

# TANGMERE PARISH COUNCIL



## Minutes of the Environment Committee Meeting held at 7.30pm on 1 September 2020 in the Main Hall, Tangmere Village Centre and remotely using Zoom software

### Present:

Councillors- Kirsten Lanchester, Kate Beach (remotely), Roger Birkett, Andrew Irwin, Simon Oakley (remotely), Paul Spencer-Ellis (remotely) and Trevor Ware

### In attendance:

Cllr James Stanbridge  
Dulcie Oliver – Chairman of the Allotment Committee  
Louise Steele – Clerk to the Council

356	<b>AGENDA ITEM 1 - APOLOGIES FOR ABSENCE</b> No apologies for absence were received .	
357	<b>AGENDA ITEM 2- DECLARATIONS OF INTEREST</b>  Cllr Oakley declared a non-pecuniary interest as a Member of Chichester District Council (CDC) and as a Member of West Sussex County Council (WSSCC) in matters on the agenda in general.  Cllr Oakley further declared a disclosable pecuniary interest in Agenda Item 8 Application 20/02063/TCA on the grounds he is the applicant.  Cllr Oakley remained in the meeting for the duration of the Committee's deliberations on most of the planning applications at Agenda Item 8 under consideration by Chichester District Council but was presumed to have entered the "public gallery" due to his Membership of that Council's Planning Committee. Any comments and observations from Chichester District Councillor Simon Oakley on planning applications were personal ones made at the invitation of the Chairman and related to matters of fact and clarification. During discussion of Application 20/02063/TCA the Clerk removed Cllr Oakley from the meeting and placed him in the virtual waiting room readmitting him to the meeting only after that item had been discussed and the Council's observations thereon agreed.  Cllr Birkett declared a non-pecuniary interest in Agenda Item 8 Application number 20/01852/DOM on the grounds of proximity to his home. Cllr Birkett remained in the meeting while that application was discussed but took no part in the discussion.	
358	<b>AGENDA ITEM 3 – PUBLIC PARTICIPATION</b> There was no public participation.	
359	<b>AGENDA ITEM 4 – MINUTES</b> The minutes of the meeting held on 17 March 2020 were approved as an accurate record and signed as such by the Chairman.	
360	<b>AGENDA ITEM 5 – ALLOTMENTS</b> Mrs Oliver presented the following report: "It has been an interesting year so far with Covid deterring a couple of folk from taking on an allotment, but many more wishing to take one up. We are now full with a waiting list for the first time since I have had an allotment (18 years). We have been very lucky	

	<p>with the weather so far and work has progressed on nearly all allotments with many people using this as their exercise area during lockdown. Plot holders are now reaping the rewards of their efforts with good crops of many different vegetables and fruit. Due to lockdown we have not had any committee meetings, AGM, or work parties, but hope that with the opening of the community centre we might be able to arrange a meeting. A work party will depend very much of plot holders individual circumstances, but we will try and arrange something for the end of September so that we can tidy up the communal plot and sort out the compost area. We have had good advice from the National Allotment throughout the pandemic, and have been able to communicate this to most plot holders through our Facebook page. We have confirmed presence of hedgehogs on the plots, sadly with 2 occasions now of them getting trapped in soft netting. But it is clear that the hedgehogs find the allotments an attractive place to live and breed naturally. Again we are using the Facebook page to try and alert all plot holders to the necessity to keep their netting well staked and not allow loose netting to trail. All plot holders now are very keen to keep the allotments chemical free which is encouraging more wildlife than we have seen before on the plots. We have slow worms, frogs and hedgehogs, all of which have found their way onto our site naturally. We continue to work our plots with the natural environment strongly in mind, and look forward to a productive rest of 2020 communal plot and deal with the rubber from last year's manure."</p> <p>The following protocols were agreed in relationship to management of the allotment waiting list, first priority is new applicants from within the village (parish council area) in the order that their application was received; second priority applicants from outside the parish council area in the order that their application was received and third priority existing allotment holders wishing to apply for a second plot..</p>	
361	<p><b>AGENDA ITEM 6 – ACTION POINTS</b> There was no summary of action points circulated and the Clerk indicated that she would take questions on any action points that were not elsewhere on the agenda.</p>	
362	<p><b>AGENDA ITEM 7 – CORRESPONDENCE</b> There was no correspondence to be considered.</p>	
363	<p><b>AGENDA ITEM 8 – PLANNING</b> Members considered the Committee's observations on the planning applications listed below and commented on them as shown:</p> <p><u><a href="#">20/01458/FUL</a></u> Installation of parking spaces for 12 no. vehicles for a temporary period of 3 years. Land At Neville Duke Way Oakwood Close Tangmere West Sussex PO20 2WD</p> <p><b>Tangmere Parish Council has no objection to this application but ideally would like to see the opportunity taken to permit pedestrian and cycle access across the boundary between this site and the environs of Sage and York Houses in order to increase north to south accessibility of the village at this point.</b></p> <p><u><a href="#">20/01852/DOM</a></u> Change of use of detached garage to habitable accommodation with alterations to fenestration and roof including addition of 1 no. dormer. Saxony House Easthampnett Lane East Hampnett Tangmere PO18 0JY</p> <p><b>Tangmere Parish Council objects to this application on the grounds that the change of use represents inappropriate development at this location and that the proposed modification to the garage results in windows that overlook the neighbouring property and compromise the privacy of the occupants of that neighbouring property.</b></p>	

