

TANGMERE PARISH COUNCIL



MINUTES OF THE MEETING OF THE COUNCIL HELD (USING ZOOM SOFTWARE) ON 12 NOVEMBER 2020

Present:

Councillors Andrew Irwin (Chairman), Roger Birkett (Vice-Chairman), Kate Beach, David Blythe, Simon Oakley, Paul Spencer-Ellis, James Stanbridge and Trevor Ware

In attendance:

Louise Steele - Clerk
Four members of the public

No.		ACTION
414	AGENDA ITEM 1 – APOLOGIES FOR ABSENCE Apologies were received from Councillor Kirsten Lanchester.	
415	AGENDA ITEM 2 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS Cllr Oakley declared non pecuniary interests, in general terms, as a member of Chichester District Council (CDC) and as a member of West Sussex County Council. Cllr Oakley withdrew from the meeting to the public gallery for the duration of the Committee's deliberations on the planning applications at Agenda Item 18 under consideration by Chichester District Council due to his Membership of that Council's Planning Committee. Any comments and observations from Chichester District Councillor Simon Oakley on planning applications were personal ones made at the invitation of the Chairman and related to matters of fact and clarification.	
416	AGENDA ITEM 3 – PUBLIC PARTICIPATION A member of the public made representations about Planning Application 20/02726/FUL (Agenda Item 18) reminding the Council of the last time he had spoken to the (subsequently) withdrawn application from the Co-op. The resident explained that his property neighboured the Co-op store and that he had expressed his concerns about the noise and disruption that the previous application would cause him. Subsequent to the application being withdrawn there had been a helpful site meeting between the resident, the applicant and planning officers from CDC. The resident expressed his disappointment that none of the mitigation measures discussed at that meeting were reflected in the current application which is a resubmission of the previous application.	
417	AGENDA ITEM 4 – MINUTES With two amendments the minutes of the ordinary meeting held on 10 September 2020 were approved as an accurate record and the meeting agreed that the Chairman should sign the amended minutes as such.	
418	AGENDA ITEM 5 – AGENCY REPORTS Councillor Oakley gave an update on Covid infection rates locally; these are	

	<p>rising but still below South East and National averages. The WSCC Community Hub continues to be busy. There are sources of support for vulnerable households but households need to be signposted to these sources.</p> <p>CDC and WSCC are both under financial pressure and it is unclear what level of central government support may follow.</p> <p>Cllr Oakley also gave an update on the Local Plan Review</p> <p>The outline planning application for the Tangmere Strategic Development Location has been received and will be validated shortly.</p> <p>The Clerk read the Community Warden's report which is appended to these amendments.</p>					
419	<p>AGENDA ITEM 6 – MINUTES & REPORTS FROM COMMITTEES</p> <p>Members received the draft minutes and oral reports from Committee Chairman for the meetings indicated:</p> <table> <tr> <td>Finance Committee</td> <td>29 September 2020</td> </tr> <tr> <td>Village Centre Committee</td> <td>20 October 2020</td> </tr> </table>	Finance Committee	29 September 2020	Village Centre Committee	20 October 2020	
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420	<p>AGENDA ITEM 7 - REPORT OF THE COVID-19 WORKING PARTY</p> <p>Members received the oral report of Cllr Stanbridge as Chairman of the Covid-19 Working Party. This included a report on initiatives to feed families over half-term and plans to feed families during the Christmas holidays.</p>					
421	<p>AGENDA ITEM 8 – CORRESPONDENCE</p> <p>There was none</p>					
422	<p>AGENDA ITEM 9 – ACTIONS CARRIED OUT BY THE CLERK UNDER DELEGATED AUTHORITY</p> <p>Members noted the following actions carried out by the Clerk on grounds of urgency, using her delegated authority and, following consultation with the Chairman of the Council, Chairmen of Committees and other Councillors as appropriate:</p> <p>29/10/20 - Purchase new larder fridge for Village Centre (inc disposal of old fridge) - £475.98 (gross)</p> <p>02/11/20 – Closure of Village Centre as appropriate to comply with 2nd Lockdown effective 5 November 2020</p>					
423	<p>AGENDA ITEM 10 - TANGMERE STRATEGIC DEVELOPMENT LOCATION</p> <p>The Chairman reported that a date needed to be agreed in early January 2021 for a meeting with Chichester District Council in order to discuss the community facilities to be delivered as part of the SDL and any issues relating to S106. Members to forward an items to be discussed at that meeting to the Clerk.</p>					
424	<p>AGENDA ITEM 11 – FINANCE</p> <ul style="list-style-type: none"> Members authorised payments of £33,120.57 made between 1 September 2020 & 31 October 2020 from the Parish Council bank account and £3,593.80 for the same period from the Village Centre bank account. Bank reconciliations as at 31 October 2020 for all accounts were received and noted; and The Income & Expenditure and budget monitoring figures for the first 					

