

TANGMERE PARISH COUNCIL



Louise Steele
Clerk to the Council
Tangmere Village Centre
Malcolm Road
Tangmere
PO20 2HS
0203 904 0980
clerk@tangmere-online.co.uk

MEMBERS OF TANGMERE PARISH COUNCIL ARE HEREBY SUMMONED:-

TO A MEETING OF THE COUNCIL TO BE HELD AT
7.30PM ON THURSDAY 9 SEPTEMBER 2021
AT THE VILLAGE CENTRE, MALCOLM ROAD, TANGMERE PO20 2HS

*ALL MEMBERS OF THE PUBLIC HAVE A RIGHT, AND ARE WELCOME TO ATTEND,
BUT MAY ONLY SPEAK AT THE INVITATION OF THE CHAIRMAN.*

5 September 2021

Louise Steele - Parish Clerk

AGENDA

- 1. Apologies**
To receive apologies for absence and approve reasons for absence.
- 2. Declarations of Interest**
To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members' Code of Conduct.
- 3. Public Participation**
Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.
- 4. Minutes**
To approve as an accurate record the minutes of the meeting held on 8 July 2021 (circulated with this agenda).
- 5. Agency Reports**
To consider an oral report from the County and District Councillor and a report from the Community Wardens (to be tabled at the meeting). Members to note that the next meeting between Cllr Beach, the Clerk and the Community Wardens is scheduled for 2.30pm on Thursday 7 October in the Committee Room – this meeting is open to all parish councillors to attend.
- 6. Minutes & Reports from Committees**
To receive the draft minutes and oral reports from Committee Chairman for the meetings indicated:

Environment Committee	20 July 2021 (circulated with this agenda)
Village Centre Committee	10 August 2021 (circulated with this agenda)
Finance Committee	22 June & 31 August 2021 (circulated with this agenda)

- 7. Correspondence**
To note correspondence received and consider whether any of the correspondence should form an agenda item at a subsequent meeting.
- 8. Membership of Committees**
To review the membership of Committees and consider Cllr Du Closel's preferences re Committee membership.
- 9. New Advertising Charges for the Tangmere News**
To consider a proposal for new advertising charges for the Tangmere News.
- 10. Tangmere Strategic Development Location – Community Facility**
To consider the issue of the provision of a community facility as part of the Strategic Development.
- 11. Steps to Complete Allotment Move**
To receive an update on the movement of allotments.
- 12. Planning**
To consider the Council's observations on the following planning applications:

[21/01806/DOM](#)
Proposed single storey rear extension.
2 Copse Farm Cottages Tangmere Road Tangmere PO20 2EU

[21/02382/DOM](#)
Amend ridge height from 3191mm to 3900mm and to add 3 no. velux windows (1500mm x 900mm) Variation of Condition 2 of Planning Permission
TG/20/00554/DOM single storey extension to rear and new porch to front elevation.
3 Copse Farm Cottages Tangmere Road Tangmere Chichester West Sussex PO20 2EU

[21/02540/DOM](#)
To erect a sectional concrete garage on land adjacent to and associated with 56 Churchwood Drive.
Planning Application
56 Churchwood Drive Tangmere PO20 2GS
- 13. Action Points and the Clerk's Report**
The Clerk to report orally and to give an update on action points not otherwise covered on this agenda. To include issues requested by Cllr Beach - the poplar tree on the village green and WSCC's response; the missing street name plate at Church Lane; and the state of the Bus Shelters in general.
- 14. Any other matters for Information**
To consider any other matters for information (not decision) at the discretion of the Chairman.
- 15. Date of next meeting**
The meeting of Council is scheduled to be held on Thursday 11 November 2021.

TANGMERE PARISH COUNCIL



**MINUTES OF THE MEETING OF THE COUNCIL
HELD AT 7.30PM ON 8 JULY 2021
AT THE VILLAGE CENTRE, MALCOLM ROAD, TANGMERE PO20 2HS**

Present:

Councillors Andrew Irwin (Chairman), Roger Birkett (Vice-Chairman), Kate Beach, David Blythe, Kirsten Lanchester, Simon Oakley, and Trevor Ware

In attendance:

Louise Steele - Clerk
Two members of the public

No.		ACTION
055	AGENDA ITEM 1 – APOLOGIES FOR ABSENCE Apologies were received from Councillor James Stanbridge.	
056	AGENDA ITEM 2 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS Cllr Oakley declared non pecuniary interests, in general terms, as a member of Chichester District Council (CDC) and as a member of West Sussex County Council (WSSCC). Cllr Oakley withdrew from the meeting to the public gallery for the duration of the Committee’s deliberations on the planning applications at Agenda Item 13 under consideration by Chichester District Council due to his Membership of that Council’s Planning Committee. Any comments and observations from Chichester District Councillor Simon Oakley on planning applications were personal ones made at the invitation of the Chairman and related to matters of fact and clarification.	
057	AGENDA ITEM 3 – PUBLIC PARTICIPATION There was no public participation.	
058	AGENDA ITEM 4 – MINUTES The minutes of the Annual Meeting of Council held on 13 May 2021 were approved as an accurate record and were signed as such by the Chairman.	
059	AGENDA ITEM 5 – CO-OPTION OF COUNCILLOR Council noted that there had been one vacancy available to be filled by co-option and that a second vacancy created by the recent resignation of Paul Spencer-Ellis was also now available to be filled by co-option. Members considered the application for co-option received from Regan du Closel and unanimously agreed to co-opt Ms du Closel as a new Parish Council. Ms du Closel was not present at the meeting and it was agreed that she be asked to make her Declaration of Acceptance of Office in front of the Parish	

	Clerk as soon as possible.	
060	<p>AGENDA ITEM 6 – AGENCY REPORTS Members received an oral report from Cllr Simon Oakley in his role as County Councillor and that as District Councillor.</p> <p>Members also received a written report from the Community Wardens which was augmented by an oral report from Cllr Beach and the Clerk following their liaison meeting with the Community Wardens earlier that day. Councillors were all invited to the next meeting with the Wardens to be held on 7 October 2021.</p>	
061	<p>AGENDA ITEM 7 – MINUTES & REPORTS FROM COMMITTEES Members received the draft minutes and oral reports from Committee Chairman for the meetings indicated:</p> <p style="padding-left: 40px;">Environment Committee 25 May 2021 Village Centre Committee 8 June 2021</p> <p>The minutes of the Finance Committee meeting held on 22 June 2021 were deferred until the next meeting of Council.</p>	
062	<p>AGENDA ITEM 8 – CORRESPONDENCE There was no correspondence to be considered.</p>	
063	<p>AGENDA ITEM 9 – REPORT OF THE COVID-19 WORKING GROUP This item was taken alongside agenda item 10 (minute 64 below)</p>	
064	<p>AGENDA ITEM 10 – COVID-19 WORKING GROUP Members considered the future of the Covid-19 Working Group. It was acknowledged that the working group was reaching the end of its task and discussion took place about continuing support to the community by redistributing donated food – and tackling issues of food poverty and food waste. A decision on the way forward was deferred pending more community input.</p>	
065	<p>AGENDA ITEM 11 – 2023 REVIEW OF PARLIAMENTARY CONSTITUENCIES Members considered the review of parliamentary constituencies and noted the term of the review. There was consensus that it did not seem appropriate for Tangmere to be moved out of the Chichester constituency into to a Bognor constituency because Tangmere is very much orientated towards Chichester. There was also acknowledgment that objecting without being able to propose alternative arrangements that met the objectives of the review was difficult and that the Parish Council did not have the resources to work up alternative proposals. The Clerk was asked to see if she could put a response together.</p>	
066	<p>AGENDA ITEM 12 – BANK MANDATE Members agreed that Cllr Stanbridge be added as a “signatory” to the all the Parish Council’s (and Village Centre) bank accounts with the ability to view all bank accounts on-line and the ability to authorise payments.</p>	