	<p><a href="#">20/02063/TCA</a> Notification of intention to crown reduce by up to 1.5m on 1 no. Cherry tree. Remove 1 no. 4m limb on south west sector on 1 no. Alder tree (T2). Remove 2 no. 5m long stems on 1 no. Plum tree (T3). Reduce crown by up to 2m on 3 no. Apple trees (T4, T5, T6). Fell 1 no. Alder tree (T7). Recuce 1 no. limb by 2m, 2 no. limbs by 3m and 1 no. limb by 4m on east sector on 1 no. Plum tree (T8). 12 Nettleton Avenue Tangmere PO20 2HZ</p> <p><b>On this application Tangmere Parish Council defers to the views of the Chichester District Council Tree Officer.</b></p> <p><a href="#">20/02113/TPA</a> Crown thin by 20% on 1 no. Lime tree (T50) and fell 1 no. Lime tree (T77) subject to TG/79/01015/TPO. Rossmore Tangmere Road Tangmere Chichester West Sussex PO20 2HW</p> <p><b>On this application Tangmere Parish Council defers to the views of the Chichester District Council Tree Officer but notes that the Parish Council tends to object, in principle, to the felling of a healthy tree.</b></p> <p>Members also considered whether further response needs to be made regarding plans to alter the traffic lights and junction at the Shopwhyke junction of the A27. Responses are invited to the draft Traffic Regulation Order (TRO) by 10 Setember 2020. The Clerk agreed to contact the Clerk to Oving Parish Council to check what, if any, comments Oving Parish Council are making.</p>	
364	<p><b>AGENDA ITEM 9 – CONSULTATIONS ON REFORM OF THE PLANNING SYSTEM</b> The Committee noted that in the first week of August the Ministry of Housing, Communities and Local Government (NHCLG) issued three consultations on reform of the planning system, The National Association of Local Councils (NALC) had asked for responses to the consultations by the deadline shown.</p> <p><a href="#">Changes to the current planning system</a> (NALC deadline for responses 17 September) <a href="#">Planning for the future</a> - the planning white paper (NALC deadline for responses 15 October) <a href="#">Transparency and competition: a call for evidence on data on land control</a> (NALC deadline for responses 16 October)</p> <p>Members considered whether the Parish Council should respond to consultation and concluded that it doesn't have the resources to make a sensible contribution to such a complex set of proposals. It was agreed that Cllr Lanchester, with Cllr Beach's support, would draft a letter to Gillian Keegan MP setting out the Council's concerns. That letter should be copied to NALC.</p>	
365	<p><b>AGENDA ITEM 10 – TREES</b> Members considered four matters relating to trees:</p> <p>a) Tree Survey Members agreed that the Clerk should ask the contractor to quote for undertaking an annual update to the tree survey in January 202. The tree west of the MUGA should be specially assessedm</p> <p>b) Trees on Recreation Field Members considered the location and viability of two beech whips planted on the recreation field and agreed that it seems likely that only one of the two whips will survive and that being the case the location is suitable for one additional tree the Clerk to maintain contact with the young person concerned.</p>	

