

TANGMERE PARISH COUNCIL



Clerk to the Council

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MEMBERS OF THE VILLAGE CENTRE COMMITTEE
ARE HEREBY INVITED TO A VIRTUAL MEETING OF THE COMMITTEE TO BE HELD AT
7.30PM ON TUESDAY 28 JULY 2020
Using Zoom Software
Meeting ID: 895 8236 4299
Password: 342935

Meeting to be held under the Local Authorities and Police and Crime Panels (Coronavirus)
(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales)
Regulations 2020

*ALL MEMBERS OF THE PUBLIC HAVE A RIGHT, AND ARE WELCOME TO ATTEND,
BUT MAY ONLY SPEAK AT THE INVITATION OF THE CHAIRMAN. THE MEETING ID
AND PASSWORD ARE GIVEN ABOVE TO FACILITATE ATTENDANCE*

23 July 2020


Louise Steele - Parish Clerk

AGENDA

1. Apologies

To receive apologies for absence

2. Declarations of Interest

To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members' Code of Conduct.

3. Public participation

Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.

4. Minutes

To approve as an accurate record the minutes of the meeting held on 30 January 2020 (Supporting Papers pp1 to 4).

5. Action Points

To note the action points from previous meetings and to hear updates on progress against those action points.

- AP 05(19) "Review the "Saints Land" - there has been no response following the Clerk's letter to the landowner.

- A subscription has been paid to Action in Rural Sussex's Village Hall & Community Buildings Advisory Service for the current year.
- No action has yet been taken in respect of improving signage for the assembly point and erecting 5 mph signs in the car park but this can be completed before the Village Centre reopens.
- Village Centre Hire Agreement is elsewhere on the agenda.
- Power-washing of brick paving of the front area

6. To receive reports from

- a) Management Team (to be tabled at the meeting)
- b) User Group (last meeting 11 March 2020 – (Supporting Papers p5))

7. Actions Carried Out by the Clerk Under Delegated Authority

To note the following actions carried out by Clerk on grounds of urgency, using her delegated authority and, following consultation with the Chairman of this Committee.

14/07/20 Purchase of additional hand sanitiser, wall brackets	£183.15
14/07/20 Purchase of additional Covid-19 Safety signage	£77.46
14/07/20 Purchase of paper towel dispensers	£100.32
14/07/20 Purchase of soap dispensers and additional soap	£149.08
22/07/20 Purchase of PPE (face masks)	£78.75
Total	£588.76

8. Finance

- a) To receive and note the final position for the Village Centre accounts for 2019/20 (Income & Expenditure Report (Supporting Papers pp 6 & 7) and Earmarked Reserves attached (Supporting Papers p 8).
- b) To approve the bank reconciliation to 30 June 2020 and to consider the financial reports for the current year to 30 June 2019 (Supporting Papers p9).
- c) To note an update about debtors (to be circulated separately).

9. COVID-19 Risk Assessment re Cricket use of Lavatory Facilities

To note a Covid-19 Risk Assessment carried out in respect of the use of the Village Centre changing rooms (Supporting Papers pp10 to 12).

10. Village Centre Hire Agreement

To consider a draft hire agreement for the Village Centre (to be circulated before the meeting).

11. COVID-19 Risk Assessment re Re-opening Village Centre

To consider a Covid-19 Risk Assessment (RA) in the process of being carried out in respect of the re-opening of the Village Centre. In the light of the RA to agree a date for re-opening the Village Centre (Supporting Papers pp13 to 16).

12. NHB Projects 2020

To agree projects for applications for New Homes Bonus 2020; draft applications to be tabled at the meeting (noting that projects relating to play equipment on the Recreation Field are normally outside the delegation to this Committee).

13. Other matters for information only

14. Date of next meeting

Tuesday 6 October 2020