067	<p>AGENDA ITEM 13 – PLANNING</p> <p>Members considered the Council's observations on the following planning applications and commented on them as indicated:</p> <p>17/01699/FUL Glasshouse, harvesting, packaging and cold store facilities. Reservoirs and associated access and landscaping. Tangmere Airfield Tangmere Road Tangmere West Sussex</p> <p>Tangmere Parish Council has no objection to this application.</p> <p>21/01753/TPA Fell 1 no. Common Ash tree (T1) subject to TG/09/00018/TPO. Walnut Tree Cottage Malcolm Road Tangmere PO20 2HS</p> <p>Tangmere Parish Council defers to the CDC Tree Officer on this application.</p> <p>21/00579/DOM Proposed single storey rear extension, replacement flat roof to pitched roof with 3no. rooflights and internal alterations. Bay Cottage Tangmere Road Tangmere PO20 2HE</p> <p>Tangmere Parish Council has no objection to this application.</p> <p>21/01858/PLD Proposed single storey side and rear extensions and internal alterations Gate House Chestnut Walk Tangmere PO20 2HH</p> <p>Tangmere Parish Council has no objection to this application.</p>	
068	<p>AGENDA ITEM 14 – ACTION POINTS AND THE CLERK'S REPORT</p> <p>Members considered an oral report and update on action points not otherwise covered on the agenda.</p>	
069	<p>AGENDA ITEM 15 – ANY OTHER MATTERS FOR INFORMATION</p> <p>There were none.</p>	

Date of next meeting: 9 September 2021

Chairman:

Date:

TANGMERE PARISH COUNCIL



Minutes of the Environment Committee Meeting held at 7.30pm on 20 July 2021 in the Village Centre, Malcolm Road PO20 2HS

Present:

Councillors- Kate Beach, Roger Birkett, David Blythe, Andrew Irwin, Kirsten Lanchester, Simon Oakley and Trevor Ware

In attendance:

Councillor Regan du Closel
Louise Steele – Clerk to the Council
One member of the public

070	AGENDA ITEM 1 - APOLOGIES FOR ABSENCE Apologies for absence were received Jane Taylor the new Chairman of the Allotment Committee. Cllr du Closel was welcomed to first meeting following her co-option on to the Council.	
071	AGENDA ITEM 2- DECLARATIONS OF INTEREST Cllr Oakley declared a non-pecuniary interest as a Member of Chichester District Council (CDC) and as a Member of West Sussex County Council (WSSCC) in matters on the agenda in general.	
072	AGENDA ITEM 3 – PUBLIC PARTICIPATION There was no public participation.	
073	AGENDA ITEM 4 – MINUTES The minutes of the meeting held on 25 May 2021 were approved as an accurate record and it was agreed that they should be signed as such by the Chairman.	
074	AGENDA ITEM 5 – CORRESPONDENCE There was no correspondence to be considered.	
075	AGENDA ITEM 6 – ALLOTMENTS Jane Taylor, the new Chairman of the Allotment Committee was welcomed in her absence and her written report was received and considered. It was agreed that the Clerk would find out how much Myplex and polythene (for the polytunnel) would be required and liaise with Cllr Birkett to procure it. The Clerk was asked to establish whether any remedy to the removal of water was required (e.g. push taps or secured taps). On the issue of the chain barrier across the path the Clerk was asked to give the museum a further week to respond to her initial email and then, if no reply was received, to respond with a stronger email as with any third party who had installed something on land in the Parish Council's ownership. Weed notices are yet to be actioned. The stewards be left to decide on siting of the noticeboard. Cllr Irwin gave an oral update on the first, informal meeting of the Allotment Move Working Group. The terms of reference of the working group were proposed and agreed as: <i>"To discuss and agree the way forward and order of priority of actions required, for the relocation of Tangmere's Southside and Northside Allotment Sites to a new site in the village with an initial target of completing the move in its entirety by the Autumn of 2023. It is intended to relocate both Allotment Sites together, in order to unite the Group onto</i>	

