

TANGMERE PARISH COUNCIL



Clerk to the Council
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MEMBERS OF THE ENVIRONMENT COMMITTEE
ARE HEREBY INVITED TO A MEETING OF THE COMMITTEE TO BE HELD AT
7.30PM ON TUESDAY 21 JANUARY 2020 IN THE COMMITTEE ROOM,
TANGMERE VILLAGE CENTRE, MALCOLM ROAD, TANGMERE.

ALL MEMBERS OF THE PUBLIC HAVE A RIGHT, AND ARE WELCOME, TO ATTEND.

16 January 2020

Louise Steele - Parish Clerk

AGENDA

1. Apologies

To receive apologies for absence

2. Declarations of Interest

To receive from Members any declarations of discloseable pecuniary and non-pecuniary interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members' Code of Conduct.

3. Public participation

Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.

4. Minutes

To approve as an accurate record the minutes of the meeting held on 19 November 2019 and the extraordinary meeting held on 10 December 2019 (draft minutes circulated with this agenda).

5. Allotments

To receive the report of the Chairman of the Allotment Committee.

6. Action Points

To note the action points from previous meetings and to hear updates on progress against those action points (summary of Action Points to be tabled at the meeting).

7. Correspondence

To note correspondence received and consider whether any of the correspondence should form an agenda item at a subsequent meeting. The list of correspondence to be tabled at the meeting.

8. Planning

To consider the Committee's observations on the planning application listed below (and on any others notified to the Parish Council before the date of the meeting):

19/02896/DOM

Conversion and extension of existing detached garage as annex (ancillary accommodation to the main dwelling)

Willowdene 1 Tangmere Road Tangmere PO20 2HW

19/02846/DOM

Erection of two storey and single storey rear extension and porch to the front.

Installation of ground floor windows to the front and side and second storey window to the side.

87A Cheshire Crescent Tangmere PO20 2HT

To note a list of planning decisions by the Planning Authority in relation to applications previously considered by this Committee (list circulated with this agenda).

9. The Recreation Field

To consider the specification for constructing a bund around the Recreation Field, how the specification will be put together and who shall be asked to quote against it.

Further to consider weed treatment of the field

10. Signage re Dog Fouling

To consider the provision of additional signage asking dog owners to pick up and dispose of dog faeces responsibly. Suggested locations requiring such signage include pedestrian entrances to Tangmere Airfield near the Fulmar Way next to the SECamb Make Ready Centre.

11. Land at Lysander Way and Wyvern Close

To consider and update on maintenance and landscaping of land at Lysander Way and Wyvern Close – noting the following:

- The Clerk has written to residents in Lysander Way informing them that the “den” structure will be removed; a contractor has been instructed to dismantle the structures on the site and a quote from Chichester District Council to remove all material from the site has been received and accepted and the instruction will be given when the structures are dismantled.
- Cllr Blythe has asked that consideration be given to crowning the trees at both Lysander Way and Wyvern Close – Members are reminded that the Parish Council has commissioned a tree survey which commenced on 15 January 2020 and the Clerk suggests that any decision on tree works should be deferred until after the tree survey report has been received.

12. Funding from Principal Authorities

To consider an update on the position as regards the following sources of funding and the projects agreed to be funded from those sources:

- a) Operation Watershed (WSCC)
 - Recreation Field
 - Village Drainage Survey/Map
 - Diversion of Water Main - Marsh Lane
 - Cheshire Crescent Investigation
 - Garland Square
 - Cheshire Crescent Works

- b) New Homes Bonus (CDC)
 - Cumulative underspend 2016 & 2017
 - NHB 34/18 Multi-media
 - NHB 35/18 Trees
 - NHB 36/18 SIDs
 - NHB 39/19 Youth play equipment
 - NHB 41/19 Drainage Link
 - NHB 42/19 Cricket Pitch Mower

- c) S106 (CDC)
 - Improvements to the Village Centre 2019 (Multi-media and new door)
 - Other S106 funds

13. Response to Boxgrove Parish Council

To consider a response to the email received from Boxgrove Parish Council on 13 December 2019. Document previously circulated and attached to this agenda for the information of Members.

14. Other Matters

To consider the latest position in relation to:

- a) Speedwatch & Portable Speed Indicator Devices
- b) Street lamp at Jerrard Road
- c) One Stop and Post Office
- d) Reinstatement of the daffodils on the bend opposite the Museum
- e) Ownership of land at Bishops Road
- f) Bus shelters
- g) Dukes Meadow

15. Date of next meeting

The next meeting of the Environment Committee is scheduled to be held on 17 March 2020.

TANGMERE PARISH COUNCIL



Minutes of the Environment Committee Meeting held at 7.30pm on 19 November 2019 in the Committee Room

Present:

Councillors- Kirsten Lanchester, Roger Birkett, Andrew Irwin, Simon Oakley and Trevor Ware

In attendance:

Louise Steele – Clerk to the Council
Dulcie Oliver – Allotments Committee
One member of the public

193	AGENDA ITEM 1 - APOLOGIES FOR ABSENCE Apologies for absence were received from Cllrs Kate Beach, Rebecca Hilton & Paul Spencer-Ellis	
194	AGENDA ITEM 2- DECLARATIONS OF INTEREST Cllr Oakley declared a non-pecuniary interest as a Member of Chichester District Council (CDC) and as a Member of West Sussex County Council (WSSCC) in matters on the agenda in general. Cllr Oakley withdrew from the meeting to the public gallery for the duration of the Committee's deliberations on the planning application at Agenda Item 3 under consideration by Chichester District Council due to his Membership of that Council's Planning Committee. Any comments and observations from Chichester District Councillor Simon Oakley on planning applications were personal ones made at the invitation of the Chairman and related to matters of fact and clarification. .	
195	AGENDA ITEM 3 – PUBLIC PARTICIPATION One member of the public was present – the planning agent for planning application 19/02386/OUT – who spoke in explanation and support of that application.	
196	AGENDA ITEM 4 – MINUTES The minutes of the meeting held on 24 September 2019 and the extraordinary meeting held on 22 October 2019 were approved as an accurate record and signed as such by the Chairman.	
197	AGENDA ITEM 5 – ALLOTMENTS Mrs Oliver presented her report which was received. It was agreed that the annual subscription to the National Society of Allotment & Leisure Gardeners Ltd (NSALG) was due at £147 and Mrs Oliver handed the invoice to the Clerk. It was noted that the hedge between the allotments and the community garden needs cutting, further that one large empty plot should be split into two. It was agreed that at the next meeting questions about the provenance of the manure delivered to the allotments should be answered.	
198	AGENDA ITEM 6 – ACTION POINTS Members considered a summary of action points and heard updates on progress against those action points.	

199	<p>AGENDA ITEM 7 – CORRESPONDENCE There were no items of correspondence to be considered.</p>	
200	<p>AGENDA ITEM 8 – PLANNING Members considered the Committee’s observations on the planning applications listed below and commented on them as shown:</p> <p>TG/19/01532/FUL Proposed extension of boundary to existing dwelling at 17 Nettleton Avenue to change use of land from public amenity space to private garden. Associated erection of boundary treatment. 17 Nettleton Avenue Tangmere, Chichester West Sussex PO20 2HZ</p> <p>Tangmere Parish Council objects to this application in the strongest possible terms, on the grounds that it represents enclosure of a public open space and results in inappropriate development in a Conservation Area. The Parish Council would wish to see the area restored as public open space with all trees replanted and an appropriate fence erected around the original boundary of the garden of 17 Nettleton Avenue.</p> <p>19/02386/OUT Outline application with all matters except Access reserved – Demolition of existing building and construction of 1 no. office building (use class B1) and 6 no. dwellings Cassons Restaurant Arundel Road Tangmere Chichester West Sussex PO18 0DU</p> <p>Tangmere Parish Council has, in principle, no objection to this application although has some concerns about vehicular access to and from the site but was content to defer to the Highways Authority on this point.</p> <p>Members noted a list of planning decisions by the Planning Authority in relation to applications previously considered by this Committee.</p>	
201	<p>AGENDA ITEM 9 – PORTABLE SPEED INDICATOR DEVICES The matter of contractors to install and move the Speed Indicator Devices on Meadow Way and Tangmere Road was discussed. The search for a suitable contractor continues.</p>	
202	<p>AGENDA ITEM 10 – OTHER MATTERS The matters below were discussed as shown:</p> <ul style="list-style-type: none"> a) Speedwatch b) Street Lamp at Jerrard Road - Cllr Irwin to email Seawards c) One Stop and Post Office – Likely to be a planning application for three separate units d) Reinstatement of the daffodils on the bend opposite the Ownership of land at Bishops Road – apply for license to plant e) Ownership of land at Bishops Road – Clerk to make a Freedom of Information request of the Ministry of Defence f) Bus shelters g) Boundary of the Recreation Field h) Dukes Meadow 	

Date of next meeting: – 21 January 2020

Chairman:

Date:

TANGMERE PARISH COUNCILw



Minutes of the Extraordinary Environment Committee Meeting held at 7.00pm on 10 December 2019 in the Committee Room

Present:

Councillors- Kirsten Lanchester, Roger Birkett, Andrew Irwin, Paul Spencer-Ellis and Simon Oakley

In attendance:

Louise Steele – Clerk to the Council
Cllr James Stanbridge
Two members of the public

213	AGENDA ITEM 1 - APOLOGIES FOR ABSENCE Apologies for absence were received from Cllrs Kate Beach, & David Blythe	
214	AGENDA ITEM 2- DECLARATIONS OF INTEREST Cllr Oakley declared a non-pecuniary interest as a Member of Chichester District Council (CDC) and as a Member of West Sussex County Council (WSSCC) in matters on the agenda in general. Cllr Oakley withdrew from the meeting to the public gallery for the duration of the Committee's deliberations on the planning applications at Agenda Item 3 under consideration by Chichester District Council due to his Membership of that Council's Planning Committee. Any comments and observations from Chichester District Councillor Simon Oakley on planning applications were personal ones made at the invitation of the Chairman and related to matters of fact and clarification. .	
215	AGENDA ITEM 3 – PLANNING No public participation session had been scheduled for this meeting and so the Committee Chairman suspended Standing Orders to hear from two members of the public who had attended to make representations about planning application 19/02707/FUL. The Committee heard those representations and asked some clarifying questions. The Chairman then brought the meeting back under Standing Orders. Members considered the Committee's observations on the planning applications listed below and commented on them as shown: 19/02707/FUL Relocate existing entrance to store, new external coldrooms, new window to side of property, new mechanical plant, new canopies and covered walkway, re-layout of existing car park and including additional bollards. Reconfigure timber fenced areas. The Co-operative Food Malcolm Road Tangmere Chichester West Sussex PO20 2HS Tangmere Parish Council objects to this application as currently submitted in so far as it has not adequately addressed the negative impact on the neighbouring residential property - in terms of noise and light. Councillors found that the Design & Access Statement did not explain the purpose or the benefit of the proposal. The Parish Council would have hoped for some	

pre-application consultation with neighbours (including itself) and would welcome an opportunity for such discussion.

[19/02836/MAS](#)

Master Plan for Tangmere, proposing a mixed use development comprising up to 1,300 homes (including 30% affordable housing), an expanded village centre (comprising units suited to A1, A2, A3, A4, A5 and B1(a)), community facilities, education facilities and open space and green infrastructure.

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex
Tangmere Chichester West Sussex PO20 2WR

Tangmere Parish Council wishes to comment on 19/02836/MAS as follows:

In response to the bulk of the Masterplan the Parish Council broadly supports the direction of travel but there remain points where the PC would require additional work to be done. The Parish Council believes that the resolution to the east-west access along Malcolm Road should be resolved as part of the Masterplan as it is fundamental to “access” and the “One Village” concept. With this in mind the Parish Council would require a Transport Assessment of both options as proposed by the Neighbourhood Plan inspector (point 17 of his comments) the options being 1) a through road for vehicular traffic and 2) no-through road for vehicular traffic.

Secondly the Parish Council would welcome the opportunity to be involved in the discussion of cycle routes and a document that reflects our thinking on this matter is attached to these minutes.

[19/02798/DOM](#)

Single storey extension to replace existing conservatory.
81 Churchwood Drive Tangmere PO20 2GY

Tangmere Parish Council has no objection to this application.

Date of next meeting: – 21 January 2020

Chairman:

Date:

Summary of Chichester District Council Planning Decisions (Delegated) since the meeting of the Environment Committee held on 19 November 2019

TG/19/02490/TCA

2 Bayleys Cottages Tangmere Road Tangmere Chichester West Sussex PO20 2HE
Notification of intention to crown lift by up to 4m (above ground level) but excluding any lifting on the eastern sector on 1 no. Norway Maple tree.

NOT TO PREPARE A TREE PRESERVATION ORDER

TG/19/02192/DOM

79 Churchwood Drive Tangmere Chichester West Sussex PO20 2GY
Single storey rear extension.

REFUSE

TG/19/02515/TPA

10 Merlin Close Tangmere Chichester West Sussex PO20 2WA
Reduce height by 4/5m (back to old wound points) and widths by 2m (all round) on 1 no. Lime tree (T10) subject to TG/91/01022/TPO.

PERMIT

TG/19/02578/TPA

2 Meadowside Walk Tangmere Chichester West Sussex PO20 2WR
Crown reduce by 2m (all round) on 2 no. Oak trees (quoted as T1 within Group, G1 and T4 quoted as T3) and crown reduce by 1.5m on 1 no. Oak tree (T2 within Group, G1). All 3 no. trees subject to TG/95/01027/TPO.

PERMIT

TG/19/01532/FUL

17 Nettleton Avenue Tangmere Chichester West Sussex PO20 2HZ
Proposed extension of boundary to existing dwelling at 17 Nettleton Avenue to change use of land from public amenity space to private garden. Associated erection of boundary treatment

REFUSE

TG/19/02365/FUL

Land To The West Of Hangar Drive Tangmere West Sussex
Erection of 6 no. flats with associated parking, bin and cycle store, landscaping and open space (consistent with scheme approved under 16/00444/FUL).

REFUSE

TG/19/02807/TCA

The Old Cottage Tangmere Road Tangmere Chichester West Sussex PO20 2HW
Notification of intention to crown reduce by 3m (all round) on 1 no. Acer negundo 'Flamingo' tree (marked on plan as 1).

NOT TO PREPARE A TREE PRESERVATION ORDER