	seven months of the financial year (1 April 2020 to 31 October 2020) were received and noted.	
425	<p>AGENDA ITEM 12 – BUDGET 2021/22</p> <p>Members considered several points of principle for the Budget 2021/22 in order to inform the budget figures currently being drawn up and noted that the detail will be considered by the Finance Committee on 8 December 2020.</p>	
426	<p>AGENDA ITEM 13 – NHB 2020</p> <p>Members noted and agreed the terms of CDC’s New Homes Bonus grant agreement and authorised the Clerk to sign the agreement.</p>	
427	<p>AGENDA ITEM 14 – WEST SUSSEX ALC VALUE FOR MONEY SURVEY</p> <p>Members resolved to decline to complete the West Sussex ALC Survey noting that the Council looks forward to seeing the outcome of the value for money study.</p>	
428	<p>AGENDA ITEM 15 – PROPOSALS TO UTILISE THE S106 PUBLIC ART FUNDS</p> <p>Council considered the possibility of developing a community led project to develop a piece of public art utilising S106 Public Art Funds.</p> <p>Upon the proposal of Cllr Irwin, seconded by Cllr Ware it was agreed to appoint an artist (Kate Neill) at a cost of £1,250 funded from reserves in order to develop a project. Ms Neill to be invited to a future meeting of Council or the Environment Committee.</p>	
429	<p>AGENDA ITEM 16 – LAND AT BISHOPS ROAD</p> <p>This item was deferred to a future meeting.</p>	
430	<p>AGENDA ITEM 17 – CHICHESTER INFRASTRUCTURE BUSINESS PLAN 2021 CONSULTATION</p> <p>The item concerned CDC’s annual consultation on the draft Chichester Infrastructure Business Plan and the fact that the Parish Council is invited to comment on the draft.</p> <p>Discussion focussed on the extent to which the Strategic Development Location would deliver the infrastructure that might be required and the timing of that delivery. This should form part of the discussion to be held in January 2021 with CDC see Minute 423 above. .</p> <p>Council resolved that it was content with the list of the infrastructure projects in the IBP and that no changes or additions were suggested.</p>	
431	<p>AGENDA ITEM 18 – PLANNING</p> <p>Members considered the Council’s observations on the following planning applications and commented on them as indicated:</p> <p>20/01856/DOM Proposed single story rear extension and porch. 87A Cheshire Crescent Tangmere PO20 2HT</p> <p>Tangmere Parish Council objects to this application on the grounds that the proposed porch brings development in front of the existing building line and is out of keeping with the street scene.</p>	