	<p><i>one site, which will offer an extended footprint with ample space to accommodate the occupants of the two current allotment sites, space for additional plots together with parking facilities. Any unallocated plots will become available to new householders.”</i></p> <p>Cllr Irwin’s feedback focussed on the main discussion points set out for the 19 July meeting</p> <ul style="list-style-type: none"> • The difference in the status for relocation rights between the Southside and Northside Allotment Sites – in the Parish Council’s view there is no difference in status between the two; • Update on the progress of application to the Secretary of State regarding the relocation of the Allotments; the Parish Council has not initiated this process and will not until agreement with the allotment holders is reached. An amicable route forward is the way to go. • Timescale for termination of tenancy agreements. Informal notice is effective now and the Parish Council intends to give 12 to 18 months formal notice • Any compensation rights regarding trees, buildings etc – the Parish Council intends to comply will all statutory requirements and to treat individual allotment holders on a case by case basis. • Arrangements for a soil survey at the new proposed site; and flooding and drainage surveys • Update on progress from Countryside <p>The Clerk was asked to email an officer from Chichester District Council asking for specifics of the West of Chichester SD.</p>	Clerk
076	<p>AGENDA ITEM 9 – PLANNING</p> <p>Members considered the Council’s observations on the following planning applications and commented on them as indicated:</p> <p>21/02056/TCA</p> <p>Notification of intention to remove 2 no. lower limbs (with 12cm diameters) on south sector at 4m (above ground level) and reduce upper limbs on west sector by 2m (to clear the roof of the building) on 1 no. Ash tree (T1).</p> <p>Planning Application 6 Dukes Cottages Tangmere Road Tangmere Chichester West Sussex PO20 2HB</p> <p>Tangmere Parish Council defers to the arboricultural officer in respect of this application.</p>	
077	<p>AGENDA ITEM 10 – NEW HOMES BONUS 2021</p> <p>Members considered the projects that should be the subject of application to Chichester District Council for New Homes Bonus. These were agreed as a statement tree for the Queen’s Platinum Jubilee, six octagonal picnic tables (one wheelchair accessible), additional trees, and purchase of land adjacent to the Village Centre car park.</p> <p>Members agreed that authority be delegated to the Clerk to complete and submit the applications.</p>	
078	<p>AGENDA ITEM 11 – ACTION POINTS AND OTHER MATTERS</p> <p>To note the action points from previous meetings and to hear updates on progress against those action points (summary of Action Points to be shared at the meeting). If not otherwise covered as an Action Point, to consider the latest position in relation to:</p> <ol style="list-style-type: none"> <u>Recreation Field Bund</u> – reinforcement of the pedestrian access points is in hand. <u>Post Office</u> – Opening of the counter at the Co-op is imminent. <u>New Homes Bonus</u> projects (accessible play equipment) – installation awaited, NHB 2019 Drainage Project needs to be progressed <u>Bus shelters</u> – Meadow bus stop – the timetable is obliterated. 	

	<p>e) <u>Maintenance and landscaping at Lysander Way</u> – this is a difficult area to get anything established – the meeting agreed to the planting of bluebells in this area.</p> <p>f) <u>New bins</u> – Clerk to chase CDC.</p> <p>g) <u>Tangmere Tree Working Party</u> – deferred until Cllr Stanbridge is available</p> <p>h) <u>Dukes Meadow</u> – it was suggested that support and assistance are no longer required now that they run the management committee.</p>	
079	<p>CONFIDENTIAL SESSION</p> <p>In accordance with the Public Bodies (Admission to Meetings) Act 1960 the Committee resolved to exclude the public and press from the meeting at this point prior to consideration of the following item by reason of the confidential nature of the business to be transacted.</p>	
080	<p>AGENDA ITEM 12 - OWNERSHIP OF LAND AT BISHOPS ROAD</p> <p>Members considered legal advice received and agreed the next steps..</p>	

Date of next meeting: – 29 September 2021

Chairman:

Date:

DRAFT

TANGMERE PARISH COUNCIL



Minutes of the Village Centre Committee Meeting held at 7.30pm on 10 August 2021 at the Village Centre, Malcolm Road, Tangmere PO20 2HS

Present:

Councillors Roger Birkett (Chairman), Andrew Irwin, Kirsten Lanchester, Simon Oakley and Trevor Ware

In attendance:

Cllr Kate Beach

Judy Simnett – Users' Group

Louise Steele – Clerk to the Council

Four members of the public (two adults and two young people from the Tangmere Youth Club)

081	AGENDA ITEM 1 - APOLOGIES The were no apologies for absence all members of the Committee being present. .	
082	AGENDA ITEM 2 - DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA. Cllr Oakley declared non pecuniary interests, in general terms, as a member of Chichester District Council and as a member of West Sussex County Council. Cllr Irwin declared an interest in Agenda Item 9 on the grounds his daughter works for the company that has quoted, Cllr Irwin left the room when that agenda item was discussed	
083	AGENDA ITEM 3 – PUBLIC PARTICIPATION The members of the public present spoke presenting the results of on-line consultation with members of the Youth Club. The young people present were encouraged to speak and explain the wish for a light switch for the Multi Use Games Area and for a foodbank/pantry. The committee undertook to keep the young people informed about progress on these items. Cllr Beach raised the question of the muddiness underfoot of some of the benches on the Recreation Field and the Chairman undertook to look at all benches on the Recreation Field and see what could be done to address the problem. .	
084	AGENDA ITEM 4 - MINUTES The minutes of the meeting held on 8 June 2021 were approved as an accurate record and signed as such by the Chairman. A question was raised about the Village Centre charges (Minute 042 refers) and whether the Committee had agreed to the increase of the hourly rate for regular users of the main hall from £12.50 an hour to £14 an hour. A subsidiary question was raised about whether the users had been informed of the increase [<i>subsequent enquiry indicated that they had been</i>]. It was pointed out that, procedurally speaking, the Committee had agreed the increase, though doubt remained, since the increase had not been highlighted, whether Members understood that was what they had agreed to. It was agreed that this matter should be raised again when these minutes were received by Full Council.	

085	<p>AGENDA ITEM 5 – ACTION POINTS The Chairman was asked when reinforcement of the pedestrian access points to the Recreation Field through the bund would be complete. The Chairman reassured the meeting that the matter was in hand.</p>	
086	<p>AGENDA ITEM 6 – TO RECEIVE REPORTS FROM</p> <p>MANAGEMENT TEAM Cllr Birkett gave a brief oral update.</p> <p>USER GROUP The minutes of the User Group meeting held on 14 July 2021 were received.</p>	
087	<p>AGENDA ITEM 7 - FINANCE Members received and approved the bank reconciliation to 31 July 2021 and considered a report of income and expenditure to the 31 July 2021. It was noted that the outstanding sum that had caused concern at the last meeting of the Committee had been paid in full.</p>	
088	<p>AGENDA ITEM 8 – REOPENING THE VILLAGE CENTRE Members considered the reopening of the centre and agreed that this Committee would not impose any restrictions (re Covid-19) on users additional to those required by law. All user groups to be advised to undertake their own risk assessments and run their activities accordingly. All advisory signage, and all hand sanitiser etc will remain in place, all mandatory signage will be removed.</p>	
089	<p>AGENDA ITEM 9 – RESURFACING THE VILLAGE CENTRE CAR PARK Members considered a proposal from a company to supervise a contract for resurfacing the Village Centre car park. Members agreed to take at least two other competitive quotes for contract supervision with a view to reaching a decision at Full Council in November.</p>	
090	<p>AGENDA ITEM 10 – OTHER MATTERS FOR INFORMATION ONLY Cllr Oakley raised the issue of the tipping of grass cuttings at the northwest corner of the Recreation Field – there was some discussion of ways of addressing this.</p>	

Date of next meeting: 12 October 2021

Chairman:

Date:

TANGMERE PARISH COUNCIL



Minutes of the Finance Committee Meeting held on 22 June 2021 at Tangmere Village Centre

Councillors James Stanbridge (Chairman), Kate Beach, Roger Birkett, Andrew Irwin and Simon Oakley

In attendance:

Louise Steele – Clerk to the Council

No.		ACTION								
045	AGENDA ITEM 1 – ELECTION OF CHAIRMAN Cllr Stanbridge was elected Chairman of the Committee.									
046	AGENDA ITEM 2 – ELECTION OF VICE-CHAIRMAN Cllr Irwin was elected Vice-Chairman of the Committee									
047	AGENDA ITEM 3 – APOLOGIES There were none, all members of the Committee being present.									
048	AGENDA ITEM 4 – DECLARATIONS OF INTEREST Cllr Oakley declared non pecuniary interests, in general terms, as a member of Chichester District Council and as a member of West Sussex County Council.									
049	AGENDA ITEM 5 – PUBLIC PARTICIPATION There was none.									
050	AGENDA ITEM 6 – MINUTES The minutes of the meeting held on 20 April 2021 were agreed as an accurate record of the meeting and the meeting indicated that the Chairman should sign them as such.									
051	AGENDA ITEM 7 – ACTION POINTS Progress against action points was considered.									
052	AGENDA ITEM 8 – FINANCE <ul style="list-style-type: none">• Members authorised payments of £14,503.70 made between 1 April 2021 & 31 May 2021 from the Parish Council bank account and £2,115.76 for the same period from the Village Centre bank account.• Bank reconciliations as at 31 May 2021 for all accounts were received and noted• Bank balances as at the 31 May 2021 were noted as follows:<table style="margin-left: 40px;"><tr><td>Parish Council Current Account</td><td>£3,900.13</td></tr><tr><td>Parish Council Savings Account</td><td>£80,042.90</td></tr><tr><td>Village Centre Current Account</td><td>£1,734.70</td></tr><tr><td>Village Centre Savings Account</td><td>£4,506.51</td></tr></table>• There was no Income & Expenditure report to be considered and the Clerk apologised for that fact.	Parish Council Current Account	£3,900.13	Parish Council Savings Account	£80,042.90	Village Centre Current Account	£1,734.70	Village Centre Savings Account	£4,506.51	
Parish Council Current Account	£3,900.13									
Parish Council Savings Account	£80,042.90									
Village Centre Current Account	£1,734.70									
Village Centre Savings Account	£4,506.51									
053	AGENDA ITEM 9 – TREES Members considered a quote regarding works to Lime trees where neighbouring residents had complained of nuisance. Members agreed to accept the quote as it relates to trees at Wyvern Close and Lysander Way but to postpone works to a tree on the recreation field.									

054	AGENDA ITEM 10 – ANY OTHER MATTERS FOR INFORMATION ONLY There was discussion of the Village Centre Car Park paving project and New Homes Bonus projects for 2021/22.	
-----	--	--

Date of next meeting: Tuesday 31 August 2021

Chairman:

Date:

DRAFT

TANGMERE PARISH COUNCIL



Minutes of the Finance Committee Meeting held on 31 August 2021 at Tangmere Village Centre

Councillors James Stanbridge (Chairman), Roger Birkett, Andrew Irwin and Simon Oakley

In attendance:

Louise Steele – Clerk to the Council

No.		ACTION
091	<p>AGENDA ITEM 1 – APOLOGIES Apologies were received from Cllr Kate Beach.</p>	
092	<p>AGENDA ITEM 2 – DECLARATIONS OF INTEREST Cllr Oakley declared non pecuniary interests, in general terms, as a member of Chichester District Council and as a member of West Sussex County Council.</p> <p>Cllr Irwin declared an interest in Agenda Item 5 – the action point about the Village Centre car park – on the grounds that his daughter works for a company that has quoted for contract supervision.</p>	
093	<p>AGENDA ITEM 3 – PUBLIC PARTICIPATION There was none.</p>	
094	<p>AGENDA ITEM 4 – MINUTES The minutes of the meeting held on 22 June 2021 were agreed as an accurate record of the meeting and the meeting indicated that the Chairman should sign them as such.</p> <p>The Clerk gave an update on Minute 053 – the works to trees at Lysander Way and Wyvern Close and confirmed that the Council’s contractor had submitted the application for consent to works to trees subject to a TPO in mid July and that she anticipated the works would be completed in November.</p>	
095	<p>AGENDA ITEM 5 – ACTION POINTS Progress against action points was considered. Land at Bishops Road – the Committee advised the Clerk on how to pursue an answer to recent correspondence; The “Saints” Land – the District Valuer had responded saying they had no capacity to take on work for the Council. Councillors shared other advice as to valuers. Village Centre car park – additional quotes for contract support are to be taken.</p>	
096	<p>AGENDA ITEM 6 – FINANCE</p> <ul style="list-style-type: none"> • Members authorised payments of £ 16,597.42 made between 1 June 2021 & 31 July 2021 from the Parish Council bank account and £ 2,373.15 for the same period from the Village Centre bank account. • Bank reconciliations as at 31 July 2021 for all accounts were received and noted • Bank balances as at the 31 July 2021 were noted as follows: <ul style="list-style-type: none"> Parish Council Current Account £1,709.83 Parish Council Savings Account £66,042.90 Village Centre Current Account £ 963.00 Village Centre Savings Account £22,206.51 • Members considered an Income & Expenditure report for the period 1 April to 31 July 2021. The Clerk reported that the overall financial position was healthy. A number of questions of detail arose. The Clerk was asked to try 	

	<p>and transfer the street lighting electricity supply to the same contract as the county council. Cllr Birkett was asked to ensure that the costs of the Village Centre garden maintenance were managed within budget and that the costs of additional autumn hedge cutting were contained within the budget. It was noted that there might be an overspend on grass-cutting. Further it was agreed that henceforth claims for the reimbursement of VAT should be submitted to HMRC every six months rather than annually.</p>	
097	<p>AGENDA ITEM 7 – NEW HOMES BONUS Members received and noted the applications made for New Homes Bonus 2021 and thanked the Clerk for the work involved. It was noted that one project from 2019 needs to be commenced – one new quote has been received and a further two are required. The accessible play equipment project from 2020 had commenced recently and was due for completion within two to three weeks. The remaining projects from 2020 should commence as soon as possible..</p>	
098	<p>AGENDA ITEM 8 – INSURANCE RENEWAL Members considered the quotes for insurance renewal supplied by the Council's current brokers and agreed that additional quotes should be taken from other providers and the current brokers be asked why no quote had been received from the Council's current insurer.</p>	
099	<p>AGENDA ITEM 10 – ANY OTHER MATTERS FOR INFORMATION ONLY There was some discussion of next steps concerning the boundary of the Recreation Field at the north-west corner and it was agreed that the matter should be brought to the next meeting of the Committee.</p>	

Date of next meeting: Tuesday 26 October 2021

Chairman:

Date:

Agenda Item 8 – Membership of Committees

On 13 May 2021 the membership of the Council's Committees for 2021/22 was appointed as shown below:

FINANCE COMMITTEE

Cllr Beach
Cllr Birkett
Cllr Irwin
Cllr Oakley
Cllr Stanbridge

ENVIRONMENT COMMITTEE

Cllr Beach
Cllr Birkett
Cllr Blythe
Cllr Irwin
Cllr Lanchester
Cllr Oakley
Cllr Spencer-Ellis
Cllr Ware

VILLAGE CENTRE

Cllr Birkett
Cllr Irwin
Cllr Lanchester
Cllr Oakley
Cllr Ware

APPEALS PANEL

Cllr Birkett