

TANGMERE PARISH COUNCIL



Minutes of the Finance Committee Meeting held on 31 August 2021 at Tangmere Village Centre

Councillors Andrew Irwin (Vice-Chairman), Kate Beach, Roger Birkett, and Simon Oakley

In attendance:

Louise Steele – Clerk to the Council

No.		ACTION
138	<p>AGENDA ITEM 1 – APOLOGIES Apologies were received from Cllr James Stanbridge.</p>	
139	<p>AGENDA ITEM 2 – DECLARATIONS OF INTEREST Cllr Oakley declared non pecuniary interests, in general terms, as a member of Chichester District Council and as a member of West Sussex County Council.</p>	
140	<p>AGENDA ITEM 3 – PUBLIC PARTICIPATION There was none.</p>	
141	<p>AGENDA ITEM 4 – MINUTES The minutes of the meeting held on 22 June 2021 were agreed as an accurate record of the meeting and the meeting indicated that the Chairman should sign them as such.</p> <p>The Clerk gave an update on Minute 053 – the works to trees at Lysander Way and Wyvern Close and confirmed that the Council’s contractor had submitted the application for consent to works to trees subject to a TPO in mid July and that she anticipated the works would be completed in November.</p>	
142	<p>AGENDA ITEM 5 – ACTION POINTS Progress against action points was considered. Land at Bishops Road – the Clerk was asked to proceed to register a caution; The “Saints” Land – Henry Adams to be asked to value Village Centre car park – to form an agenda item for Full Council on 11 November. A full list of action points to be available for the same meeting.</p>	
143	<p>AGENDA ITEM 6 – FINANCE</p> <ul style="list-style-type: none"> • Members authorised payments of £21,465.55 made between 1 August 2021 & 30 September 2021 from the Parish Council bank account and £3,081.46 for the same period from the Village Centre bank account. • Bank reconciliations as at 30 September 2021 for all accounts were received and noted • Bank balances as at the 31 July 2021 were noted as follows: <ul style="list-style-type: none"> Parish Council Current Account £40,068.92 Parish Council Savings Account £50,042.90 Village Centre Current Account £2,061.54 Village Centre Savings Account £20,206.51 • Members considered an Income & Expenditure report for the period 1 April to 30 September 2021. The Clerk reported that she had adjusted the budget figures so that these matched exactly those that had been agreed in January 2021 – the effect of this was to increase the budgeted income for the Village Centre and to make the underachievement of that income worse. Notwithstanding the likely shortfall on lettings the Clerk reported that the overall financial position was healthy. 	
144	<p>AGENDA ITEM 7 – CHRISTMAS TREE EVENT 2021</p>	

	Members considered the request that the 2021 Christmas Tree event be financed from within the Parish Council's resources. It was agreed that it was likely that this would be covered from with the earmarked reserve for TAG activities but, no budget had yet been supplied for the event and so it was difficult to be sure. A risk assessment for the event would also be required.	
145	AGENDA ITEM 8 – COSTS OF REINFORCEMENT OF BUND “GAPS” AND UNDER BENCHES Members considered a quote received in respect of reinforcing the surface of pedestrian access points through the bund at the north and south boundaries of the Recreation Field and reinforcement of the area under benches. It was agreed that a further two quotes were required and that with these the Clerk should apply for funding from S106 for Open Spaces.	
146	AGENDA ITEM 9 – BUDGET SETTING 2022/23 Members noted that the Committee Chairman had requested detailed consideration of the Council's budget take place at an extraordinary meeting of the Committee with a putative date of 10.00 on Tuesday 7 December 2021. Cllrs Beach and Oakley indicated that they would be unable to attend on that day at that time.	
147	AGENDA ITEM 10 – ANY OTHER MATTERS FOR INFORMATION ONLY The Chairman would write to Seawards to thank them for the work at Woodfield Close. It was also noted that CDC has been using S106 for their own project definition work..	

Date of next ordinary meeting: Tuesday 11 January 2022 (with an extraordinary meeting on 7 December 2021)

Chairman:

Date: