>											
4017	Cleaning Contract	0	54	0	0	0	0	0	125	0	0	0
4036	Property Maintenance	0	60	0	0	0	0	0	0	0	0	0
4038	Equipment Maintenance	0	0	0	0	0	0	0	180	0	0	0
	Overhead Expenditure	0	114	0	0	0	0	0	305	0	0	0
	Movement to/(from) Gen Reserve	0	(114)			0		0	(305)	0		
<u>203</u>	<u>Street Lighting</u>											
4014	Electricity	300	283	0	0	400	0	400	347	400	0	0
4020	Miscellaneous Expenses	0	0	0	0	0	0	0	82	0	0	0
4036	Property Maintenance	100	0	0	0	100	0	100	0	100	0	0
4038	Equipment Maintenance	0	80	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	400	363	0	0	500	0	500	430	500	0	0

Annual Budget - By Centre (Actual YTD Month 9)

Note: DRAFT BUDGET 2022/23

		<u>2020/21</u>		<u>2021/22</u>						<u>2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	(400)	(363)			(500)		(500)	(430)	(500)		
<u>204</u>	<u>Open Spaces</u>											
1020	Rent Received	0	590	0	0	0	0	0	390	0	0	0
	Total Income	0	590	0	0	0	0	0	390	0	0	0
4016	Cleaning Material	0	334	0	0	0	0	0	468	0	0	0
4018	Refuse disposal/Bin Emptying	0	297	0	0	0	0	0	0	0	0	0
4020	Miscellaneous Expenses	0	450	0	0	0	0	0	0	0	0	0
4035	Speed Indicator Devices	0	670	0	0	520	0	520	400	520	0	0
4040	Dog Bin Emptying	0	1,437	0	0	0	0	0	0	0	0	0
4042	Small Tools/Equipment	0	0	0	0	0	0	0	182	0	0	0
4045	Other Grounds Maintenance	0	210	0	0	0	0	0	0	0	0	0
4047	Tree/Hedge Maintenance	600	795	0	0	600	0	600	831	1,200	0	0
4048	General Garden Maintenance	2,200	2,962	0	0	3,200	0	3,200	2,348	2,520	0	0
4058	Other Professional Fees	0	0	0	0	500	0	500	0	500	0	0
4723	Christmas Expenses	0	357	0	0	0	0	0	435	0	0	0
	Overhead Expenditure	2,800	7,512	0	0	4,820	0	4,820	4,664	4,740	0	0
	Movement to/(from) Gen Reserve	(2,800)	(6,922)			(4,820)		(4,820)	(4,274)	(4,740)		
<u>205</u>	<u>Allotments</u>											
1020	Rent Received	1,200	1,231	0	0	1,200	0	1,200	1,274	1,250	0	0
1090	Misc Income	800	260	0	0	800	0	800	0	800	0	0
	Total Income	2,000	1,491	0	0	2,000	0	2,000	1,274	2,050	0	0

Annual Budget - By Centre (Actual YTD Month 9)

Note: DRAFT BUDGET 2022/23

		<u>2020/21</u>		<u>2021/22</u>						<u>2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4012	Water	1,000	326	0	0	1,000	0	1,000	207	1,000	0	0
4020	Miscellaneous Expenses	0	70	0	0	0	0	0	172	0	0	0
4022	Postage	0	0	0	0	0	0	0	32	0	0	0
4024	Subscriptions & Licences	130	150	0	0	150	0	150	0	180	0	0
4048	General Garden Maintenance	0	0	0	0	0	0	0	0	1,080	0	0
	Overhead Expenditure	1,130	545	0	0	1,150	0	1,150	411	2,260	0	0
	Movement to/(from) Gen Reserve	870	946			850		850	862	(210)		
<u>301</u>	<u>Tangmere Village Centre</u>											
1000	Pitch Hire - Football	300	200	0	0	300	0	300	100	300	0	0
1001	Pitch Hire - Cricket	200	1,211	0	0	1,500	0	1,500	1,838	1,500	0	0
1002	Pitch Hire - Tennis	150	0	0	0	100	0	100	0	0	0	0
1003	Letting Income - Non-Profit	4,500	78	0	0	4,500	0	4,500	1,540	13,000	0	0
1004	DO NOT USE	0	30	0	0	0	0	0	0	0	0	0
1005	Letting Income - Private/Resid	0	0	0	0	0	0	0	360	1,500	0	0
1010	Letting Income - Commercial	24,000	14,504	0	0	17,500	0	17,500	9,667	20,000	0	0
1020	Rent Received	0	200	0	0	0	0	0	0	0	0	0
1040	Solar Panel Income	800	1,040	0	0	800	0	800	768	800	0	0
1061	Grants Received	0	10,000	0	0	0	0	0	0	0	0	0
1090	Misc Income	0	212	0	0	0	0	0	0	0	0	0
	Total Income	29,950	27,475	0	0	24,700	0	24,700	14,273	37,100	0	0
4011	Rates	7,250	0	0	0	7,500	0	7,500	1,174	7,700	0	0
4012	Water	1,000	369	0	0	660	0	660	228	600	0	0

