

TANGMERE PARISH COUNCIL



Minutes of the Finance Committee Meeting held at 7.30pm on 13 December 2018 in the Committee Room

Present: Councillors- Andrew Irwin (Chairman), Kate Beach and Simon Oakley

In attendance:

Louise Steele – Clerk to the Council

No.		ACTION
208	AGENDA ITEM 1 - APOLOGIES Apologies were received from Cllr Birkett	
209	AGENDA ITEM 2 - DECLARATIONS OF INTEREST Cllr Oakley declared non pecuniary interests, in general terms, as a member of Chichester District Council and as a member of West Sussex County Council.	
210	AGENDA ITEM 3 – PUBLIC PARTICIPATION There was none.	
211	AGENDA ITEM 4 - MINUTES The minutes of the meeting held on 16 October 2018 were agreed as an accurate record of the meeting and signed as such by the Chairman	
212	AGENDA ITEM 5 - ACTION POINTS A brief update was given on progress to date on the action points in the previous minutes. The Clerk was asked to add an action point to seek advice from SALC about establishing ownership of unregistered land or making a claim to such land if unowned with reference to land at Bishop's Road. AP 65 Seek legal advice from SALC about establishing ownership of unregistered land or making a claim to such land if unowned	Clerk
213	AGENDA ITEM 6 - INTERIM INTERNAL AUDIT 2018/19 Members received the interim internal audit for the current financial year and a requested a full action plan to address the finding of the report to be presented to the next meeting of the Committee. AP 66 Prepare action plan to address internal audit report findings	Clerk
214	AGENDA ITEM 7 – FINANCE Payments totalling £17,676.74 made between 1 & 31 October 2018 and £6,30.41 made between 1 & 30 November from the Parish Council account were authorised as were payments totalling £1,918.50 and £3,694.15 made from the Village Centre account in the same periods. The schedules of payments are attached to the record minutes. The following bank account balances as at 30 November 2018 were reported:	

	<p>Parish Council</p> <p>Business High Interest £165,235.04 Current £500.00</p> <p>Village Centre</p> <p>Business Instant Access £18,610.13 Business £536.53</p> <p>Bank reconciliation statements for both cashbooks (Parish Council and Village Centre) as at 30 November 2018 were received and noted.</p> <p>A budget monitoring report for the financial year to 30 November 2018 was received.</p> <p>The balance sheet as at 30 November 2018 was also received.</p>	
215	<p>AGENDA ITEM 8 – YOUTH WORKER</p> <p>Members considered a proposal from Sussex Clubs for Young People Ltd about the provision of staff to support youth work in Tangmere. Members agreed that the parish council could not accept the proposal; the council will continue to put £2,000 a year aside for youth work and will contact registered social landlords in the village to see if they will provide revenue support towards the proposal. Also the possibility of CDC expanding its warden activities to include the youth club will be explored.</p> <p>AP 67 Contact RSLs to explore whether they will provide revenue support towards youth work in the village.</p>	Clerk
216	<p>AGENDA ITEM 9 – PRECEPT 2019/20</p> <p>Members considered the draft budget for 2019/20 and agreed to recommend to Full Council that it set a precept of £70,000 for the financial year 2019/20. This represents an increase of £10,000 over the previous financial year.</p>	
217	<p>AGENDA ITEM 10- ANY OTHER MATTERS FOR INFORMATION ONLY</p> <p>The Clerk reported the receipt of a risk assessment of the cricket pitch from Labosport.</p>	

Date of next meeting:

Tuesday 12 February 2019

Chairman:

Date: