

TANGMERE PARISH COUNCIL



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MEMBERS OF TANGMERE PARISH COUNCIL ARE HEREBY SUMMONED:-

TO A MEETING OF THE COUNCIL TO BE HELD AT
7.30PM ON THURSDAY, 7 NOVEMBER 2019
IN THE SMALL HALL, TANGMERE VILLAGE CENTRE, MALCOLM ROAD, TANGMERE.

*ALL MEMBERS OF THE PUBLIC HAVE A RIGHT, AND ARE WELCOME TO ATTEND,
BUT MAY ONLY SPEAK AT THE INVITATION OF THE CHAIRMAN.*

3 November 2019

Louise Steele - Parish Clerk

AGENDA

- 1. Apologies**
To receive and approve apologies for absence
 - 2. Declarations of Interest**
To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members' Code of Conduct.
 - 3. Public Participation**
Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.
 - 4. Agency Reports**
To consider the reports as detailed below:
 - i. Community Wardens' Report (report to be tabled at the meeting)
 - ii. County and District Councillor's Report
 - 5. Minutes**
To approve as an accurate record the minutes of the extraordinary meeting held on 11 September 2019 (attached for the information of Members) and the minutes of the ordinary meeting of Council held on 12 September 2019 (attached for the information of Members)
 - 6. Minutes & Reports from Committees**
To receive the draft minutes and oral reports from Committee Chairman for the meetings indicated (attached for the information of Members):

Environment Committee	24 September 2019
	22 October 2019
Village Centre Committee	8 October 2019
Finance Committee	22 October 2019
- Chairman: Cllr Andrew Irwin 01243 776823 andrew@clearspot.me.uk

7. Action Points

To note progress on Action Points (from meetings of the Council and its Committees) for the civic year to date. (Summary of Action Points to be tabled at the meeting.)

8. Correspondence

To note correspondence received and consider whether any of the correspondence should form an agenda item at a subsequent meeting. The list of correspondence to be tabled at the meeting.

9. Planning

To consider the Council's observations on the following planning applications:

[19/02490/TCA](#)

Notification of intention to crown lift by up to 4m (above ground level) but excluding any lifting on the eastern sector on 1 no. Norway Maple tree.

2 Bayleys Cottages Tangmere Road Tangmere Chichester West Sussex PO20 2HE

[19/02550/DOM](#)

Internal and external alterations to barn.

Oldbury Barns Marsh Lane Easthampnett Tangmere PO18 0JW

10. Tangmere Master Plan

- a) To receive an update on outstanding issues relating to the emerging Master plan (email update included within Supporting Papers)
- b) To consider holding a public meeting on Friday 22 November 7pm to receive the submitted Master Plan (presented by Countryside Properties)

11. Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2019

To receive the External Auditor's report for the year ended 31 March 2019 (papers included within the supporting papers).

12. Schedule of Meetings for the Civic Year 2020/21

To consider a draft schedule of meetings for the civic year starting May 2020 (draft schedule included within supporting papers). The draft schedule continues the convention of starting meetings at 7.30pm; however, now would be an appropriate time to consider a change of the start time and an earlier start time of 7pm has been suggested. Members are asked to consider the start-time of Council and Committee meetings.

13. Consultation on the Draft Chichester Infrastructure Business Plan

To consider the Council's response to Chichester District Council's consultation on the Infrastructure Business Plan (IBP) 2020/2025. The IBP is included in full in the supporting papers but Member's attention is drawn particularly to pages 55-60. Some draft amendments are made in red type with additional comments or question in green type.

14. Annual Monitoring Report 2018/19 – Made Neighbourhood Plans

To consider Chichester District Council's request for a monitoring report on the effectiveness of the policies in the Tangmere Neighbourhood Plan. A draft response is attached (in the supporting papers) for Members to consider.

15. New Homes Bonus (NHB) 2019/20

To note that Chichester District Council has granted the following sums of NHB 2019/20 £24,246 for Youth Play Equipment (NHB 39/19); £3,875 for the Recreation Field southern drainage link (NHB 41/19) and £6,857 for a cricket pitch mower (NHB 42/19). A fourth application for CCTV extension (NHB 40/19) was declined.

Further, upon the recommendation of the Finance Committee to accept the conditions imposed by Chichester District Council in the NHB grant agreement (attached in the

supporting papers) and authorise the Clerk to sign the agreement on behalf of the Council.

16. Date of next meeting

The next ordinary meeting of the Council is scheduled to be held on Thursday 7 January 2020.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 the Council may wish to exclude the public and press from the meeting at this point prior to consideration of the following item by reason of the confidential nature of the business to be transacted.

17. Staffing Matters

To consider a confidential report on staffing matters and the recommendation of the Finance Committee (confidential report to follow).