

TANGMERE PARISH COUNCIL



Locum Clerk to the Council

Louise Steele
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MEMBERS OF THE VILLAGE CENTRE COMMITTEE
ARE HEREBY INVITED TO A MEETING OF THE COMMITTEE TO BE HELD AT
7.30PM ON TUESDAY 5 JUNE 2018 IN THE COMMITTEE ROOM,
TANGMERE VILLAGE CENTRE, MALCOLM ROAD, TANGMERE.

ALL MEMBERS OF THE PUBLIC HAVE A RIGHT, AND ARE WELCOME, TO ATTEND.

Louise Steele - Locum Parish Clerk

AGENDA

- 1. Election of Committee Chairman**
To receive nominations and elect the Chairman of the Committee.
- 2. Election of Committee Vice-Chairman**
To receive nominations (if any) and elect the Vice-Chairman of the Committee.
- 3. Apologies**
To receive apologies for absence
- 4. Declarations of Interest**
To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Tangmere Members' Code of Conduct.
- 5. Public participation**
Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.
- 6. Minutes**
To approve as an accurate record the minutes of the meeting held on 5 April 2018
- 7. Action Points**
To note the action points from the previous meetings and to hear updates on progress against those action points.
- 8. To receive reports from**
 - a) Management Team
 - b) User Group

9. Finance

To receive and approve the bank reconciliation to 31 May 2018 (to be tabled at the meeting); to consider the format of financial reporting going forward and to receive and approve the information in the financial reports tabled at the meeting; and to note an update about debtors:

10. Health & Safety Matters

To discuss Health & Safety matters

11. Projects

To discuss the following ongoing projects:

- a) Tarmacing of the Village Centre car park
- b) Replacement of the Village Centre front doors.
- c) Village Fete (16 September 2018)
- d) Village cafe
- e) Stage sound, lighting and projection (including consideration of quotes received for the upgrade of lighting in the main hall).
- f) Emptying of container

12. Painting of Main Hall & Dado Rail

To consider a quotation received.

13. Other matters for information only

14. Date of next meeting

Tuesday 31 July 2018