	<p>20/02726/FUL Relocate existing entrance to store, new external coldrooms, new window to side of property, new mechanical plant, new canopies and covered walkway and re-lay out existing car park including additional bollards. Reconfigure timber fenced areas, (resubmission of previously withdrawn application ref no. 19/02707/FUL). The Co-operative Food Malcolm Road Tangmere Chichester West Sussex PO20 2HS</p> <p>Tangmere Parish Council objects to this application as re-submitted because it still has not adequately addressed the negative impact on the neighbouring residential property - in terms of noise and light. Councillors found that the Design & Access Statement still did not explain the purpose or the benefit of the proposal.</p> <p>20/02659/TCA Notification of intention to reduce 3 no. limbs by 2m on south sector on 2 no. Ash tree (T1 & T2) and reduce width by 1m on south sector on 2 no. Elder trees (T3 & T4) and 2 no. Elm trees (T5 & T6). 7 Dukes Cottages Tangmere Road Tangmere PO20 2HB</p> <p>Tangmere Parish Council has no objection to this application.</p>	
432	<p>AGENDA ITEM 19 – ACTION POINTS AND THE CLERK’S REPORT</p> <p>The Town Clerk showed the Council its actions points as summarised on Trello and there was some discussion of how the information might be better presented</p>	
433	<p>AGENDA ITEM 20 – ANY OTHER MATTERS FOR INFORMATION</p> <p>Members shared a number of items with each other for their information. Cllr Stanbridge announced that a new risk assessment had been received for Community Speedwatch and that when lockdown ends a n</p> <p>Cllr Ware announced that he would be picking up the Christmas Tree on 18 November and he needed to talk about arrangements for switching on the lights.</p>	
434	<p>CONFIDENTIAL SESSION</p> <p>In accordance with the Public Bodies (Admission to Meetings) Act 1960 the Council resolved to exclude the public and press from the meeting at this point prior to consideration of the following item by reason of the confidential nature of the business to be transacted.</p>	
435	<p>Members heard a confidential oral update about one of the action points and agreed that the Clerk should proceed to instruct the District Valuer to value the land in question (ref Agenda Item 20)</p> <p>Members also agreed a fee proposal from the Council’s professional adviser for support work on the SDL. It was agreed to appoint O’Neill Homer at a fee of £3,750 (ref Agenda Item 10).</p>	

Date of next meeting: 21 January 2021

Chairman:

Date:

Warden report to Full Council November 2020

Halloween and Bonfire night passed without incident and were very much quieter than previous years as expected. Some children had still taken advantage of the chance to dress up on Halloween and were out and about collecting goodies from the various bowls of sweets that some residents had left out for them. No incidents were reported to us on either occasion.

We are doing regular late shifts and are targeting problem areas, all areas on the recreation field, the control tower and the Community Orchard to try and address the issue of alcohol bottles being left/smashed and the reports of youths gathering. Sadly on most occasions the reports are not being made to the Police or us directly at the time but more a complaint on Tangmere Facebook page or by word of mouth when people see us in the village. For as long as we have been in the village we have struggled with making people understand the importance of reporting incidents at the time they are happening or even at all. We haven't come across anyone as yet but will keep on visiting the areas on a night. We have done work with PCSO Moorey to tackle the problems of moped riders and this resulted in one of the youths being given a Section 59. We were able to get the evidence needed from the village centre CCTV as the rider was captured outside the front door riding his scooter; this was then given to PCSO Moorey who issued the Section 59. This has definitely helped solve this issue as a stern message was also sent to others that this ASB and criminality would not be tolerated.

We had a report that there was an abandoned moped along the cycle lane near Cassons, this has been stickered by CDC and is awaiting collection.

On a recent late patrol we were in Church Lane Oving and noticed some very strange things going on in one greenhouse at Tangmere Nurseries. We could see 2 or 3 people in torch light climbing up something and plants falling down, then the light would go off and it would be total darkness then the same thing happened a bit further down. We hastily made a call to their security and were told that this was in fact not intruders but a team of workers taking down some old plants ready for new ones. We were told it is done under torch light to save energy by not lighting the whole greenhouse to do only target areas.

We recently took part in Operation Shine with PCSO Moorey in the city centre which is a police initiative to get people to put lights on their bicycles to keep everyone safe now the dark nights are here. If someone is found to not have lights they will be given the opportunity to take their bike to the police station within 3 days of being spoken to with a full set of lights on their bikes or receive a £60 fine. We also did some bicycles security marking.

Now we are in lockdown again we are keeping an extra eye on some of our more vulnerable residents, especially the ones who struggled the most with the last lockdown.

We had an email from the housing officer from Clarion Housing telling us that there had been a large amount of wood from trees left in Sunderland Close and wondered if we knew anything about it. It turned out that the trees in the green space had cut back and this is where the logs had come from. We told them that Swards owned the green space so he should contact them.