Annual Budget - By Centre (Actual YTD Month 9)

Note: DRAFT BUDGET 2022/23

		<u>2020/21</u>		<u>2021/22</u>						<u>2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4014	Electricity	1,000	918	0	0	1,000	0	1,000	523	1,500	0	0
4015	Gas	2,000	2,133	0	0	2,000	0	2,000	877	3,000	0	0
4016	Cleaning Material	800	111	0	0	500	0	500	325	500	0	0
4017	Cleaning Contract	7,400	4,930	0	0	5,000	0	5,000	4,362	12,000	0	0
4018	Refuse disposal/Bin Emptying	0	193	0	0	300	0	300	504	350	0	0
4020	Miscellaneous Expenses	300	-155	0	0	200	0	200	50	200	0	0
4021	Telephone & Internet	900	1,098	0	0	1,100	0	1,100	757	1,100	0	0
4023	Printing & Stationery	100	0	0	0	0	0	0	0	0	0	0
4024	Subscriptions & Licences	400	-469	0	0	1,500	0	1,500	311	1,500	0	0
4025	Insurance	0	174	0	0	180	0	180	0	0	0	0
4031	Covid-19	0	966	0	0	0	0	0	0	0	0	0
4036	Property Maintenance	4,000	1,886	0	0	3,000	0	3,000	1,146	3,000	0	0
4037	Cricket Square Maintenance	0	840	0	0	1,000	0	1,000	1,170	1,000	0	0
4038	Equipment Maintenance	0	365	0	0	500	0	500	315	500	0	0
4042	Small Tools/Equipment	0	2,530	0	0	1,000	0	1,000	231	1,000	0	0
4048	General Garden Maintenance	0	588	0	0	800	0	800	496	660	0	0
4049	Occas'l Users Deposit Return	0	130	0	0	0	0	0	0	0	0	0
4051	Bank Charges	0	28	0	0	0	0	0	26	0	0	0
	Overhead Expenditure	25,150	16,636	0	0	26,240	0	26,240	12,494	34,610	0	0
5111	Tfr from VC Fund	0	0	0	0	-7,050	0	-7,050	0	0	0	0
	Other Cost/Income	0	0	0	0	-7,050	0	-7,050	0	0	0	0
	Movement to/(from) Gen Reserve	4,800	10,839			5,510		5,510	1,779	2,490		
<u>999</u>	<u>VAT</u>											

Annual Budget - By Centre (Actual YTD Month 9)

Note: DRAFT BUDGET 2022/23

		<u>2020/21</u>		<u>2021/22</u>						<u>2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
115	VAT Refunds	0	5,776	0	0	0	0	0	1,970	0	0	0
	Total Income	0	5,776	0	0	0	0	0	1,970	0	0	0
	Movement to/(from) Gen Reserve	0	5,776			0		0	1,970	0		
	Total Budget Income	113,743	122,316	0	0	115,330	0	115,330	106,324	41,750	0	0
	Expenditure	116,518	140,587	0	0	119,830	0	119,830	76,448	139,990	0	0
	Net Income over Expenditure	-2,775	-18,271	0	0	-4,500	0	-4,500	29,876	-98,240	0	0
	plus Tfr from CIL EMR	0	22,396	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(2,775)	4,125			(4,500)		(4,500)	29,876	(98,240)		