

TANGMERE PARISH COUNCIL



Minutes of the Environment Committee Meeting held at 7.30pm on 20 July 2021 in the Village Centre, Malcolm Road PO20 2HS

Present:

Councillors- Kate Beach, Roger Birkett, David Blythe, Andrew Irwin, Kirsten Lanchester, Simon Oakley and Trevor Ware

In attendance:

Councillor Regan du Closel
Louise Steele – Clerk to the Council
One member of the public

070	AGENDA ITEM 1 - APOLOGIES FOR ABSENCE Apologies for absence were received Jane Taylor the new Chairman of the Allotment Committee. Cllr du Closel was welcomed to first meeting following her co-option on to the Council.	
071	AGENDA ITEM 2- DECLARATIONS OF INTEREST Cllr Oakley declared a non-pecuniary interest as a Member of Chichester District Council (CDC) and as a Member of West Sussex County Council (WSSCC) in matters on the agenda in general.	
072	AGENDA ITEM 3 – PUBLIC PARTICIPATION There was no public participation.	
073	AGENDA ITEM 4 – MINUTES The minutes of the meeting held on 25 May 2021 were approved as an accurate record and it was agreed that they should be signed as such by the Chairman.	
074	AGENDA ITEM 5 – CORRESPONDENCE There was no correspondence to be considered.	
075	AGENDA ITEM 6 – ALLOTMENTS Jane Taylor, the new Chairman of the Allotment Committee was welcomed in her absence and her written report was received and considered. It was agreed that the Clerk would find out how much Myplex and polythene (for the polytunnel) would be required and liaise with Cllr Birkett to procure it. The Clerk was asked to establish whether any remedy to the removal of water was required (e.g. push taps or secured taps). On the issue of the chain barrier across the path the Clerk was asked to give the museum a further week to respond to her initial email and then, if no reply was received, to respond with a stronger email as with any third party who had installed something on land in the Parish Council's ownership. Weed notices are yet to be actioned. The stewards be left to decide on siting of the noticeboard. Cllr Irwin gave an oral update on the first, informal meeting of the Allotment Move Working Group. The terms of reference of the working group were proposed and agreed as: <i>"To discuss and agree the way forward and order of priority of actions required, for the relocation of Tangmere's Southside and Northside Allotment Sites to a new site in the village with an initial target of completing the move in its entirety by the Autumn of 2023. It is intended to relocate both Allotment Sites together, in order to unite the Group onto</i>	

	<p><i>one site, which will offer an extended footprint with ample space to accommodate the occupants of the two current allotment sites, space for additional plots together with parking facilities. Any unallocated plots will become available to new householders.”</i></p> <p>Cllr Irwin’s feedback focussed on the main discussion points set out for the 19 July meeting</p> <ul style="list-style-type: none"> • The difference in the status for relocation rights between the Southside and Northside Allotment Sites – in the Parish Council’s view there is no difference in status between the two; • Update on the progress of application to the Secretary of State regarding the relocation of the Allotments; the Parish Council has not initiated this process and will not until agreement with the allotment holders is reached. An amicable route forward is the way to go. • Timescale for termination of tenancy agreements. Informal notice is effective now and the Parish Council intends to give 12 to 18 months formal notice • Any compensation rights regarding trees, buildings etc – the Parish Council intends to comply will all statutory requirements and to treat individual allotment holders on a case by case basis. • Arrangements for a soil survey at the new proposed site; and flooding and drainage surveys • Update on progress from Countryside <p>The Clerk was asked to email an officer from Chichester District Council asking for specifics of the West of Chichester SD.</p>	Clerk
076	<p>AGENDA ITEM 9 – PLANNING</p> <p>Members considered the Council’s observations on the following planning applications and commented on them as indicated:</p> <p>21/02056/TCA Notification of intention to remove 2 no. lower limbs (with 12cm diameters) on south sector at 4m (above ground level) and reduce upper limbs on west sector by 2m (to clear the roof of the building) on 1 no. Ash tree (T1). Planning Application 6 Dukes Cottages Tangmere Road Tangmere Chichester West Sussex PO20 2HB</p> <p>Tangmere Parish Council defers to the arboricultural officer in respect of this application.</p>	
077	<p>AGENDA ITEM 10 – NEW HOMES BONUS 2021</p> <p>Members considered the projects that should be the subject of application to Chichester District Council for New Homes Bonus. These were agreed as a statement tree for the Queen’s Platinum Jubilee, six octagonal picnic tables (one wheelchair accessible), additional trees, and purchase of land adjacent to the Village Centre car park.</p> <p>Members agreed that authority be delegated to the Clerk to complete and submit the applications.</p>	
078	<p>AGENDA ITEM 11 – ACTION POINTS AND OTHER MATTERS</p> <p>To note the action points from previous meetings and to hear updates on progress against those action points (summary of Action Points to be shared at the meeting). If not otherwise covered as an Action Point, to consider the latest position in relation to:</p> <ol style="list-style-type: none"> <u>Recreation Field Bund</u> – reinforcement of the pedestrian access points is in hand. <u>Post Office</u> – Opening of the counter at the Co-op is imminent. <u>New Homes Bonus</u> projects (accessible play equipment) – installation awaited, NHB 2019 Drainage Project needs to be progressed <u>Bus shelters</u> – Meadow bus stop – the timetable is obliterated. 	

	<p>e) <u>Maintenance and landscaping at Lysander Way</u> – this is a difficult area to get anything established – the meeting agreed to the planting of bluebells in this area.</p> <p>f) <u>New bins</u> – Clerk to chase CDC.</p> <p>g) <u>Tangmere Tree Working Party</u> – deferred until Cllr Stanbridge is available</p> <p>h) Dukes Meadow – it was suggested that support and assistance are no longer required now that they run the management committee.</p>	
079	<p>CONFIDENTIAL SESSION</p> <p>In accordance with the Public Bodies (Admission to Meetings) Act 1960 the Committee resolved to exclude the public and press from the meeting at this point prior to consideration of the following item by reason of the confidential nature of the business to be transacted.</p>	
080	<p>AGENDA ITEM 12 - OWNERSHIP OF LAND AT BISHOPS ROAD</p> <p>Members considered legal advice received and agreed the next steps..</p>	

Date of next meeting: – 28 September 2021

Chairman:

Date:

DRAFT