

Tangmere Parish Council - Statement of Variation 2019/20 Budget to 2020/21 Draft Budget

Code	Narrative	Amount	Notes
1176 101	Precept for 2019/20	£68,020	
	Plus sum to be funded from reserves	£970	necessary to balance to printed budget papers
	Total Budget Requirement 2019/20	£68,990	
	Add		
4001-4004 101	Full Year Effect of Increased Staff Hours	£11,273	agreed 11 July & 7 Nov 2019 - detailed salaries estimate attached.
1177 101	Loss of CT Benefit Support grant from CDC	£1,965	
4022 101	Postage budget deleted in error	£200	Removed from 2019/20 budget in error
4038 & 4042 101	Virement office equip mtce to office small tools/equip	£0	£1,000 virement net effect nil.
4040 101	Estimated increased costs of bin emptying	£100	
4053 & 4054 101	Decreased loan interest increased capital repayment	£0	net effect nil - reflects maturing loan
4711 107	Estimated increased cost of Community Wardens	£200	
4014 203	Estimated increased cost of electricity - street lights	£220	
4036 203	Estimated increased cost of maintenance - street lights	£20	
1010 301	Estimated decrease in income VC regular users	£2,000	Net effect nil when combined with increase in occasional users
4017 301	Increase cost of VC cleaning contract	£800	Increase linked to increase in minimum wage
	Less		
1030 101	Additional advertising income - Tangmere News	-£500	
1090 101	Additional Miscellaneous income	-£1,000	Removed from 2019/20 budget in error
4020 101	Decrease in Miscellaneous expenses budget	-£200	
1003 301	Increase in income VC occasional users	-£2,000	Net effect nil when combined with decrease in regular users
	Total Budget Requirement 2020/21	£82,068	19.0% increase over 2019/20 in cash terms
	Precept	£79,293	16.6% increase over 2019/20 in cash terms
	Use of Reserves	£2,775	
	Tax base 2019/20	1114.8	
	Tax base 2020/21	1121.6	
	Precept per Band D household 2019/20	£61.02	
	Precept per Band D household 2020/21	£70.70	15.9% increase over 2019/20 at Band D

**DRAFT STATEMENT OF MOVEMENT OF BALANCES
AS OF 31 MARCH 2020**

DESCRIPTION	Opening Balance 01/04/2019	In year Adj	Payments as of 31/03/2020	Receipts as of 31/03/2020	Balance as of 31/03/2020
CAPITAL RESERVE	£		£	£	£
General Reserves	51,343.22	1,780.00	-15,000.00		38,123.22
VC General Reserve	20,872.03		-6,000.00		14,872.03
EARMARKED RESERVES:					
Youth Services	10,000.00		-4,000.00	2,000.00	8,000.00
Cricket pitch	450.00		-450.00		0.00
Bus shelters	4,305.00				4,305.00
Election Fund	4,250.00		-338.00	850.00	4,762.00
Allotments (including water)	-647.52			900.00	252.48
Neighbourhood Planning	1,351.27		-1,351.27		0.00
Village Fete	718.30				718.30
Operation Watershed Grants	10,940.14	-1,780.00	-5,170.00		3,990.14
New Homes Bonus	9,369.80		-15,124.00	34,978.00	29,223.80
Community Infrastructure Levy	30,319.71				30,319.71
S106	-6,458.12			6,458.12	0.00
Christmas Tree	299.51		-246.00		53.51
Asset Replacement Reserves:					
Village Centre Car Park	1,440.90				1,440.90
	138,554.24				136,061.09

