

TANGMERE PARISH COUNCIL



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MEMBERS OF TANGMERE PARISH COUNCIL ARE HEREBY SUMMONED:-

TO A VIRTUAL MEETING OF THE COUNCIL TO BE HELD AT
7.30PM ON TUESDAY, 16 JUNE 2020
Using Zoom Software
Meeting ID: 895 5139 2012
Password: 175301

Meeting to be held under the Local Authorities and Police and Crime Panels (Coronavirus)
(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales)
Regulations 2020

*ALL MEMBERS OF THE PUBLIC HAVE A RIGHT, AND ARE WELCOME TO ATTEND,
BUT MAY ONLY SPEAK AT THE INVITATION OF THE CHAIRMAN. THE MEETING ID
AND PASSWORD ARE GIVEN ABOVE TO FACILITATE ATTENDANCE*

11 June 2020

Louise Steele - Parish Clerk

AGENDA

- 1. Apologies**
To receive and approve apologies for absence
- 2. Declarations of Interest**
To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members' Code of Conduct.
- 3. Public Participation**
Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.
- 4. Agency Reports**
To consider an oral report from the County and District Councillor.
- 5. Minutes**
To approve as an accurate record the minutes of the meeting held on 14 May 2020 (Supporting Papers pp 1-4).

6. Report of the Covid-19 Working Party

To receive an oral report from the Covid-19 Working Party.

7. Correspondence

To note correspondence received and consider whether any of the correspondence should form an agenda item at a subsequent meeting..

8. Actions Carried Out by the Clerk Under Delegated Authority

To note the following actions carried out by Clerk on grounds of urgency, using her delegated authority and, following consultation with the Chairman of the Council, Chairmen of Committees and other Councillors as appropriate.

29/05/20 - Purchase of packing materials for food deliveries - £56.14 (gross)
05/06/20 – Purchase of hand sanitiser, wall brackets & signage - £303.09 (gross)

Comments on the following planning applications:

Single storey rear extension. 24 Edwards Avenue Tangmere PO20 2HP 20/01054/DOM	This comment is submitted by the Clerk to Tangmere Parish Council using her delegated authority and following informal consultation with Members of the Parish Council. The view was not put to a formal vote; Tangmere Parish Council has no objection to this application.
Removal of existing building (and builder's yard). Change of use from B8 to B1(C) (Light Industrial) to include 3 proposed commercial units within a single building. Rosedale Cottage Arundel Road Tangmere PO18 0DU 20/00955/FUL	This comment is submitted by the Clerk to Tangmere Parish Council using her delegated authority and following informal consultation with Members of the Parish Council. The view was not put to a formal vote; Tangmere Parish Council has no objection in principle to the change of use of this land seeing it as a sensible use of land in such close proximity to the A27. However, the proximity of the location to a slip road on to the A27 gave rise to concerns about the size and frequency of vehicles accessing the site which it is hoped that Highways England will address.

9. Finance

- To authorise payments made between 1 March 2020 & 31 May 2020. (schedules of payments included in Supporting Papers pp 5-10);
- To receive and note bank reconciliations as at 31 May 2020 (reconciliations included in Supporting Papers pp 11-14); and
- To consider the Income & Expenditure figures for the first two months of the financial year (1 April 2020 to 31 May 2020) (budget monitoring report included in Supporting Papers pp 15-18).

10. Definitive Map Modification Order (DMMO) – Land West of Marsh Lane

At the meeting of Council held on 14 May 2020 residents' concern about the obstruction of pedestrian access to a field west of Marsh Lane was discussed. Members indicated that they would like more time and information and it was agreed that the Clerk might, having consulted Members, choose to exercise her delegated authority to initiate the DMMO process. Having consulted Members the Clerk declines

to exercise delegated authority in this matter and brings it back before the Council for Members to decide.

The following guidance on the DMMO process is taken from the West Sussex County Council website:

“The Definitive Map and Statement is the legal record of Public Rights of Way within West Sussex.

Under the Wildlife and Countryside Act 1981, any person can make an application to amend the Definitive Map and Statement. These applications are called Definitive Map Modification Order (DMMO) applications.

*For example, you might apply:
if you believe a path exists but is not shown on the map
to change the status of existing Public Rights of Way, such as changing a footpath to a bridleway.*

DMMO applications must be supported by evidence. This evidence can be evidence of actual use by members of the public or historical mapping evidence.

Making an application

The application forms and maps needed to make an application can be obtained from Legal Services. Once completed, the forms must be returned to [WSCC], with the map or plan showing the claimed route and copies of the evidence that supports the application. The evidence may be in the form of statements, copies or transcripts of documents, or archive references where it is not possible to reproduce the original.

It is the applicant's responsibility to serve notice of the application on every owner and occupier of the affected land, and to certify to us that this has been done. Landowners' details may be available from the Land Registry if they cannot be obtained by local inquiry. We may require applicants to post notices at each end of the claimed path if landowners cannot be traced.

Lengthy legal and administrative procedures are involved in the investigation, determination and making of a DMMO. This means we may not be able to investigate each application immediately, but the case officer will keep you informed of the application's progress.

For more information on making an application refer to Natural England's publication, A Guide to Definitive Maps and Changes to Public Rights of Way - 2008 Revision.

Each application will be investigated by a rights of way officer and will be presented to the Rights of Way Committee for a decision.”

It is noted that the process seems to take two years or more, with information on the WSCC website indicating that applications from 2018 are under investigation and those from 2019 & 2020 are awaiting investigation.

Included in the Supporting Papers (page 19) is a map upon which the Clerk has marked with a dashed pencil line her understanding of the route in question. Marsh Lane is shown at the top of the map – the lane is not passable to motor vehicles south of Oldbury Farm but it does continue as a bridleway (PROW WSx292) marked in green from north to south emerging on to Sheepwash Lane just east of Alding Farm. The route that Tangmere Airfield Nurseries have blocked off also runs north to south emerging on to Sheepwash Lane some 300m west of where the bridleway does. On the map four circles mark the points where TAN have placed containers to block “paths”. The blocked path crosses a field (cultivated not currently planted) and then skirts around the fencing of the Tangmere Solar Farm (North) this land is owned by

WSCC and the path is understood to be a permissive right of way.

Members are asked to decide whether they wish to initiate the DMMO process which will be, in the first instance, to obtain the necessary paperwork from WSCC Legal Services and to collect evidence of usage of the path by asking residents of Easthampnett and Tangmere to come forward and provide evidence of usage of the path.

11. Planning

A) To consider the Council's observations on the following planning applications:

20/01099/DOM

Two storey side extension with the addition of dormer to rear roof face, internal alterations to create a family annexe. New car port to rear garden accessed from existing dropped kerb and cross over.

1 Caedwalla Drive Tangmere PO20 2HJ

20/00830/TPA

Reduce height by 4m, reduce widths by 1.5m, crown raise by up to 3m (above ground level), reduce large low northern limb by 3m and deadwood on 1 no. Oak tree (quoted as T1 TPO'd nos.T30). Reduce height by 4m, reduce widths by 1.5m generally but reduce by up to 3m on the north-east sector and deadwood on 1 no. Oak tree (quoted as T2 TPO'd nos.T31). Both trees are subject to TG/79/01016/TPO.

Sheldrake Gibson Road Tangmere Chichester West Sussex PO20 2JA

20/01226/TPA

Crown reduce (back to the old wound points), crown thin by 15-20% and crown lift by up to 4-5m (above ground level) on 1 no. Lime tree (quoted as 3, TPO'd nos. T4) subject to TG/91/01022/TPO.

Planning Application

2 Wyvern Close Tangmere PO20 2GQ

20/01116/DOM

Single storey garage extension.

Oldbury Marsh Lane Easthampnett Tangmere Chichester West Sussex PO18 0JW

20/01251/TCA

Notification of intention to fell 1 no. Hornbeam hedge, reduce height to 1m and widths by 1m on 1 no. Laurel hedge (Southern sector). Remove 2 no. Yew trees (Western sector). Fell 1 no Pine tree (Northern sector).

St Andrews Church Church Lane Tangmere Chichester West Sussex PO20 2EZ

20/01156/TPA

Crown reduce (on remaining 2 no. stems) by 6 m and reduce the widths by 2 m on 1 no. Lime tree (T43) subject TG/79/01016/TPO.

Kelburn Gibson Road Tangmere PO20 2JA

B) To consider a document received from Mr M Surfleet (included in Supporting Papers pp 20-27) relating to Planning Application **19/01525/FUL** (Extension to glasshouse nursery Land West of Marsh Lane Easthampnett) and decide whether the Parish Council wishes to amend its objection to the application. (The objection made was: "Tangmere Parish Council objects to this application because the site proposed is outside the Horticultural Development Area (HDA). In the proposed location the development is inappropriate by reason of its mass and proximity to

residential dwellings. The Parish Council notes that the applicant has said that there is no alternative site; and further notes that Chichester District Council has indicated that it might use compulsory purchase powers to increase the area of land available for cultivation within the HDA and suggests that the use of CPOs should be explored.)

12. NALC and BHIB New Risk Assessment Guide

To note the publication of new risk assessment guidance for Covid-19 (Included in Supporting Papers pp 28-70) and to consider the implications of this for Tangmere Parish Council.

13. Village Centre Matters

To consider any matters relating to the management of the Village Centre.

14. Updates on Current Projects

Members to consider oral updates on the following projects:

- Construction of Bund around the Recreation Field
- Youth Play Equipment
- Website
- New Banking Arrangements

15. Any other matters for Information

To consider any other matters for information (not decision) at the discretion of the Chairman.

16. Date of next meeting

The next ordinary meeting of Council is scheduled to be held on Thursday 9 July 2020.