

TANGMERE PARISH COUNCIL



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MEMBERS OF TANGMERE PARISH COUNCIL ARE HEREBY SUMMONED:-

TO A MEETING OF THE COUNCIL TO BE HELD AT
7.30PM ON THURSDAY 11 NOVEMBER 2021
AT THE VILLAGE CENTRE, MALCOLM ROAD, TANGMERE PO20 2HS

*ALL MEMBERS OF THE PUBLIC HAVE A RIGHT, AND ARE WELCOME TO ATTEND,
BUT MAY ONLY SPEAK AT THE INVITATION OF THE CHAIRMAN.*

7 November 2021

Louise Steele - Parish Clerk

AGENDA

1. Apologies

2. Declarations of Interest

To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members' Code of Conduct.

3. Public Participation

Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.

4. Minutes

To approve as an accurate record the minutes of the meeting held on 9 September 2021 (Supporting Papers pp 1 to 4) and the extraordinary meeting held on 7 October 2021 (to follow).

5. Agency Reports

To consider an oral report from the County and District Councillor and a report from the Community Wardens (Supporting Papers p 5).

6. Minutes & Reports from Committees

To receive the minutes and oral reports from Committee Chairman for the meetings indicated (deferred from the last ordinary meeting):

Environment Committee 20 July 2021 (Supporting Papers pp 6 to 8)

Village Centre Committee 10 August 2021 (Supporting Papers pp 9 to 10)

Finance Committee 22 June & 31 August 2021 (Supporting Papers pp 11 to 14)

Further, to receive the draft minutes and oral reports from Committee

Chairman for the meetings indicated:

Environment Committee 28 September 2021 (Supporting Papers pp 15 to 16)

Village Centre Committee 12 October 2021 (to follow)

Finance Committee 26 October 2021 (to follow)

7. Correspondence

To note correspondence received and consider whether any of the correspondence should form an agenda item at a subsequent meeting. Correspondence received to date included in supporting papers (Supporting Papers pp 17 to 21). Other correspondence might be tabled at the meeting.

8. External Auditor Report and Certificate 2020/21

To receive the External Auditor's report for the Financial Year 2019/20 (full paperwork following conclusion of audit included as Supporting Papers pp 22 to 26)

9. NHB – Agreement for 2021 Projects and update on 2019 & 2020 Projects

To note the correspondence received relating to the 2021 projects and agree to the terms of the grant agreement and authorise the Clerk to sign it on behalf of the Council (Supporting Papers pp 27 to 30).

Further to note an update on 2019 and 2020 projects to be included in the Clerks Report (See agenda item 15).

10. Community Wardens – Future Funding

To consider an oral report from Councillor Beach.

11. Resurfacing of the Village Centre Car Park

To consider a report from the Town Clerk (report to follow) with a view to making a decision about appointing a contractor to support the tendering and contract management process.

12. Draft Calendar of Meetings for 2022/23

To consider a draft calendar of meetings for the civic year 2022/23 (Supporting Papers p 31).

13. Planning

To consider the Council's observations on the following planning application:

[21/03056/PA1A](#)

Single storey extension to the side and rear (a) rear extension - 6.3m (b) maximum height - 3.6m (c) height of eaves - 2.2m.

Gate House Chestnut Walk Tangmere Chichester West Sussex PO20 2HH

14. Tangmere Strategic Development Location – Community Facilities

To continue consideration of the issue of the provision of community facilities as part of the Strategic Development and options for the Parish Council to manage/own those facilities. Email correspondence between the Chairman and Mike Bleakley of Chichester District Council has been previously circulated to Councillors and is included in the supporting papers (Supporting Papers pp 32 to 33)

15. Action Points and the Clerk's Report

The Clerk to report on matters including the following (written report to follow):

- Meeting with Community Wardens on 7 October 2021
- Meeting with National Highways re the A27 on 3 November 2021

and to give an update on action points not otherwise covered on this agenda.

16. Any other matters for Information

To consider any other matters for information (not decision) at the discretion of the Chairman.

17. Date of next meeting

The meeting of Council is scheduled to be held on Thursday 20 January 2022.