Tangmere Parish Council
Annual Budget - By Centre
Note: DRAFT BUDGET 2020/21

		<u>2018/19</u>		<u>2019/20</u>						<u>2020/2021</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
101	<u>Administration</u>											
1030	Advertising Income	1,000	932	0	0	1,000	0	1,000	1,443	1,500	0	0
1090	Misc Income	1,000	987	0	0	0	0	0	850	1,000	0	0
1176	Precept	60,000	60,000	0	0	68,020	0	68,020	68,020	0	0	0
1177	C T Benefit Support Grant	3,995	3,994	0	0	1,965	0	1,965	1,967	0	0	0
1196	Interest Received	120	193	0	0	0	0	0	161	0	0	0
	Total Income	66,115	66,106	0	0	70,985	0	70,985	72,441	2,500	0	0
4001	Salaries	18,000	22,889	0	0	21,489	0	21,489	17,743	30,120	0	0
4002	Employers NIC	1,200	425	0	0	1,063	0	1,063	843	1,832	0	0
4004	Employer's Pension Cost	0	2,657	0	0	4,663	0	4,663	3,850	6,536	0	0
4008	Courses/Conferences/Training	500	337	0	0	500	0	500	429	500	0	0
4010	Misc Staff Costs	250	0	0	0	0	0	0	0	0	0	0
4020	Miscellaneous Expenses	1,500	235	0	0	250	0	250	0	50	0	0
4021	Telephone & Internet	0	534	0	0	500	0	500	373	500	0	0
4022	Postage	200	20	0	0	0	0	0	122	200	0	0
4023	Printing & Stationery	600	677	0	0	750	0	750	402	750	0	0
4024	Subscriptions	900	1,475	0	0	1,500	0	1,500	895	1,500	0	0
4025	Insurance	2,800	2,912	0	0	3,000	0	3,000	3,161	3,000	0	0
4026	Publications	100	0	0	0	0	0	0	0	0	0	0
4033	Newsletter	2,600	4,115	0	0	4,250	0	4,250	3,254	4,250	0	0
4034	Website	400	323	0	0	400	0	400	304	400	0	0
4038	Equipment Maintenance	2,000	0	0	0	2,000	0	2,000	55	1,000	0	0
4040	Dog Bin Emptying	1,600	1,587	0	0	1,600	0	1,600	1,652	1,700	0	0

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Tangmere Parish Council
Annual Budget - By Centre
Note: DRAFT BUDGET 2020/21

		<u>2018/19</u>		<u>2019/20</u>					<u>2020/2021</u>			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4042	Small Tools/Equipment	200	299	0	0	0	0	0	686	1,000	0	0
4053	Loan Interest	3,950	3,934	0	0	3,650	0	3,650	3,510	3,350	0	0
4054	Loan Capital Repaid	5,800	5,742	0	0	6,100	0	6,100	6,166	6,400	0	0
4056	Professional Fees - Legal	0	882	0	0	0	0	0	115	0	0	0
4057	Professional Fees - Audit	400	774	0	0	800	0	800	712	800	0	0
4058	Other Professional Fees	0	431	0	0	0	0	0	6,397	0	0	0
4059	Election Costs	0	0	0	0	0	0	0	338	0	0	0
4200	Chairman's Allowance	150	0	0	0	0	0	0	150	0	0	0
4210	Hospitality/gifts	100	0	0	0	0	0	0	0	0	0	0
4723	Christmas Expenses	0	246	0	0	0	0	0	246	0	0	0
Overhead Expenditure		43,250	50,494	0	0	52,515	0	52,515	51,402	63,888	0	0
5020	Tfr to Youth services EMR	0	0	0	0	2,000	0	2,000	0	2,000	0	0
5023	Tfr to Election EMR	0	0	0	0	850	0	850	0	850	0	0
Other Cost/Income		0	0	0	0	2,850	0	2,850	0	2,850	0	0
Movement to/(from) Gen Reserve		22,865	15,611			15,620		15,620	21,039	(64,238)		
<u>107 Grants</u>												
4701	Grants	950	0	0	0	950	0	950	0	950	0	0
4702	Grants - s137	100	0	0	0	100	0	100	0	100	0	0
4703	Grants - PAP Initiatives	1,000	0	0	0	1,000	0	1,000	0	1,000	0	0
4704	Grant - Churchyard	250	250	0	0	250	0	250	0	250	0	0
4705	Grant - Youth Work	0	0	0	0	0	0	0	2,000	0	0	0
4711	Comm Wardens Cont	12,200	1,216	0	0	12,400	0	12,400	23,350	12,600	0	0