	<p>Members are also considered whether the matter creates any precedent and agreed that policy about tree planting as a form of memorialisation was required – the Clerk to draft one. Memorial trees to be planted in the memorial woodland – a planting plan to be developed and individuals encouraged to plant in fulfilment of the agreed plan.</p> <p>c) Requests for work to reduce Parish Council owned trees Members considered two recent requests received asking the Council to undertake work on its trees and asked the Clerk to take advice from the contractor who undertook the tree survey about the long term impact of the work requested on the trees concerned and what the contractor would recommend.</p> <p>d) Trees at Churchwood Drive/Blenheim Park. Trees at this location are badly maintained and may be unsafe. Cllr Irwin agreed to take the matter up with Seawards (the landowner).</p>	
366	<p><b>AGENDA ITEM 11 – NEW HOMES BONUS</b> Members received an update on the Council’s NHB projects for 2018 and 2019 and noted the applications for NHB 2020 recently submitted.</p>	
367	<p><b>AGENDA ITEM 12 – RECREATION FIELD BUND</b> Cllr Birkett gave an oral update on progress on the recreation field bund which was complete. The horticultural fleece will be removed on 2 September and the Bund carefully weeded – some of the seeds planted have germinated and hand weeding will be the most effective way of removing the weeds and preserving the seed mix desired. Additional seeding will take place.</p> <p>A quote for the provision of an improved gate was considered and the Clerk was asked to find alternative quotes.</p> <p>Some discussion followed about the process followed to achieve the Bund. While the outcome is satisfactory the costs are significantly higher than anticipated. The Committee accepted that the Covid-19 crisis had thrown things into disarray; but that the construction needed to be completed this summer to avert the danger of unauthorised access to and encampment on the Recreation Field. It was agreed that the Finance Committee would examine procurement processes.</p>	
368	<p><b>AGENDA ITEM 13 – COMMUNITY LITTERPICK</b> Members considered the possibility of a community litter pick for the autumn of 2020 and it was agreed that a community litter pick would be inappropriate at this time and that the matter should be considered again for the spring of 2021.</p>	
369	<p><b>AGENDA ITEM 14 – SALT BINS</b> In response to a recent salt bin survey from West Sussex County Council it was noted that there are no salt bins for which the Parish Council has responsibility. Members considered whether there should be any additional provision of salt bins and agreed to leave things as they are at present.</p> <p>At this point the meeting agreed to suspend Standing Orders and allow the meeting to continue beyond 9.30pm.</p>	
370	<p><b>AGENDA ITEM 15 – ONE STOP SITE</b> Members considered what is known about the future of the One Stop site – indications are that the site is not let and therefore its future use is currently uncertain.</p>	
371	<p><b>AGENDA ITEM 16 – POST OFFICE PROVISION IN TANGMERE</b> Members considered what is known about Post Office provision in Tangmere and it was indicated that provision was dependant on the refurbishment of the Co-op store. It was</p>	

	agreed that the Clerk should write to the Post Office asking for mobile Post Office provision and offering the Village Centre car park as a venue.	
<b>372</b>	<p><b>AGENDA ITEM 17 – OTHER MATTERS</b></p> <p>The matters below were discussed as shown:</p> <ul style="list-style-type: none"> <li>a) Reinstatement of the daffodils on the bend opposite Museum – Clerk in process of applying for a license to plant</li> <li>b) Ownership of land at Bishops Road – no further action since the last meeting Clerk to report back to the next Environment Committee meeting or November Full Council</li> <li>c) Bus shelters – the bus shelters have not been cleaned recently and the cleaner will be chased. A broken pan will on the Meadow Way shelter will be replaced</li> <li>d) Dukes Meadow – no update</li> <li>e) Maintenance and landscaping at Lysander Way – the wild flowers have been a failure (conditions were against them) the area should be grassed.</li> <li>f) New bins – CDC have not been able to install new bins because of Covid-19. The Clerk to chase. An additional bin to be requested for the Lysander Way cut through to Hangar Drive and the Recreation Field bin by the MUGA to be replaced as a matter of urgency.</li> </ul>	

**Date of next meeting: – 24 November 2020**

**Chairman:**

**Date:**

DRAFT