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Tangmere Parish Council
Annual Budget - By Centre
Note: DRAFT BUDGET 2020/21

		<u>2018/19</u>		<u>2019/20</u>						<u>2020/2021</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Overhead Expenditure		14,500	1,466	0	0	14,700	0	14,700	25,350	14,900	0	0
5120	Tfr from Youth Services EMR	0	0	0	0	0	0	0	-2,000	0	0	0
Other Cost/Income		0	0	0	0	0	0	0	-2,000	0	0	0
Movement to/(from) Gen Reserve		(14,500)	(1,466)			(14,700)		(14,700)	(23,350)	(14,900)		
109 Capital & Projects												
1049	S106 Income	0	5,084	0	0	0	0	0	0	0	0	0
1050	New Homes Bonus Income	0	26,230	0	0	0	0	0	0	0	0	0
1052	CIL Income	0	30,320	0	0	0	0	0	0	0	0	0
1053	Operation Watershed Income	0	33,794	0	0	0	0	0	0	0	0	0
1061	Grants Received	0	1,266	0	0	0	0	0	0	0	0	0
Total Income		0	96,694	0	0	0	0	0	0	0	0	0
4020	Miscellaneous Expenses	0	500	0	0	0	0	0	0	0	0	0
4042	Small Tools/Equipment	0	0	0	0	0	0	0	7,307	0	0	0
4056	Professional Fees - Legal	0	726	0	0	0	0	0	0	0	0	0
4058	Other Professional Fees	0	390	0	0	0	0	0	0	0	0	0
4902	OP Watershed Works	0	31,154	0	0	0	0	0	1,670	0	0	0
4906	CP Village Centre Equipment	0	6,458	0	0	0	0	0	0	0	0	0
4907	CP Benches NHB 29 17	0	1,336	0	0	0	0	0	0	0	0	0
4908	CP NHB 2018	0	650	0	0	0	0	0	5,450	0	0	0
4909	CP Multi Media Project	0	9,313	0	0	0	0	0	18,131	0	0	0
Overhead Expenditure		0	50,527	0	0	0	0	0	32,558	0	0	0

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Tangmere Parish Council
Annual Budget - By Centre
Note: DRAFT BUDGET 2020/21

		<u>2018/19</u>		<u>2019/20</u>						<u>2020/2021</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>0</u>	<u>46,167</u>			<u>0</u>		<u>0</u>	<u>(32,558)</u>	<u>0</u>		
201	<u>Rec Field & Meadow Way</u>											
1011	Fete Income	0	150	0	0	0	0	0	369	0	0	0
	Total Income	<u>0</u>	<u>150</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>369</u>	<u>0</u>	<u>0</u>	<u>0</u>
4017	Cleaning Contract	0	80	0	0	0	0	0	0	0	0	0
4036	Property Maintenance	200	610	0	0	600	0	600	0	600	0	0
4038	Equipment Maintenance	0	130	0	0	0	0	0	0	0	0	0
4039	ROSPA Fees	200	292	0	0	200	0	200	186	200	0	0
4042	Small Tools/Equipment	100	79	0	0	100	0	100	0	100	0	0
4046	Grass Cutting	3,800	3,432	0	0	3,500	0	3,500	1,867	3,500	0	0
4047	Tree/Hedge Maintenance	0	960	0	0	1,000	0	1,000	0	1,000	0	0
4048	Other Grounds Maintenance	0	245	0	0	0	0	0	1,005	0	0	0
4058	Other Professional Fees	0	400	0	0	0	0	0	625	0	0	0
4721	Fete Expenses	0	623	0	0	0	0	0	435	0	0	0
4725	Other Events	0	30	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	<u>4,300</u>	<u>6,880</u>	<u>0</u>	<u>0</u>	<u>5,400</u>	<u>0</u>	<u>5,400</u>	<u>4,118</u>	<u>5,400</u>	<u>0</u>	<u>0</u>
	Movement to/(from) Gen Reserve	<u>(4,300)</u>	<u>(6,730)</u>			<u>(5,400)</u>		<u>(5,400)</u>	<u>(3,749)</u>	<u>(5,400)</u>		
202	<u>Street Furniture</u>											
4017	Cleaning Contract	0	102	0	0	0	0	0	0	0	0	0
4036	Property Maintenance	0	2,065	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	<u>0</u>	<u>2,167</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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Tangmere Parish Council
Annual Budget - By Centre
Note: DRAFT BUDGET 2020/21

		<u>2018/19</u>		<u>2019/20</u>						<u>2020/2021</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>0</u>	<u>(2,167)</u>			<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>		
203	<u>Street Lighting</u>											
4014	Electricity	90	79	0	0	80	0	80	0	300	0	0
4036	Property Maintenance	160	77	0	0	80	0	80	0	100	0	0
4038	Equipment Maintenance	0	0	0	0	0	0	0	78	0	0	0
Overhead Expenditure		<u>250</u>	<u>156</u>	<u>0</u>	<u>0</u>	<u>160</u>	<u>0</u>	<u>160</u>	<u>78</u>	<u>400</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(250)</u>	<u>(156)</u>			<u>(160)</u>		<u>(160)</u>	<u>(78)</u>	<u>(400)</u>		
204	<u>Open Spaces</u>											
1012	Christmas Income	0	0	0	0	0	0	0	40	0	0	0
1020	Rent Received	0	590	0	0	0	0	0	590	0	0	0
Total Income		<u>0</u>	<u>590</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>630</u>	<u>0</u>	<u>0</u>	<u>0</u>
4016	Cleaning Material	0	444	0	0	0	0	0	223	0	0	0
4036	Property Maintenance	0	27	0	0	0	0	0	0	0	0	0
4038	Equipment Maintenance	0	260	0	0	0	0	0	0	0	0	0
4042	Small Tools/Equipment	0	261	0	0	0	0	0	48	0	0	0
4046	Grass Cutting	0	531	0	0	0	0	0	1,404	0	0	0
4047	Tree/Hedge Maintenance	0	531	0	0	600	0	600	698	600	0	0
4048	Other Grounds Maintenance	0	2,127	0	0	2,200	0	2,200	4,081	2,200	0	0
4058	Other Professional Fees	0	490	0	0	0	0	0	0	0	0	0
4301	BOB Woodland Maint	600	0	0	0	0	0	0	0	0	0	0
4302	Spitfire Court Maint	600	0	0	0	0	0	0	0	0	0	0

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Tangmere Parish Council
Annual Budget - By Centre
Note: DRAFT BUDGET 2020/21

		<u>2018/19</u>		<u>2019/20</u>						<u>2020/2021</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4303	Comm Orchard Maint	600	90	0	0	0	0	0	0	0	0	0
4304	Village Green	0	240	0	0	0	0	0	929	0	0	0
Overhead Expenditure		1,800	5,001	0	0	2,800	0	2,800	7,382	2,800	0	0
Movement to/(from) Gen Reserve		(1,800)	(4,411)			(2,800)		(2,800)	(6,752)	(2,800)		
<u>205</u>	<u>Allotments</u>											
1020	Rent Received	1,200	1,165	0	0	1,200	0	1,200	1,055	1,200	0	0
1090	Misc Income	800	96	0	0	800	0	800	1,068	800	0	0
Total Income		2,000	1,261	0	0	2,000	0	2,000	2,123	2,000	0	0
4012	Water	1,000	1,327	0	0	1,000	0	1,000	1,370	1,000	0	0
4020	Miscellaneous Expenses	0	57	0	0	0	0	0	0	0	0	0
4024	Subscriptions	130	153	0	0	130	0	130	0	130	0	0
4038	Equipment Maintenance	0	212	0	0	0	0	0	150	0	0	0
4042	Small Tools/Equipment	0	1,136	0	0	0	0	0	48	0	0	0
4047	Tree/Hedge Maintenance	0	215	0	0	0	0	0	0	0	0	0
Overhead Expenditure		1,130	3,100	0	0	1,130	0	1,130	1,568	1,130	0	0
Movement to/(from) Gen Reserve		870	(1,839)			870		870	555	870		
<u>301</u>	<u>Tangmere Village Centrrre</u>											
1000	Pitch Hire - Football	300	262	0	0	300	0	300	287	300	0	0
1001	Pitch Hire - Cricket	200	1,079	0	0	200	0	200	1,321	200	0	0
1002	Pitch Hire - Tennis	100	168	0	0	150	0	150	126	150	0	0
1003	Letting Income - Occas'l Users	0	2,322	0	0	2,500	0	2,500	2,869	4,500	0	0

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Tangmere Parish Council
Annual Budget - By Centre
Note: DRAFT BUDGET 2020/21

		<u>2018/19</u>		<u>2019/20</u>						<u>2020/2021</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1010	Letting Income - Regular Users	30,000	25,711	0	0	26,000	0	26,000	18,110	24,000	0	0
1040	Solar Panel Income	800	823	0	0	800	0	800	753	800	0	0
1062	Donations Received	0	50	0	0	0	0	0	0	0	0	0
1090	Misc Income	0	413	0	0	0	0	0	50	0	0	0
1196	Interest Received	5	8	0	0	5	0	5	0	0	0	0
Total Income		31,405	30,835	0	0	29,955	0	29,955	23,516	29,950	0	0
4011	Rates	7,040	7,021	0	0	7,250	0	7,250	6,416	7,250	0	0
4012	Water	1,400	33	0	0	1,000	0	1,000	136	1,000	0	0
4014	Electricity	400	969	0	0	1,000	0	1,000	1,007	1,000	0	0
4015	Gas	3,000	1,899	0	0	2,000	0	2,000	1,258	2,000	0	0
4016	Cleaning Material	700	784	0	0	800	0	800	461	800	0	0
4017	Cleaning Contract	7,200	6,403	0	0	6,600	0	6,600	4,953	7,400	0	0
4018	Refuse disposal/Bin Emptying	0	438	0	0	0	0	0	351	0	0	0
4020	Miscellaneous Expenses	300	394	0	0	300	0	300	738	300	0	0
4021	Telephone & Internet	0	889	0	0	900	0	900	779	900	0	0
4023	Printing & Stationery	200	82	0	0	100	0	100	0	100	0	0
4024	Subscriptions	400	385	0	0	400	0	400	397	400	0	0
4025	Insurance	0	0	0	0	0	0	0	169	0	0	0
4032	Publicity/Advertising	100	0	0	0	0	0	0	0	0	0	0
4036	Property Maintenance	4,000	3,661	0	0	4,000	0	4,000	10,794	4,000	0	0
4037	Cricket Square Maintenance	0	1,008	0	0	0	0	0	92	0	0	0
4038	Equipment Maintenance	0	1,547	0	0	0	0	0	883	0	0	0
4041	Equipment Hire	0	0	0	0	0	0	0	43	0	0	0
4042	Small Tools/Equipment	0	830	0	0	0	0	0	852	0	0	0

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Tangmere Parish Council
Annual Budget - By Centre
Note: DRAFT BUDGET 2020/21

		<u>2018/19</u>		<u>2019/20</u>						<u>2020/2021</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4047	Tree/Hedge Maintenance	0	345	0	0	0	0	0	0	0	0	0
4048	Other Grounds Maintenance	0	240	0	0	0	0	0	459	0	0	0
	Overhead Expenditure	24,740	26,928	0	0	24,350	0	24,350	29,788	25,150	0	0
5011	Tfr to VC Fund	6,665	3,907	0	0	0	0	0	0	0	0	0
	Other Cost/Income	6,665	3,907	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0			5,605		5,605	(6,272)	4,800		
<u>999</u>	<u>VAT</u>											
515	VAT on Payments	0	928	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	0	928	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(928)			0		0	0	0		
	Total Budget Income	99,520	195,636	0	0	102,940	0	102,940	99,078	34,450	0	0
	Expenditure	96,635	151,554	0	0	103,905	0	103,905	150,244	116,518	0	0
	Movement to/(from) Gen Reserve	2,885	44,081			(965)		(965)	(51,166)	(82,068)		